

# Laura Medina

Full Stack Web Developer  
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I'm an experienced administrative professional looking to transition into a software development role after the completion of my DigitalCrafts web development bootcamp. My hospitality background has taught me how to effectively communicate, problem-solve, and empathize with people of diverse backgrounds. I'm detail oriented with strong time management and organizational skills. I love to use my experiences to collaborate with others and create a harmonious environment in and out of the workplace.

## Software Development Skills

- Debugging, JavaScript, Node.js, React, Express, Redux, RESTful API, PostgreSQL, Sequelize, MongoDB, Mongoose, Passport.js, Bootstrap, Heroku, HTML, CSS, Postman, Socket.io, Google Firebase, React Native

## Education

DigitalCrafts | Certificate in Software Engineering | Atlanta, GA April 2021 – October 2021

- Software engineering training program covering full-stack development including, but not limited to JavaScript, HTML and CSS, including an emphasis on cutting-edge frameworks like React/Redux and server-side technologies including Node.js, Express, and PostgreSQL.

The University of Houston | B.S. in Hotel and Restaurant Management | Houston, TX August 2008 – May 2013

## Software Development Portfolio

Quiz API | [demo](#) | [github repo](#) June 2021

- I was a member of a 3-person development team building a quiz API that generates 5 random questions and keeps track of the player's score.
- My primary responsibility included using JavaScript and DOM manipulation to display the questions and answer choices to the browser. I also utilized local storage to track correct answers.
- This project solidified my working knowledge of for loops and if statements, as well as event listeners in JavaScript.

Chatify | [demo](#) | [github repo](#) August 2021

- I pair programmed a chat app that allows users to create a secure account and talk with their friends and family.
- The current app has only one chat that every user logged into the session can access. There are plans to update this and add functionality to allow private messaging and chat rooms.
- This was a backend focused project built with Heroku, Socket.io, Node.js, Express, Passport.js and MongoDB.

Pawfect Dates | [demo video](#) | [github repo](#) October 2021

- Users can create an authenticated account and craft a personal profile to showcase their dog and match with playmates in our database. Liked profiles populate on the messages page.
- Plans to implement actual chat functionality in the future, geolocation and profile editing.
- This was a solo project built for my Digital Crafts capstone project. Built with React Native, Google Firebase and Expo.

## Professional Work Experience

School of the Woods | Front Desk Admin | Houston, TX August 2013 – Present

- I am the first point of contact for those calling and visiting the school campus. I provide information on rules, disciplinary measures, and day-to-day operations.
- I share information broadly with 100+ administrators, teachers, and students' families through emails, flyers, or phone calls, ensuring that necessary information is properly communicated.
- I am responsible for maintaining records of school operations, such as class schedules, medical release forms, extracurricular registrations, and parent contact information. This also includes preparing necessary trip paperwork and medical kits in a timely manner.
- I manage administrator and teacher schedules for conferences and meetings with 60+ high school families.

eEvents | Event Planning Intern | Houston, TX June 2012 – August 2013

- I was involved in the planning, execution and breakdown for corporate functions, seminars, conferences, meetings, and fundraisers.
- I assisted with on-site coordination for our vendors and clients, including managing the timeline of the event, set up and breakdown flow, and task delegation when necessary.
- I managed client databases and membership lists, observed board meetings and communicated minutes and key information to board members in a follow up.
- I answered phone calls and emails regarding event inquiries, updates, and general questions, as well as coordinating event mass mailings with little to no supervision.

