

# INSTALLATION INSTRUCTIONS

## Vertical Blinds

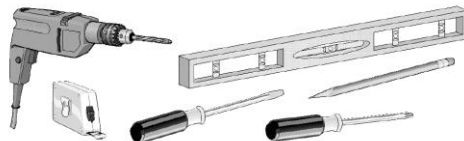
### Vinyl & Fabric






Thank you for your purchase. This blind has been custom built for you from the highest quality materials. To avoid errors and save valuable time, please read these instructions before installing your new blind.

## TOOLS YOU WILL NEED

1. Pencil or Marker
2. Measuring Tape
3. Flat-Head Screwdriver
4. Phillips Screwdriver
5. Carpenter's Level
6. Power Drill
7. Mounting Fasteners



Mounting Surface	Fastener
Drywall, Plaster	Wall Anchors, Expansion Bolts (Not Provided) 
Metal	Sheet Metal Screws (Not Provided) 
Wood	No. 6 Hex Head Screws (Provided) 

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## GETTING STARTED

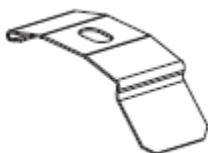
All of the required installation components are wrapped in your package along with these instructions.

**NOTE:** *Some parts may vary depending upon your chosen mounting options, whether intermediate brackets are required or your chosen control system options.*

### Installation Brackets

The brackets provided are used for all types of installations, outside, ceiling and inside.

Inside/Ceiling Mount Bracket



Outside Mount Bracket



**BRACKET SPACING:** Position the first two brackets 4" from the end of the blind. If more than two brackets are needed (see chart at right), space them evenly between the two end brackets.

Blind Width (up to)	# of Brackets
38"	2
68"	3
98"	4
128"	5
158"	6
188"	7
over 188"	8

**Note:** Screws are supplied for each bracket. These screws are suitable for wood mounting surfaces. When screwing into a surface, the included screws must hit the wood studs.

## Outside Mount

Headrail may be rotated 180° to place controls on either side. Traverse cord is furnished with a cord tensioner. The rotation chain is supplied with attached chain tassels.

1. **BRACKETS:** Hold headrail up to wall in the position you want it to hang. Height placement should allow for 1/2" clearance above a hard-surface floor or carpet pile. Make sure blind is centered and level. Mark wall 4" in from each side of the headrail and mount installation brackets level with pencil marks. Secure with screws. A minimum of 1-1/2" flat surface is needed.
2. **INSTALL HEADRAIL:** Working from the center, place front lip of headrail into front portion of clips.
  - a. Push back side of the headrail up into the rear portion of clips (pushing hard) until you hear it snap into each installation clip.
  - b. Slide headrail toward room to adjust for door handles, etc. Allow room for vane rotation. Using the markings under the bracket, tighten the wing nuts in the same spot on each bracket. For example, line up bottom edge of slide with #4 on each bracket.



## Inside Mount

1. **BRACKETS:** Mark inside of window frame 4" in from each end. Place mounting bracket even with pencil mark.



Make sure the front edges of all brackets are aligned. Screw through top of bracket. A 4-3/4" window depth is required for a flush mount.



2. **INSTALL HEADRAIL:** Working from the center, place front lip of headrail into front portion of clips. Snap back side of the headrail up into rear portion of clips (pushing hard) until you hear it snap into each installation clip.



## Attaching Vanes

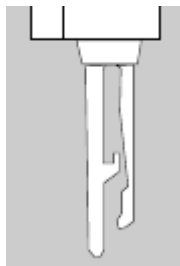
Pull the control cord to a full "closed" position with clips spaced evenly across the width of the headrail.

Adjust control chains until open side of hooks are turned 3/4 toward room.

Begin attaching vanes on right side and continue left until all vanes are attached to clips. With back of vane facing you, slide top of vane up into the clip. The clip will snap into hole of vane.



**Side view of clip**

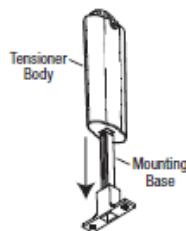


## Installing the Cord Tensioner

Before doing anything, you must first slide the vertical cord tensioner to the bottom of the cord loop.

To release the cord tensioner, pull the mounting base down, away from the tensioner body.

Slide the cord tensioner down to the bottom of the cord loop.



Install the blind and use the instructions in the Vertical Cord Tensioner Kit to secure the cord tensioner to the window casement.



**WARNING:** It is imperative that the cord tensioner be properly secured to the wall or window frame to reduce children's access to the cord loop. Young children can strangle in cord loops. They can also wrap cords around their necks and strangle.

