

AI Committee RACI Matrix

Roles, rights & responsibilities for Enterprise AI

This visual guide maps who is responsible, accountable, consulted, and informed across AI workflows – enabling your team to reduce delays, strengthen oversight, and make more confident decisions.

ROLE NAME	ROLE CODE
Executive Council or Exec Committee	Exec
AI Program Lead	AI Lead
IT governance or CIO platform team	IT
Data and Analytics governance	Data Governance
Risk governance	Risk
Privacy and Legal	Privacy and Compliance
Security	InfoSec
Business Owner for the use case	Business
Data Stewards in the business	Data Steward
Procurement and Vendor Management	Procurement
KEY	
R - Responsible	A - Accountable
C - Consulted	I - Informed

	Lifecycle activity	Exec	AI Lead	IT	Data Gov	Risk	Privacy & Compliance	Info Sec	Business	Data Steward	Procurement
1	Committee charter & operating model	A	R	C	C	C	C	C	I	I	I
2	AI principles & policy maintenance	A	C	C	C	A	R	C	I	I	I
3	AI inventory & use case intake	I	A	C	C	C	C	C	R	R	I
4	Risk tiering for each use case	I	R	C	C	A	C	C	C	I	I
5	Privacy by design assessment	I	C	C	C	C	A/R	I	C	C	I
6	Security review & control mapping	I	C	C	C	C	I	A/R	I	I	I
7	Data readiness, quality, lineage, access	I	C	C	A/R	C	C	C	C	R	I
8	Vendor due diligence, third-party risk (Buy)	I	C	C	I	R	C	C	C	I	A/R
9	Model validation & explainability (Build)	I	R	C	A/R	C	C	C	I	I	I
10	Compute capacity & platform configuration	I	C	A/R	C	I	I	C	I	I	I
11	Training & literacy program	I	A/R	C	C	C	C	C	C	R	I
12	Go-live approvals at defined gates	A	R	C	C	C	C	C	C	I	I
13	Monitoring, incidents, & model changes	I	A/R	R	R	C	C	R	C	C	I
14	Metrics & reporting to executives	A	R	C	C	C	C	C	I	I	I

Key artifacts by step

- 3 Intake: intake form, use case record
 - 4 Risk tiering: tier + rationale
 - 5 Privacy: assessment evidence
 - 6 Security: control map
- 7 Data: data contract, lineage
 - 12 Go-live: approval log
 - 13 Monitoring: plan, incident runbook

SCENARIO	SHIFT OF RESPONSIBILITY	NOTES
AI you buy	<ul style="list-style-type: none">Move more Responsibility to Procurement and vendor oversightRisk and Privacy & Compliance remain Accountable for risk and compliance	Emphasize contracts, due diligence, and continuous monitoring
AI you build	<ul style="list-style-type: none">Move more Responsibility to Data Gov and AI Lead on validation, trainingIT and InfoSec own platform and safeguards	Emphasize model validation, explainability, and data quality/lineage

Take the next step in structuring your enterprise AI Committee

Discover how OneTrust’s AI Governance solution adds structure, visibility, and control across the full AI lifecycle. Book a demo to explore how our technology helps teams review projects, assess data needs, enforce compliance, and build trust.

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