



Rixie Red M. Castro

Freelancer

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📍 Annafunan West Tuguegarao
City

EDUCATION

- **BS Technology**
Brigham Young University
2021
- **BYU Pathway Worlwide**
Certificate of Complition
Completed in 2021
- **Famy National High School**
General Studuies
Completed in 2016

SKILL

- Management Skills
- Digital Marketing
- HTML and CSS
- Python
- SEO

PROFILE

Dedicated and innovative Freelance Web Developer with over a year of experience creating dynamic and responsive websites for clients across various industries.

WORK EXPERIENCE

Jullisa Amaro. | Virtual Assistant 2022 – 2023

A realtor with associate to keller williams broker located in Hudson Valley I do social media content and updating Data Base

Maintain My Credit | Secretary 2023 – 2023

Manage all the clients and sending an email and answering email updating credit score and do investigation as a result lots of client satisfied on our service

Arpas LTC | Virtual Admin 2022 – 2023

orient clients and also send and keep a record of each client, do a little report bit of financial work such as payment

REFERENCES

Elinor Cambri

Five Drops / CEO

Phone: 09351998705

Clarissa Castro

Freelancer

Phone: 09925185324