## Introduction

Before you start the installation of this app, Make sure you have met the minimum requirements below.

- Have a http server installed on your computer, example Xammp
- You have a browser installed on your computer, example Chrome, edge, firefox

## **Installation**

For a seamless setup of this app, make sure to carefully go through the steps given below and follow them in the given order.

- Extract the zip file provided to a known location
- Copy/upload the 'attendance system' folder to the root of your server.
  - Restart your apahce server.
- Open your browser and navigate to your domain name/attendance system/install/start.html

If you're using a local server like Xammp go to 'localhost/attendance app/install/start.html'

• Proceed to check all the checkboxes and click on 'get started' to install.

The installation window appears and installation begins.

You're requested not to refresh the page during this procedure.

If you have done this procedure before on the same server, it will give you an error screen. Be sure to install only once

## First time log in

For the first time use the following username and password to log in to the system.

Username : admin Password : admin

Note that: This credentials can only be used once. They're considered revoked s soon as you log in the first time.

After a successful log in, go to accounts and create a new account with preffered usename and password and chooooooose the admin role for admins. This will be the new login credentials that can work. You can create as upto 7 admin accounts whith which credentials can be used to log into the system.

All other members can be registered here with the role of 'other' and not admin. This applies to all other employees or students or team members in general.

## Other log ins

For all the other times that an admin wants to log in, you can use the username and password created for you after the first time log in.

These can be odified if need be by visiting the accounts tab.

**Getting started**