

Laura Medina

Full Stack Web Developer
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I'm an experienced administrative professional looking to transition into a software development role after the completion of my DigitalCrafts web development bootcamp. My hospitality background has taught me how to effectively communicate, problem-solve, and empathize with people of diverse backgrounds. I'm detail oriented with strong time management and organizational skills. I love to use my experiences to collaborate with others and create a harmonious environment in and out of the workplace.

Software Development Skills

- Strong basic knowledge of HTML, CSS, Javascript, React, Bootstrap, Node, Express and database platforms such as MongoDB and Firebase.

Education

DigitalCrafts | Certificate in Software Engineering | Atlanta, GA April 2021 – October 2021

- Software engineering training program covering full-stack development including, but not limited to JavaScript, HTML and CSS, including an emphasis on cutting-edge frameworks like React/Redux and server-side technologies including Node.js, Express, and PostgreSQL.

The University of Houston | B.S. in Hotel and Restaurant Management | Houston, TX August 2008 – May 2013

Software Development Portfolio

Countries API | [demo](#) | [github repo](#) January 2022

- Frontend Mentor challenge to build a web application using the REST Countries API.
- Users are able to see all countries from the API on the homepage, search for a country, filter countries by region, click on a country and view details on a separate page, click through border countries on the detail page and toggle between light and dark mode.
- Built to practice my React skills and really dive into customizing MUI components.

Pawfect Dates | [demo video](#) | [github repo](#) October 2021

- Users can create an authenticated account and craft a personal profile to showcase their dog and match with playmates in our database. Liked profiles populate on the messages page.
- This was my first time working with React Native and Google Firebase. I was able to transfer my React.js knowledge over to quickly learn React Native basics. I used Firebase Authentication to create user accounts, Firestore Database to store profile information as well as likes/dislikes, and Firebase Storage for profile pictures.

myKeeper | [demo](#) | [github repo](#) October 2021

- Simple notes app that allows a user to write a reminder and render it to the page. Applied React fundamentals we had learned in coursework.
- Learned how to integrate a functioning PayPal sandbox on the donation page. Used a context API to switch between light and dark mode. Styled with MUI and transitioned to a Firebase Realtime Database in April 2022.

Professional Work Experience

School of the Woods | Front Desk Admin | Houston, TX August 2013 – Present

- I am the first point of contact for those calling and visiting the school campus. I provide information on rules, disciplinary measures, and day-to-day operations.
- I share information broadly with 100+ administrators, teachers, and students' families through emails, flyers, or phone calls, ensuring that necessary information is properly communicated.
- I am responsible for maintaining records of school operations, such as class schedules, medical release forms, extracurricular registrations, and parent contact information. This also includes preparing necessary trip paperwork and medical kits in a timely manner.
- I manage administrator and teacher schedules for conferences and meetings with 60+ high school families.

eEvents | Event Planning Intern | Houston, TX June 2012 – August 2013

- I was involved in the planning, execution and breakdown for corporate functions, seminars, conferences, meetings, and fundraisers.
- I assisted with on-site coordination for our vendors and clients, including managing the timeline of the event, set up and breakdown flow, and task delegation when necessary.
- I managed client databases and membership lists, observed board meetings and communicated minutes and key information to board members in a follow up.
- I answered phone calls and emails regarding event inquiries, updates, and general questions, as well as coordinating event mass mailings with little to no supervision.