

2-Week Work Schedule for UI/UX Design Project

Change the status when complete

Anything inconvenience please announce before 5 hours in discord

Day	Task	Owner	Meeting Schedule	Status
Day 1	Kickoff Meeting & Role Assignment	All Team Members	Kickoff Meeting (30 min) - Task Assignment	Completed
Day 2	Research & Define Target Users (Personas)	All Team Members	Persona Definition Meeting (20 min)	Completed
Day 3	Wireframing & Low-Fidelity Prototyping	Squib	Wireframe Review Meeting (30 min)	Completed
Day 4	User Flow & Navigation Mapping	Squib	Navigation & User Flow Review (20 min)	Completed
Day 5	Finalizing Wireframe Adjustments	Squib	Mid-Sprint Progress Meeting (30 min)	Completed
Day 6	Mid-Sprint Review & Progress Check	All Team Members	No Meeting - Individual Work	Completed
Day 7	High-Fidelity Prototyping & UI Design	Dexin and Avery	High-Fidelity Design Review (30 min)	Completed
Day 8	Develop Interactive Prototype (Figma)	Dexin and Avery	Prototype Functionality Review (30 min)	Completed
Day 9	Usability Testing & User Feedback	Dexin and Avery	User Testing Check-in (20 min)	Completed

Day	Task	Owner	Meeting Schedule	Status
Day 10	Refine UI/UX Based on Feedback	Dexin and Avery	Refine UI/UX Meeting (30 min)	Completed
Day 11	Final UI Adjustments & Interaction Fixes	Dexin and Avery	Final UI Review & Debugging (30 min)	Completed
Day 12	Presentation & Documentation of Design	All Team Members	Presentation Planning Meeting (30 min)	Completed
Day 13	Final Review	All Team Members	Final review (30 min)	Completed
Day 14	Project Submission	Squib	Final Submission	Completed