

CHEUNG KONG CENTER

APPLICATION FOR TURNSTILE SYSTEM, PASSENGER LIFT & TOILET SECURITY ACCESS CARDS

All applications must be made through by tenant's company with company chop; individual application will not be entertained. Please submit this application to our Management Office (Suite 1805) by hand or by fax at 2121 2330 or via email (tsd@ckcpml.com.hk) at least 3 business days in advance for necessary processing, whenever possible. We will provide a serial number to validate your application. In case of the access card not function, please call our management office at 2186 8368 for handling.

☐ New Application ☒ Change of Access Profile ☐ Deactivation ☐ Others: _____

Tenant : Royal Bank of Canada Floor/Suite : 15/F

Contact Person : Tina Wu / Alison Fung Tel. No. : 2842 6666

ALL CARDS WOULD BE AUTOMATICALLY PROGRAMMED TO ACCESS TO INSIDE CORE & SERVICE LIFT LOBBY AREAS ON TENANT'S FLOOR(S)

No. of New Card(s) (New Application only)	Card No. (Change of Access Profile & Deactivation Only)	Floor	Authorized Access Profile (Please '✓')							CKCPML Office Use Only
			Male Executive	Male	Female Executive	Female	Disable	Turnstile Gate	Passenger Lift	
1.	20213	15 /F	✓	✓						
2.		/F								
3.		/F								
4.		/F								
5.		/F								
6.		/F								
7.		/F								
8.		/F								
9.		/F								
10.		/F								

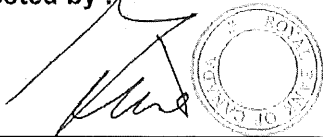
Card access will be required at the following times. (Time will be subject to change)

Turnstile Gate	24 hours Daily (incl. Sundays & Public Holidays)	
Passenger Lifts	Mondays – Fridays Saturdays Sundays & Public Holidays	Before 7:00 a.m. and after 7:00 p.m. Before 7:00 a.m. and after 2:00 p.m. 24 hours
Toilets	24 hours Daily (incl. Sundays & Public Holidays)	

Note :

- Access Card Deposit at HK\$80.⁰⁰/card is required for New Application.
- A debit note for the above service will be sent to your office.
- The deposit shall be refunded to tenant without interest after tenants return the cards to the Management Office *upon tenancy expiry*. Please refer to FORM B(C) for details.
- The deposit retained by the Landlord shall be forfeited for each lost or damaged card.
- The Landlord reserves right to deactivate the access cards.

Requested by :



Tenant's Signature & Company Chop

Tina Wu

Name in BLOCK Letters

12 Aug., 2020

Date

We acknowledge receipt of the above cards :

Name in BLOCK Letters

Tenant's Signature & Company Chop

Date

For Office Use

Received by TSD Handled by TECH Checked by TECH

Debit Note No. ADMIN Issue Date ADMIN Handled by ADMIN

M.R. Serial Number

B R 4 0 0 4

Cheung Kong Center Property Management Limited : Suite 1805, Cheung Kong Center, 2 Queen's Road Central, Hong Kong.
長江集團中心物業管理有限公司 Tel : 2121 8368 Fax : 2121 2330

(08/2020)