

# Document Style Guidelines

This document reflect the style guidelines used for all documentation related to the LuminAR project. These guidelines must be followed as closely as possible to ensure that all documentation is consistent in design, with a high quality look and feel. Any deviations from the style guidelines must be approved by the group on a case by case basis.

## Logos

Logos for AUT and Luminary Promotions may be used in some instances. Most documentation will include the AUT logo in the top right corner. The version of the AUT logo used is one with thinner lines then the standard logo. This version better matches the light fonts used.



## Fonts

The weight of the fonts varies based on the font size to give the appearance of consistency. The standard font used is Helvetica Neue for its clarity and legibility. If Helvetica Neue cannot be used, a similar alternative such as Arial will be used.

Title	Helvetica Neue UltraLight 50 pt, 0 cm indent 0 pt After Paragraph
Subtitle	Helvetica Neue Thin 30 pt, 0cm indent, 0 pt After Paragraph
Heading 1	Helvetica Neue Thin, 30 pt, 0 cm indent, 5 pt After Paragraph
Heading 2	Helvetica Neue Thin, 15 pt, 0.5 cm indent, 5 pt After Paragraph
HEADING 3	Helvetica Neue Light, Small Caps, 13 pt, 0.5 cm indent, 1 pt After Paragraph
Body text	Helvetica Neue Light, 11 pt, 0.5 cm indent, 10 pt After Paragraph

## Colours

Luminary Promotions uses four colours in their logo, red, yellow, green and blue. These colours, along with black and white will be the primary colours used in our documentation.

218, 35, 92

251, 176, 64

56, 181, 73

0, 174, 238

## Tables

Tables continue the lightweight style as the fonts used. Tables have very thin lines, light text and often lack external borders.

Table Heading	Table Heading	Date
Table body text	Table body text table body text table body text table body text.	20/04/15
Table body text	Table body text table body text table body text table body text.	20/04/15

## Example Cover Page

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The cover page of the document is usually the first page that is seen. It is important that it is clean, balanced and legible. All cover pages must share a common design language so that they are immediately identifiable as part of our project.


# Project Subtitle Project Main Title

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Insert Document Name Here

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Version X.X  
20 April 2015



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1274664

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1302108

# Example Contents Page

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A contents page will be added to all documents that are created in report form. The level of the headings determines the amount they are indented by. A dotted line is tracked from the heading to the page number for ease of use.

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# Example Version History Page

A version history is added to all document that may be changed or updated. The version history tracks any changes that were made, as well as the date they were made.

## 0.0 Version History

### VERSION 1.0

Version 1.0 is the original version of the — — — — Document. This version of the document was created for — — — — —.

### VERSION 1.1

Version 1.1 has been changed to — — — — —.

Section	Overview of Changes	Date
Title Page	Change info here.	06/08/15
0.0	Version History section added.	06/08/15

Example Body Page

Below is an example of a typical body page. It includes all three levels of headings, body text and a table with headings. The overall flow of the page should be clear and consistent.

# 1.0 Heading 1

Body text body text body text body text body text body text body text body text body text body text body text  
body text body text body text body text body text body text body text body text body text body text body text  
body text body text body text.

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## 1.1 Heading 2

Body text body text body text body text body text body text body text body text body text body text body  
text body text body text body text body text body text body text body text body text body text.

Body text body text body text body text body text body text body text body text body text body text body  
text body text body text body text body text body text body text body text body text body text.

### 1.1.1 HEADING 3

Body text body text body text body text body text body text body text body text body text body text body  
text body text body text body text body text body text body text body text body text body text.

Table Heading	Table Heading	Date
Table body text	Table body text table body text table body text table body text.	20/04/15
Table body text	Table body text table body text table body text table body text.	20/04/15
Table body text	Table body text table body text table body text table body text.	15/04/15
Table body text	Table body text table body text table body text table body text. Table body text table body text table body text table body text.	19/04/15
Table body text	Table body text table body text table body text table body text. Table body text table body text table body text table body text.	16/04/15

# Example Glossary Page

In some instances, a document may require a glossary page to define the meaning of terms used. The glossary page follows the standard style for tables with light headings, and a lack of external borders. A level 1 heading is used to distinguish the page.

## 2.0 Glossary of Terms

Term	Definition
Android	Android is a mobile operating system developed by Google.

# Example Reference Page

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A reference page lists all of the external sources referenced in the document. References used a variation of the body text font, where the first line is slightly outdented from the successive lines. References are formatted into a borderless table to allow for ease of modification and automatic sorting. All references follow the APA 6th standard format.

## 3.0 References

Krause, K.-L., Bochner, S., & Duchesne, S. (2006). *Educational psychology for learning and teaching* (2nd ed.). South Melbourne, VIC., Australia: Thomson.

Mezey, M. D., Cassel, C. K., Bottrell, M. M., Hyer, K., Howe, J. L., & Fulmer, T. T. (Eds.). (2002). *Ethical patient care: A casebook for geriatric health care teams*. Baltimore, MD: The Johns Hopkins University Press.

Treviño, L. K., & Nelson, K. A. (2007). *Managing business ethics: Straight talk about how to do it right*. Hoboken, NJ: Wiley.