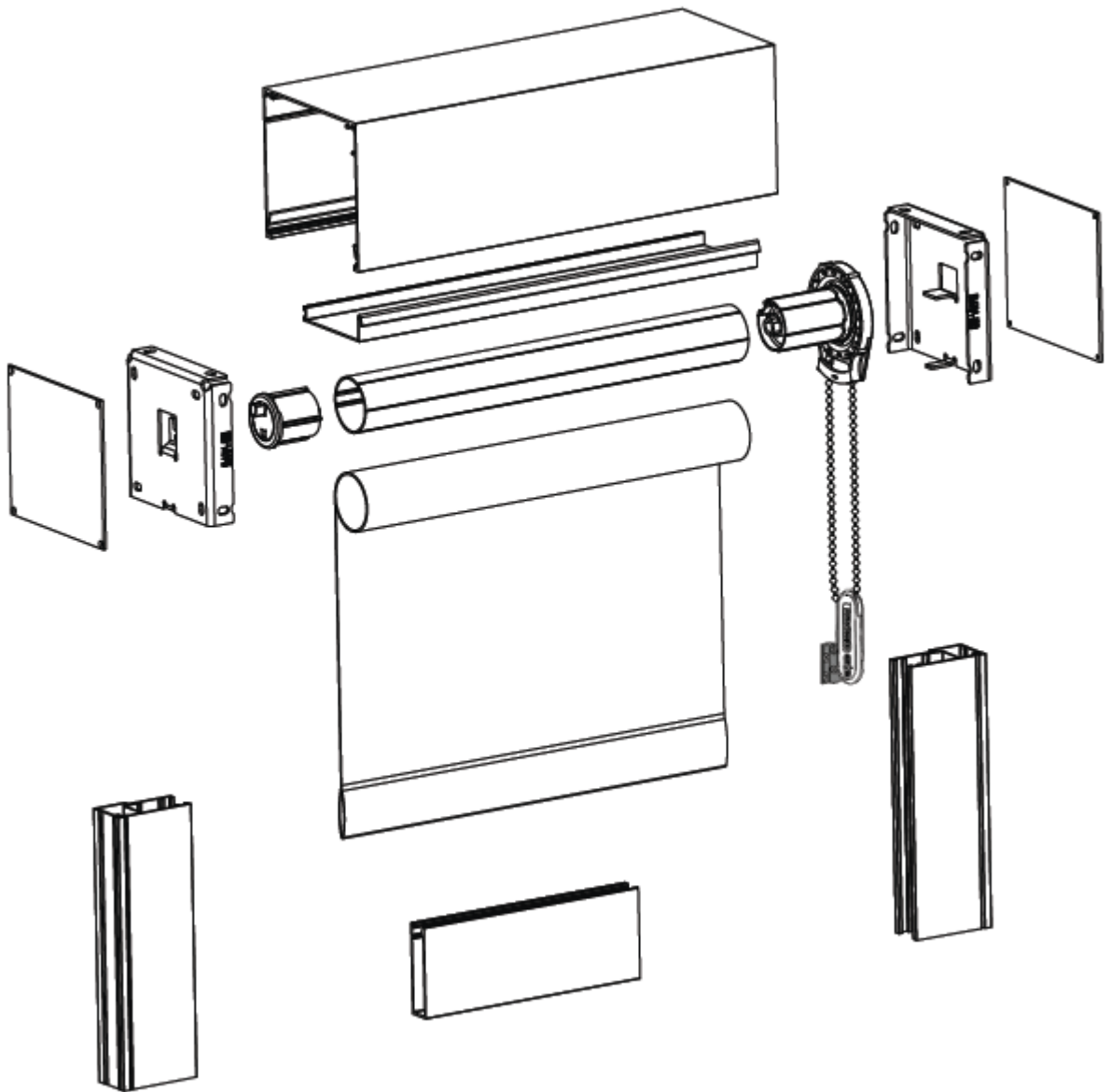


## Blackout Instructions

### 4" R-Series Pocket Installation – Inside Mount



***Components Needed*** \_\_\_\_\_ ***page 3***

***Tools Needed*** \_\_\_\_\_ ***page 4***

***System Diagram*** \_\_\_\_\_ ***page 5***

***Instructions***

**Step 1: Install Brackets & End Plates** \_\_\_\_\_ **Page 6**

**Step 2: Install Pocket** \_\_\_\_\_ **Page 6**

**Step 3: Install Back Side Channels** \_\_\_\_\_ **Page 7**

**Step 4: Install Shade** \_\_\_\_\_ **Page 8**

**Step 5: Install Front Side Channels** \_\_\_\_\_ **Page 9**

**Step 6: Install Bottom Channel** \_\_\_\_\_ **Page 10**








**Step 7: Install Bottom Closure** \_\_\_\_\_ **Page 10**

**Step 8: Install Tension Device** \_\_\_\_\_ **Page 11**

**Completed Shade** \_\_\_\_\_ **Page 11**

## Blackout Instructions

### 4" R-Series Pocket Installation Instructions

Quantity	Description	Image
1	Roller shade assembled to tube with clutch and idler inserted.	
