



Section 1

Company and Office Information

This section of your prep kit collects information about the entity itself and your corporate office address.

Some helpful notes to complete this section:

- **DBA:** Leave this field blank unless you have a DBA (Doing Business As) name registered with your state.
- **State of Registration:** This is the State where you filed your Articles of Incorporation or Organization documents during your first year of business.
- **Year Company was Founded:** This is the year you started your business by filing the documents above.
- **Company Registration Number:** This is the number issued by your state – typically found on their division of corporations or similar website – after you filed the documents above or used to file your annual reports.
- **Principle Place of Business Address:** This is the main address from which your company operates on a day-to-day basis. It can be a home address. PO Boxes are NOT permitted.

Please email contact@turbocta.com with any questions you have or for faster answers, join our telegram group at <https://t.me/turbocta>.