

EDUCATION

**FLORIDA STATE UNIVERSITY**

**Expected Graduation May 2023**

- Cumulative College GPA – 3.99 of 4.0, 107 Credit Hours
- Dual Degrees: Management Information Systems and Accounting
- Minor: Art History

**Honors**

- Active Member in the University Honors Program
- Seneff Scholar – James M. Seneff Honors Program in the College of Business
- President's List Fall 2020, Spring 2020; Dean's List Fall 2019
- Honors, Scholars, & Fellows Student Advisory Board Member – Fall 2020 to present
- Phi Eta Sigma National Honor Society
- Garnet and Gold Key Torch Night Recipient 2019

**Activities**

- Alpha Gamma Delta Sorority – Vice President of Finance, 2021
- Member of the Association for Information Systems
- Member of Women in Accounting
- Beta Alpha Psi Candidate
- Member of Catholic Student Union
- Studied Abroad in Valencia, Spain – Spring 2020 – elementary level Spanish proficiency

WORK EXPERIENCE

**CITIBANK, Jacksonville, FL**

**INFORMATION TECHNOLOGY INTERN (VIRTUAL) – June 2020 to August 2020**

- Participant in a ten-week paid internship for collegiate Women in IT which was fully virtual due to the pandemic
- Assigned an Intern project to create an electronic solution to support remote work or school. Along with my team, we created and enhanced a learning management software specifically designed to keep elementary and middle school students engaged.
- Assumed the role of project manager and lead programmer; utilized HTML/CSS for the frontend and SQL databases for the backend. Also used PHP, Adobe XD, and Zoom extensively.

**BRANDED CARDS ANALYST INTERN – June 2018 to July 2018**

- Participant in a six-week paid full-time internship as part of Citibank's Women in IT program
- Gained real world experience in an IT department of a large financial services company, including active participation in scrum meetings, business process modeling and procedures documentation
- Furthered my understanding of the IT profession and desire to pursue a career in IT

**PETERBROOKE CHOCOLATIER, Ponte Vedra Beach, FL & Tallahassee, FL - August 2018 to present**

- Work part-time throughout the school year
- Responsibilities include creating and packaging chocolates and sweets, customer service and satisfaction, and general upkeep of the store

CERTIFICATIONS

**Microsoft Office Specialist**

- Excel Expert 2019
- Access 2013
- Excel 2013
- PowerPoint 2013
- Word 2013

**Microsoft Technology Associate**

- Database Fundamentals

**Certified Internet Webmaster (CIW)**

- Site Development Associate

VOLUNTEERING

**THE LITTLE EVENT – Fall 2020**

- Cleaned up a local Tallahassee residence

**ENGLISH TEACHING ASSISTANT – Spring 2020**

- Aided the English teacher at Colegio Pio XII in Valencia, Spain.
- Time commitment of three hours per week.

**THE PLAYERS GOLF TOURNAMENT– 2015 to 2019**

- Member of the Standard Bearer Committee
- Provided 24 hours of volunteer services to the committee during the golf tournament annually

OTHER

**INTERESTS**

Enjoy baking, reading, swimming, yoga, singing, and discount shopping

**TRAVEL**

Visited twenty-nine countries and thirty-nine states