



Form B

CHEUNG KONG CENTER**APPLICATION FOR TURNSTILE SYSTEM, PASSENGER LIFT & TOILET SECURITY ACCESS CARDS**

All applications must be made through the Administration Department / authorized person of the tenant's company; individual application will not be entertained. Please submit this application to our Management Office (Suite 1805) by hand or by fax at 2121 2330 or via email (tsd@ckcpml.com.hk) at least **3 business days** in advance for necessary processing, whenever possible. We will provide a reference number to validate your application.

☐ New Application☒ Lost Card☐ Change Access ProfileTenant : BARCLAYS CAPITAL ASIA LTDFloor/Suite : ALL BARCLAYS FLOORContact Person : WING YIPTel. No. : 2903 4321

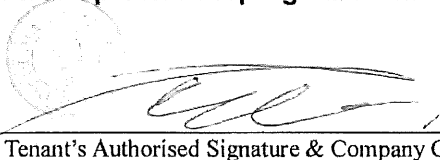
ALL CARDS WOULD BE AUTOMATICALLY PROGRAMMED TO ACCESS TO INSIDE CORE & SERVICE LIFT LOBBY AREAS ON TENANT'S FLOOR(S)								
Name of Card Holder(s) (New)	Old Card No. (For Change Access Profile Only)	Floor	Authorized Access Profile (Please '✓')					CKCPML Office Use Only
			Male Executive	Male	Female Executive	Female	Disable	
1 ERICA CHAO	44025	43 /F			✓			
2		/F						
3		/F						
4		/F						
5		/F						
6		/F						
7		/F						
8		/F						
9		/F						
10		/F						

Card access will be required at the following times. (Time will be subject to change)	
Turnstile Gate	24 hours Daily (incl. Sundays & Public Holidays)
Passenger Lifts	Mondays – Fridays Saturdays Sundays & Public Holidays Before 7:00 a.m. and after 7:00 p.m. Before 7:00 a.m. and after 2:00 p.m. 24 hours
Toilets	24 hours Daily (incl. Sundays & Public Holidays)

Note :

- Access Card Deposit at HK\$80.⁰⁰/card is required for New Application and Loss Card.
- A debit note for the above service will be sent to your office.
- The deposit shall be refunded to tenant without interest after tenants return the cards to the Management Office *upon tenancy expiry*. Please refer to **FORM B(C)** for details.
- The deposit retained by the Landlord shall be forfeited for each lost or damaged card.
- The Landlord reserves right to deactivate the access cards.

Please provide / reprogramme the above cards :



Tenant's Authorised Signature & Company Chop

WILLIAM TAM

Name in BLOCK Letters

20/08/2020

Date

We acknowledge receipt of the above cards :

Name in BLOCK Letters

Tenant's Authorised Signature & Company Chop

Date

For Office UseReceived by 20/8/2020 TSD

Handled by _____ TECH

Checked by _____ TECH

M.R. Serial Number

B 134010

Card nos. _____ ADMIN

Billed by _____ ADMIN

Cheung Kong Center Property Management Limited : Suite 1805, Cheung Kong Center, 2 Queen's Road Central, Hong Kong.
 長江集團中心物業管理有限公司 Tel : 2121 8368 Fax : 2121 2330

(02/2020)