2	4" R-Series Fascia Brackets	
2	End Plates	
1	4" Pocket	
1	Bottom Closure	
2	Front & Back Side Channels	
1	Bottom Channel	

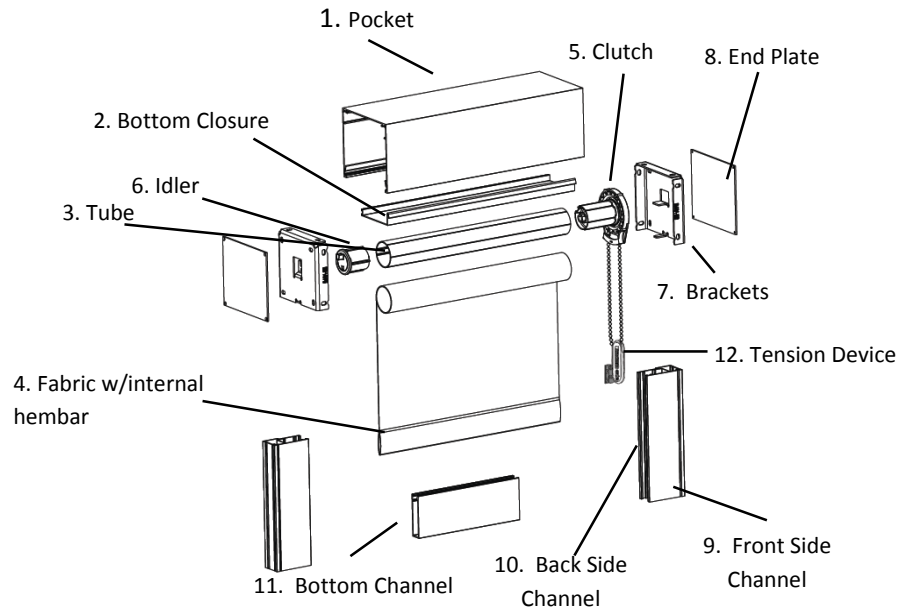
## **Blackout Instructions**

### **4" R-Series Pocket Installation Instructions**

#### **Tools Needed**

Screwdriver/Power Drill
1/16" Metal Drill Bit
Screws
Hammer/Mallet
Measuring Tape
Level
Ladder
Chisel
Center Punch
Eye Protection
Gloves

## System Diagram



<b>1</b>	<b>4" Pocket</b>
<b>2</b>	<b>Bottom Closure</b>
<b>3</b>	<b>Tube</b>
<b>4</b>	<b>Fabric with internal Hembar</b>
<b>5</b>	<b>Clutch</b>
<b>6</b>	<b>Idler</b>
<b>7</b>	<b>4" R-Series Fascia Brackets</b>
<b>8</b>	<b>4" End Plates</b>
<b>9</b>	<b>Front Side Channel</b>
<b>10</b>	<b>Back Side Channel</b>
<b>11</b>	<b>Bottom Channel</b>
<b>12</b>	<b>Tension Device</b>

## Blackout Instructions

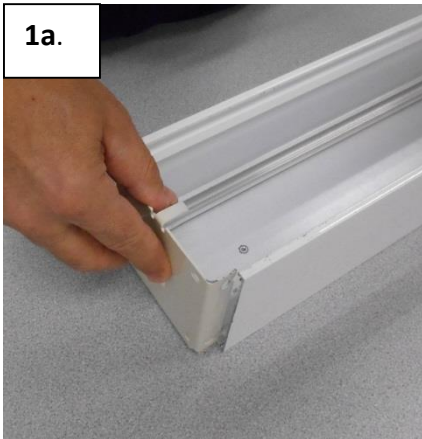
### 4" R-Series Pocket Installation Inside Mount

