

## L'ÉCOLE BILINGUE PAC MEETING MINUTES

Thursday, October 10th, 2024

3:15pm - 4:15pm ~ Library

L'École Bilingue School Library - 1166 West 14th Avenue + virtual option

*All parents and caregivers of current students are invited to attend.*

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1. CALL TO ORDER (3:17pm), 12 in person, 10 online
2. APPROVAL OF AGENDA (3:17pm)  
Motion to approve by Chantal, seconded Krista
3. READING AND APPROVAL OF MEETING MINUTES from June 6th, 2024 (3:18pm)  
Motion to approve by Allison, seconded by Jonathan
4. LAND ACKNOWLEDGEMENT 3:19pm by Jess Lumer
5. ADMIN REPORT (3:20pm) by Evelyn Harcus
  - a. Playground leaders program (grade 4 and 5 students helping out with the primary students)
  - b. FSA's with grade 7s began
  - c. Teacher conferences coming up
  - d. Cross country meet coming up
  - e. Focus on recycling, environmental efforts. Spoke with PAC executive re: a parent representative for this initiative.
6. REPORTS OF OFFICERS (3:29pm)
  - a. Chair - Sarah Willson (no report)
  - b. Vice-chair - Jess Lumer (no report)
  - c. Treasurer - Heather Bradbury
    - i. Proposed Budget presented
      1. Discussion of walkathon - if this continues as a grade 7 fundraiser, remove from general budget.
      2. Discussion surrounding grade 7 fundraising and cost of grade 7 trip. There will be a different camp this year and it will be more affordable. May not require as much fundraising.
      3. Recommendation to remove grade 7 lines from general budget and keep that separate. Grade 7 parents are looking for a dedicated grade 7 parent to maintain the grade 7 accounting.
      4. MOTION to remove grade 7 items and separate that from budget, table vote until this happens
        - a. moved by Jonathan, seconded by Allison
  - d. DPAC representative - Welcome new DPAC representative Allison Mitchell - thank you for volunteering for this position this year!

## 7. REPORTS OF COMMITTEES

- a. Fundraising - Karla Thomas (3:54pm)
  - i. Discussed upcoming fundraisers planned for the year including grade 5 fundraiser for Victoria trip, and general fundraising (poinsettias, etc.). Fundraising document and guidelines are published on the PAC website. There is a parent interested in becoming the Direct Donations lead.
- b. Munchalunch - Krista Barclay (4pm)
  - i. Two programs running currently - pizza and sushi. Parents are encouraged to join the WhatsApp group for updates re: re-opening of ordering, etc. There was confusion last Tuesday with orders. If you require a refund, please contact [lunch@lebpac.ca](mailto:lunch@lebpac.ca). Thank you to all the volunteers.
- c. Afterschool Programs - Allison Suter (4:03pm)
  - i. Sports, STEM, choir programs - nothing on Fridays (not popular for sign up). Similar schedule each term, aside from Spring where there will be some outdoor activities. Choir popular with the younger grades.
  - ii. Question from a parent about After School care. This is not a school program, but is contracted out via VSB. There has been concern among parents about lack of transparency in the process as well as lack of communication. The PAC exec has the contact information of the VSB staff in charge of afterschool care and will be connecting to discuss these issues. Will report back to PAC at an upcoming meeting. It was also noted that there are other programs, i.e. JCC, Martial Arts program, etc.
- d. Yearbook - Meghan Nordquist (4:11pm)
  - i. Yearbook is a parent led initiative, hundreds of hours from volunteers. Looking for 1-2 more volunteers to join and train for future years. Email [yearbook@lebpac.ca](mailto:yearbook@lebpac.ca) if interested.
  - ii. Previously used Edge, now looking at a new contract with Varsity which is cheaper (\$25/book) and has Canva built-in. Will find out in the next month or so if we will be switching over to them.
  - iii. \$50 line in budget not required for Yearbook committee - can go ahead and remove that from the budget.
- e. Halloween Haunt - Heather Bradbury (4:17pm)
  - i. The time is confirmed 5pm-7pm
  - ii. Not a fundraiser. Last year, we made ~\$200. A parent would like to lead a 50/50 draw if there is interest. There is interest from the PAC.
  - iii. Lack of volunteers. No grade 7 lead. Looking for a co-leader. A spreadsheet for volunteers will be sent out now that we know the timing.

## 8. ADJOURNMENT (4:22pm) moved by Jonathan, seconded by Krista.