

EDUCATION

FLORIDA STATE UNIVERSITY

Expected Graduation May 2023

- Cumulative College GPA – 3.99 of 4.0, 92 Credit Hours
- Dual Degrees: Management Information Systems and Accounting

Activities

- Active Member in the University Honors Program
- Studied Abroad in Valencia, Spain – Spring 2020
- Member of the Association for Information Systems
- Phi Eta Sigma National Honor Society
- Alpha Gamma Delta Sorority
- Catholic Student Union
- Garnet and Gold Key Torch Night Recipient 2019

PONTE VEDRA HIGH SCHOOL

Class of 2019

- Weighted average GPA – 4.3 on 4.0 scale
- Completed 13 Advanced Placement courses; AP Scholar with Distinction Award
- Held numerous leadership positions in various clubs and honor societies

VOLUNTEER SERVICES

ENGLISH TEACHING ASSISTANT – Spring 2020

- Aided the English teacher at Colegio Pio XII in Valencia, Spain.
- Time commitment of 3 hours per week.

ACT1V8 YOUTH MINISTRY AT OUR LADY STAR OF THE SEA CATHOLIC CHURCH – 2015 to 2019

- Member of the leadership ministry called the God Squad as well as Office Assistant
- Participant in numerous volunteer opportunities throughout the year

THE PLAYERS GOLF TOURNAMENT– 2015 to 2019

- Member of the Standard Bearer Committee
- Provided 24 hours of volunteer services to the committee during the golf tournament annually

WORK EXPERIENCE

CITIBANK, Jacksonville, FL

INFORMATION TECHNOLOGY INTERN (VIRTUAL) – June 2020 to August 2020

- Invited back to participate in a 10-week paid internship for collegiate Women in I.T. which was fully virtual due to COVID
- Assigned an Intern project to create an electronic solution to support remote work or school. Along with my team, we created and enhanced a learning management software specifically designed to keep elementary and middle school students engaged.
- Assumed the role of project manager and lead programmer; utilized HTML/CSS for the frontend and SQL databases for the backend. Also used PHP, Adobe XD, and Zoom extensively.

BRANDED CARDS ANALYST INTERN – June 2018 to July 2018

- Selected from over 200 applicants to participate in a six-week paid full-time internship as part of Citibank's Women in I.T. program
- Gained real world experience in an IT department of a large financial services company, including active participation in scrum meetings, business process modeling and procedures documentation
- Furthered my understanding of the IT profession and desire to pursue a career in IT

PETERBROOKE CHOCOLATIER, Ponte Vedra Beach, FL & Tallahassee, FL - August 2018 to present

- Work part-time throughout the school year
- Responsibilities include creating and packaging chocolates and sweets, customer service and satisfaction, and general upkeep of the store

SKILLS AND ACTIVITIES

CERTIFICATIONS

- Microsoft SQL
- HTML/CSS
- Microsoft Office Specialist - Word, PowerPoint, Excel, and Access

OUR LADY STAR OF SEA CATHOLIC CHURCH YOUNG ADULT CHOIR – 2015 to 2019

Participant in the choir that provides music for the liturgy every Sunday evening; Time commitment of three hours per week.

INTERESTS

Enjoy baking, reading, swimming, yoga, singing, and discount shopping

TRAVEL

Visited twenty-nine countries and thirty-nine states