**Step 1: Install Brackets & End Plates into Pocket (if the system did not come assembled to installation site. Can be done prior to shipping)**

**1a. Insert Bracket into pocket**

**1b. Attach end plate into the pocket with appropriate screws**

**1a.**



**1b.**



**Step 2: Mount Pocket**

**2a. Using appropriate screws, install pocket into top or side of window frame.**

**2a.**



**Step 3: Mount Back Side Channels (follow steps for right and left back side channels)**

**3a. Mark mounting screw hole locations with a center punch .**

**3b. Pre-drill holes in the side of channels using 1/16" metal drill bit**

**3c. Align the back channel flush with the back of the pocket and mount with the correct mounting screws**

**3a.**



**3b.**



**3c.**



#### Step 4: Install Shade

5a. Insert Clutch side first by placing the hole in the core of the clutch into the tab on the middle of the bracket.

5b. Insert Idler by pulling shade up and around the flag on the middle of the idler end bracket (keeping the flag open), then insert the tab on the idler in the bracket (be sure to close flag using lever)



Outside mount shown. Instructions are the same for inside mount.



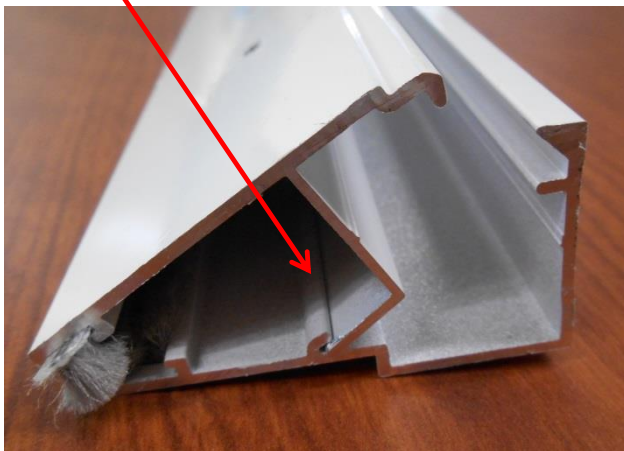
## Step 5: Install Front Side Channel

5a. Snap front side channel by engaging lip of the channel into the groove on the back side channel. Snap front side channel into place

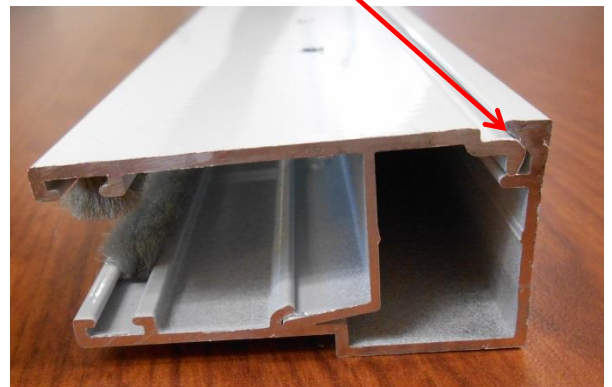
5a.



Engage lip into groove



Snap into place



## Step 6: Install Bottom Channel

6a. Place left side of bottom channel between the front and back side channels

6b. Slide the right side down in between the front and back side channels until the bottom closure is sitting on the window sill

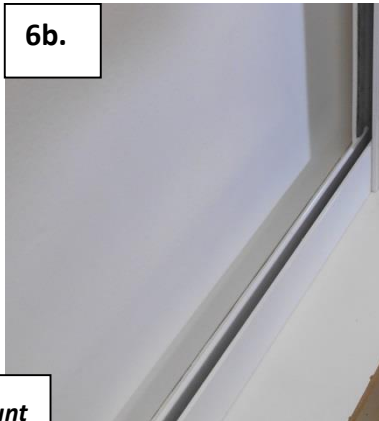
6c. Mount bottom channel to window sill using correct mounting screws.

6a.



For easier installation, slide light blocking brush up and out of the way while installing the bottom channel.

6b.



6c.



## Step 7: Install Bottom Closure (*outside mount shown, instruction is the same for inside mount*)

8a. Insert bottom closure into pocket on an angle (as shown).

8b. Once it is aligned in shade, allow front of bottom closure to drop in place

7a.



Outside Mount shown. Instructions are the same for inside mount.



Idler Side



Clutch Side

7b.



Idler Side



Clutch Side

**Step 8: Install Tension Device**



**Installed Shade**



