

Employment Opportunity: First Nation Liaison

Title: Kingsclear First Nation Liaison

Description: The role of the First Nation Liaison is to act as the First Nation point of contact for the TransCanada Energy East Pipeline representatives. To engage in Consultative activities with TransCanada Energy East Pipeline reps. to coordinate with the First Nation's Elders and other First Nation community members of Kingsclear First Nation. To provide community members with regular Project updates in cooperation with Energy East representatives.

The Kingsclear First Nation Liaison will need to keep court ready documents. The successful candidate will need to have a strong relationship with Kingsclear. This position is for a two-year term.

Qualifications:

- Post-secondary or college diploma is preferred
- High School Diploma or equivalent
- Experience working with Aboriginal communities and community engagement
- Strong research analysis and report/proposal writing skills, plus organizational and project management skills
- Strong communication skills
- Working knowledge of Microsoft software programs (MS Word, Adobe, Excel)

Responsibilities:

- Work from the direction of Chief & Council
- Interact Jointly with the Consultation Coordinator in matters pertaining to TransCanada
- Provide regular Project updates to community members and Consultation Coordinator
- Prepare briefing for Chief & Council and Consultation Coordinator
- Provide quarterly reports to TransCanada
- Working with Energy East representatives on:
 - o Information sharing respecting the Project, the Application Processes and the status of the Application Processes;
 - o Identification and consideration of Relevant Adverse Effects;

- Identification and consideration of Relevant Measures;
- Ability to maintain files on engagement with TransCanada
- Participate in conference calls and meetings with TransCanada
- Ability to travel
- Flexible to work some evenings and weekends

Salary to be negotiated upon selection of candidates

*Preference would be given to those candidates that meet the above requirements and of Maliseet ancestry.

Please submit a cover letter and resume to Shelly Sabattis at the Band office or by email at shellysabattis@kingsclear.ca. Deadline for applications are Thursday December 17th, 2015.