Lab 02 – Architecting the Framework

Objectives

After completing this lab, you should be able to:

* Create a space
* Create a workspace
* Create a user
* Create a release
* Create a team
* View a workflow

# Exercise 1 – Creating an Isolated Space

Spaces are the contexts in which an OpenText™ Software Delivery Management user can work, depending on permissions.

Spaces are containers for workspaces. As an administrator, you can associate workspaces to a space, define users, and set API access.

To create a space, complete the following steps:

1. Login to the Nimbus client machine. Open a Chrome browser and click the ALM Octane bookmark or navigate to <http://nimbusserver.aos.com:8085/>

NOTE: OpenText™ Software Delivery Management was formerly named ALM Octane.

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1. Log in to OpenText™ Software Delivery Management using the following credentials:

* Username: **sa@nga**
* Password: **Password1**

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1. On your starting page, click on the Settings gear icon and select Site.  
   **Note:** Admin permission is required to display the Settings section.



Select the **Spaces** tab and click Shared to add a Shared space.

Spaces are containers for workspaces which can also mean project or application.  
There are two types of spaces: Isolated and Shared.

Explain differences.

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1. Name your shared space **Demo Shared Space** and then click **Add**.

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Demo Shared Space is now added to the list of spaces.

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1. Click the Settings icon to return to the main application page.

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1. Click the drop-down button next to the default workspace.

Note that Demo Shared Space is visible in the drop-down list of spaces and workspaces.

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# Exercise 2 – Creating a Workspace

Workspaces are individual work areas. Each workspace represents a project or product managed on the same OpenText™ Software Delivery Management site.

To create a workspace, complete the following steps:

1. Click the drop-down arrow next to the default workspace. You can view the list of spaces along with their workspaces.
2. Select the default\_workspace listed under the Demo Shared Space.

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1. Click Settings 🡪 Spaces. This takes you to the Spaces administration section.

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1. Select the Demo Shared Space as you see in the left column.  
   To add a new workspace, click + (Add Workspace).

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1. In the Add Workspace dialog box, enter the name and description of the workspace. Click the Add button.

* Name: **demo\_workspace**
* Description: **This is a demo workspace**
* Admin: **sa@nga**

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The creation process takes a few seconds.

After the workspace is created successfully, it is visible in the left column.

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# Exercise 3 – Creating a User

User management includes tasks like adding users, including existing users to workspaces and adding roles to users.

To create a user for the workspace, complete the following steps:

1. On the Spaces tab, select demo\_workspace in the left pane.
2. Click the Users tab.
3. Click + User to add a user.

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1. In the Add User dialog box, enter the appropriate user information.

**Note:** Make sure you fulfill the password criteria.

* Login name: <blank>
* First Name: demo
* Last Name: user
* Email: demo\_user@default.com
* Language: English
* Password: Password1
* Confirm Password: Password1
* Role: Workspace Admin

**Note:** Users can have multiple roles.

1. Click Add to add this user to the workspace.

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1. Create three more dummy users with different roles.

Use these names:

* John T
* Julia P
* Geeta S

**Hint:** Use the Add & Another button to keep adding users.

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# Exercise 4 – Creating a Release

To create a release, complete the following steps:

1. From the Settings Administration site, verify that you have selected the Spaces tab.
2. Verify that the demo\_workspace under Demo Shared Space is selected.

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1. Select the Releases tab and then click + Release.

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1. In the Add Release dialog box, enter the following mandatory details:

* Name: demo\_release1
* Type: Includes Sprints
* Start date: Choose today’s date
* End Date: Choose today’s date plus 2 weeks
* Sprint duration: 2 Weeks

**Note:** You can add sprint duration in days in case you have shorter sprints.

* Description: This is a demo release

**Note:** You can also choose to attach additional documents.

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1. Click the Add button.

Verify that your release has been created.

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# Exercise 5 – Creating a Team

To create a team, complete the following steps:

1. From the Settings Administration site, verify that you have selected the Spaces tab.
2. Select the Teams tab and then click + Team.

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1. In the Add Team dialog box, enter the following information for the team:

* Name: demo\_team1
* Team lead: demo user
* Description: This is the demo team.
* Default expected velocity: 8

**Note:** The expected velocity is the number of story points that you expect the team  
 to deliver in each sprint.

1. Click the Add button.

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1. Verify that the team was successfully created and then click the team ID to add or edit the team details.

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1. Click the Releases drop-down list and select demo\_release1 to assign this team to that release and click OK.

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1. Select the back arrow < and verify that the team is now assigned to that release.

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Similarly, you can add other details to the team, such as assigning members to the team and changing the velocity of the team.

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1. Select the back arrow < and verify that the changes were saved.

**Note:** Create additional teams, such as. demo\_team2, demo\_team3, demo\_team4, in your demo\_workspace for practice. You can also use them in future exercises.

Only create the teams, but do not assign them to any release.

# Exercise 6 – Viewing a Workflow

To view a workflow, complete the following steps:

1. From the Settings Administration site, verify that you have selected the Spaces tab.
2. Select the Entities tab and the Workflow tab.
3. Select the User Story entity on the left pane.

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The current workflow for the selected item is displayed.

**Note:** You can use the workflow editor to modify the workflow. Some operations require editing the workflow from the shared space instead of the workspace. Thos changes will be inherited by all the workspaces in the shared space.