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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **时间** | **4月6日** | **责任人** | **张靖** | **班组** | **行车三班** | **职名** | **助理值班员** | **政治**  **面貌** | **党员** | **类别** | **轻微违标** |
| **主持人** | **刘海涛** | **参加**  **人员** | **刘海涛、刘状林、刘方乾、吕文涛、赵攻战** | | | | | | | | |
| 概况：4月1日6时00分至6时26分，京广场助理值班员在办理接发列车作业中未按规定执行列列抹销制度。 | | | | | | | | | | | |
| 分析：劳动纪律有所放松，班前休息不够 | | | | | | | | | | | |
| 措施：加强劳动纪律要求，要求班前充分休息 | | | | | | | | | | | |
| 处理：按轻微违标，扣款30元，纳入星级职工考核 | | | | | | | | | | | |

违标及事故登记簿