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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **时间** | **4月20日** | **责任人** | **聂子涵** | **班组** | **行车四班** | **职名** | **车站值班员** | **政治**  **面貌** | **群众** | **类别** | **轻微违标** |
| **主持人** | **刘海涛** | **参加**  **人员** | **刘海涛、刘状林、刘方乾、吕文涛、赵攻战** | | | | | | | | |
| 概况：4月14日6时18分至6时49分，徐兰场助理值班员在办理接发列车作业中未按规定执行列列抹销制度。 | | | | | | | | | | | |
| 分析：劳动纪律有所放松，班前休息不够 | | | | | | | | | | | |
| 措施：加强劳动纪律要求，要求班前充分休息 | | | | | | | | | | | |
| 处理：按轻微违标，扣款30元，纳入星级职工考核 | | | | | | | | | | | |

违标及事故登记簿