

LYNN RICHARDS

3496 West 14th Avenue • Vancouver, B.C. V6R2W1 • (778) 987-0378 • Email: leenrichards@yahoo.com

PROFILE

Extensive background web development, project management and data analysis. Demonstrated ability in leading software development projects, testing and deploying applications, performing database management, and customer support.

EDUCATION

Cornell University, Ithaca NY

Master of Engineering in Computer Science.

Masters Project: Artificial Intelligence-based Information Retrieval system.

The American University, Washington, D.C.

Bachelor of Science in Computer Science.

WORK EXPERIENCE

Jun.2017 - Sep.2020

IT Consultant – NGN Productions (Vancouver, BC)

- Developed an automated film repository which allows producers to update and filter worldwide movie releases, and generate automatic weekly reports for company executives.
- In charge of customer support, website maintenance and management of the cast&crew database.

Nov.2015 - May.2017

Project Manager – CCNBikes (Vancouver, BC)

- Project manager in charge of all phases of the software development lifecycle (SDLC) for cutting-edge online registration systems with clients such as *USA Cycling* and *Triathlon Canada*.
- Maintained project schedules, work breakdown structures, issue logs, and status reports.
- Lead a team of 8 software developers and ensured timely completion of deliverables.
- Analyzed and presented statistical membership reports for *Triathlon Canada* and *The Vancouver Sun Run* by writing an application that generates and compiles historical membership data.
- Gathered business requirements from event organizers in French and English, and helped configure online registration websites for cycling and triathlon events and clubs across Canada.

Sep.2009 - Nov.2015

Web Developer- Self Employed (Phoenix, Arizona / Vancouver, BC)

- Implemented various websites for businesses in the US and abroad. Clients ranged from food & beverage establishments to real estate and educational organizations.
- Implemented client/server solutions for *The Cawley Company*, a worldwide provider for badge identification systems. Applications include an encrypted database-driven badge ordering system for all Carlson Hotel branches, and online badge ordering systems for Cintas, Avis and Budget offices nationwide.

Jul.2005 - Sep.2006

Corporate Quality Senior Software Engineer - Intel Corporation (Chandler, AZ)

- Responsible for the design and development of the central repository for Intel's Customer Operational Shared Resource (COSR). Contributed to each step of the n-tier application development lifecycle: design, development, deployment & support.

Sep.2004 - Aug.2005

IT Manager – Ayamcreative (Dubai, UAE)

- Assessed project feasibility, gathered business requirements, created project plans and lead a team of software engineers in developing several web projects in the UAE and abroad.

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WORK EXPERIENCE (*Continued*)

Oct.1995 - May.2004

Senior Software Engineer - Intel Corporation (Chandler, Arizona)

- Product owner in charge of the design, development & support of Intel's Change Management Information System: a client-server application that automates the notification of product changes to Intel's customer base worldwide.
- Technical lead in charge of the automation of Intel factory calendars worldwide. Gathered business requirements, developed specification documents and helped develop a web-based database-driven Factory Calendar application which collects and updates employee shift information at Intel's manufacturing and warehousing sites worldwide.

TECHNICAL SKILLS

- MS SQL Server, Visual Studio (ASP .NET), HTML5, CSS, JavaScript, MS Office, Adobe Photoshop, Adobe Dreamweaver, Trello, Teamwork Projects, Zendesk, and more.

ADDITIONAL INFORMATION

- Fluent in English, French and Arabic.
- US Citizen with Canadian Permanent Residency.
- Avid cyclist: Arizona State mountain bike champion 1999-2001. Top 5 finishes at Whistler, Penticton and Levi's Granfondo's 2013-2017.

REFERENCES AVAILABLE UPON REQUEST