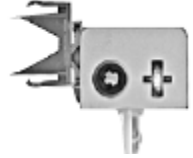
**CAUTION:** The blind will not operate properly unless the cord tensioner(s) is secured. A *Vertical Cord Tensioner Installation Kit* has been included with your blind. Follow the instructions in the kit to correctly secure the cord tensioner(s).

# Attaching the 3-1/2" Valance

## INSTALLING VALANCE CLIPS/VALANCE

Valance clips provided are used for blinds mounted outside, inside or ceiling.

1. Outside Mount Blinds - hold clip so letters "OB" are at the top.



2. Inside or Ceiling Mount Blinds - hold clip so letters "IS" are at the top.



3. Position first two clips 2" from each end of headrail. Twist clip into track. For wider blinds, space additional clips evenly between two end clips.



4. Snap valance into valance clips.



## Safety Wand Installation

1. Insert the Wand Hook through the hole at the end of the Tilter Shaft.
2. Slip the Wand Sleeve over the shaft of the Tilter completely above the bottom end of the Wand Hook.
3. Attach Wand Shaft to Wand Hook by inserting the free end of the Hook through the hole provided in the notched portion of the Shaft. Slide Wand Sleeve back down shaft of the Tilter and over the assembled Hook and Wand Shaft.



## Bottom Chain Installation

### FREE HANGING FABRIC VANES

Attaching the Back Chain if requested:

1. Locate small opening at the bottom of vane facing wall/window.
2. Push one clear clip with chain into opening until it locks onto hole in weight. Repeat until all vanes are clipped together.
3. Pull rotation control chain until face/front of vanes face room.

### VINYL

Optional Chain Connection

1. Beginning at right side, insert end of short length of metal bead chain into slot. Connect other end of chain to next vane slot utilizing same side of slot.
2. Continue repeating step (1) alternating sides of slots until all vanes are connected.



## Cleaning Instructions

**Care Method 1:** Dusting with a feather, or synthetic, non-abrasive, material duster is recommended for all vertical vane surfaces which are lightly soiled.

**Care Method 2:** Wiping with a soft, damp sponge or cloth, of non-abrasive material, with lukewarm water is recommended for all vinyl vertical vane surfaces.

**Care Method 3:** Vacuuming with a soft bristle vacuum cleaner brush attachment is recommended for all fabric vertical vane surfaces.

## CHILD SAFETY



Young children can **STRANGLE** in cord loops and in the loop above the cord stop. They can also wrap cords around their necks and **STRANGLE**.

- **Always keep cords out of children's reach.**
- **Move cribs, playpens and other furniture away from cords. Children can climb furniture to get to cords.**
- **Do not tie cords together. Make sure cords do not twist together and create a loop.**

### **Cord Loop Blinds**

- Attach the cord tensioner on the cord loop to the wall or window casement. See "Installing the Cord Tensioner" on page 6. This can prevent children from pulling cord loops around their necks.
- A cord tensioner installation kit with instructions for attaching the cord tensioner is provided. For the blind to operate properly, the cord tensioner must be correctly mounted and secured.
- Fasteners provided in the Vertical Cord Tensioner Kit may not be appropriate for all mounting surfaces. Use appropriate anchors for the mounting surface conditions.
- Only the supplied cord tensioners and hardware should be used.

## WARRANTY INFORMATION

### Lifetime Limited Warranty covering our Custom Made Blinds

We extend this lifetime limited warranty to the original purchaser. This warranty applies only to manually operated Custom Products properly installed in the window, door or interior area for which they were intended. Installation of the product must be in accordance with accompanying instructions. The product cannot be modified. It is the purchaser's responsibility to maintain and clean the product in compliance with the instruction provided. The product must be used only in the window for which it was purchased. Damage to the product resulting from misuse, abuse, direct exposure to salty air or discoloration due to sunlight or the passage of time is not covered by this warranty.

This warranty does not apply to conditions caused by normal wear and tear upon the product. This warranty is exclusive and in lieu of all other obligations, liabilities or warranties. In no event shall the Manufacturer be liable for incidental or consequential damages or for any other direct or indirect damage, loss, cost, expense or fee. Some states do not allow the exclusion or limitation of incidental or consequential damages, so this exclusion or limitation may not apply to you.

In the event of a defect under this warranty, we will repair or replace the product, at our option, provided it is returned to our store. Our warranty obligation excludes shipping charges and labor costs for measuring and installation. Repairs will be made with like or similar parts. This warranty gives you specific legal rights, and you may have other rights which vary from state to state.

Notes: Motorization Systems are warranted for five years from the date of purchase. Specialty Blinds and Shades are warranted for one year from the date of purchase.

This warranty does not apply to Commercial Orders.