

Education Department

Office: 506.363.3028 Ext 144| Fax: 506.363.4324  
77 French Village Rd | Kingsclear FN | NB | E3E 1K3

Job Posting: Indigenous Student Advisor

Maternity leave contract starting September 10th 2018 to May3rd 2019

Job Overview:

Provide support for Indigenous post- secondary students attending UNB, STU, NBCC and NBCCD

Responsibilities and Duties:

* Directs students to the resources they need to be successful at the post-secondary institution
* Establishes connections with First Nation community based post-secondary education (PSE) administrators/education directors
* Establishes connections with stakeholders within the PSE institutes
* Act as a student advocate
* Provides direct support for Kingsclear’s PSE program upon request
* Communicates to students regarding programs and services available in the city of Fredericton to assist them with everyday living
* Ensures students experiencing crisis or mental health issues are directed to appropriate service providers
* Works collaboratively with other Indigenous support roles each of the post-secondary institutes
* Promotes and advocates for the inclusion of First Nation culture in post-secondary institutions
* Tracks the types of requests from students and the responses provided
* Prepares monthly reports for the Education Director about the following:

1. services provided to students
2. ongoing initiatives
3. meetings with PSE stakeholders
4. meetings with community members/leaders
5. types of requests and responses from students

Education: Must have a University degree and proven experience working with Indigenous students as well as familiarity with the Post-Secondary Student Support Program guidelines.

Salary will be based on education level and experience. Preference given to Indigenous applicants that meet or exceed expected requirements.

Closing Date: Thursday 4:30 August 16th 2018

Please send resume and cover letter to: meganginnish@kingsclear.ca

Or you can drop it off at Kingsclear’s Band Hall - attention: Megan Ginnish