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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **时间** | **11月20日** | **责任人** | **张雪珂** | **班组** | **东站行车二组** | **职名** | **助理值班员** | **政治**  **面貌** | **群众** | **类别** | **轻微违标** |
| **主持人** | **刘海涛** | **参加**  **人员** | **刘海涛、刘状林、刘方乾、吕文涛、赵攻战** | | | | | | | | |
| 概况：京广场助理值班员当班精神不振 | | | | | | | | | | | |
| 分析：班前休息不足，劳动纪律放松。 | | | | | | | | | | | |
| 措施：班前充分休息，批评教育，按规定考核。 | | | | | | | | | | | |
| 处理：按轻微违标，扣款50元，纳入星级职工考核。 | | | | | | | | | | | |

违标及事故登记簿