



LYNN RICHARDS

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PROFESSIONAL SUMMARY

IT professional with extensive experience in designing, developing, testing, and deploying applications. Demonstrated ability in project management, database administration and customer support. Able to effectively self-manage during independent projects, as well as collaborate in a team setting.

EDUCATION

Project Management Professional (PMP)

Project Management Institute

Vancouver, BC

(In progress - Expected 06/2025)

Full Stack Developer Certification

CareerFoundry

Vancouver, BC

Master of Science in Computer Science

Cornell University • 08/1994 – 08/1995

Ithaca, NY

Bachelor of Science in Computer Science

The American University • 09/1990 – 08/1993

Washington, D.C.

TECHNICAL SKILLS

- MS SQL Server, MongoDB
- CSS, Java, jQuery, Javascript
- Node, REACT, Bootstrap
- MS Office, Adobe Suite
- Git, Trello, Teamwork, Zendesk, and more...

ADDITIONAL INFORMATION

- Fluent in English, French and Arabic.
- US & Canadian citizen.
- Avid cyclist, and trail runner, with top podium finishes at races in BC and AZ.

WORK HISTORY

IT Consultant - NGN Productions

Vancouver, BC • 09/2017 - present

- Automated a film repository using Google Apps Script (GAS), allowing producers to manage worldwide movie releases and generate automatic weekly reports for company executives.
- In charge of daily monitoring IT infrastructure, as well as weekly management and maintenance of end user software applications and the corporate database.

Project manager - Cycling Components Network

Vancouver, BC • 11/2015 - 05/2017

- Led a team of engineers through of all phases of the software development lifecycle to create cutting-edge online registration systems for clients such as *USA Cycling* and *Triathlon Canada*.
- Maintained project schedules, work breakdown structures, issue logs, and status reports ensuring timely completion of deliverables.
- Gathered, analyzed, and presented statistical membership reports for *Triathlon Canada* and *The Vancouver Sun Run* by writing an application that generated and compiled historical customers' membership data.

Web Developer - Self

Phoenix, AZ • 09/2009 - 11/2015

- Maintained client-server solutions for *The Cawley Company*, a worldwide provider for badge identification systems. Applications included an encrypted database-driven badge ordering system for all *Carlson Hotel* branches, and online employee badge ordering systems for *Cintas*, and *Budget* offices nationwide.

Corporate Quality Senior Software Engineer - Intel Corporation

Chandler, AZ • 10/1995 - 09/2006

- Responsible for the design and development of the central repository for Intel's Customer Operational Shared Resource (COSR). Contributed to each step of COSR's n-tier application development lifecycle: design, development, deployment & support.
- Product owner of Intel's Change Management Information System: a client-server application that automates the notification of product changes to Intel's customer base worldwide. Contributed to the design, development, testing & support of the application.