Q1Answer

My first action as QA Engineer will be to meet with all the team (developers, one SRE, one IT Lead, one Product Manager) and define the priorities. We need to clarify the main functionalities and the next steps to follow in the core system.

Second, I will propose to automate the principal cases and do continuous integration. So in that way, with our daily releases, we will be sure that the main functionalities continue working. Add to this before our testing we can do a smoke test to verify that all is ok.

Third, we need to have good documentation. That implicates have a test plan, test cases linked with the US, and clear bugs (with screenshots, queries, and all the steps to reply). It is necessary we need to coordinate small meets with the devs to talk about the bugs founded to reduce the time to fix them.

I think with these 3 actions we can improve the system quality, team communication, and documentation.