

****Subject to Change****

Sprint 1 Schedule 9/13 - 9/23

The Goal of Document:

The document is for the team to expect and understand what will happen on days

Action items before the sprint

- The definition of Ready needs to be set
- The definition of Done needs to be set
- Maybe need more PBI's groomed

DOD

Monday: 9/16

Sprint Planning

Main Goal: Have PBI's in the sprint broken down to tasks

- Sprint Goal and associated PBIs are presented and explained by the Product Owner to the Dev Team in priority order
- Dev Team collaborates with the Product Owner (by asking clarifying questions) to break each PBI into tasks.
- After the Sprint Planning activity, the list of tasks is placed on the Sprint Backlog in priority order (based on the priority of the PBIs provided by the Product Owner). How the Dev Team manages this backlog is up to them.

Daily Standup (15 Minutes only)

- What tasks are devs going to work on

Wednesday: 9/18

Daily Standup

- What have you done?
- What will you do today?
- Any obstacles?
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Monday: 9/23

Daily Standup

- What have you done?
- What will you do today?
- Any obstacles?

Sprint Grooming

Main Goal: Groom PBI's and determine if sprintable for future sprints

- Groom PBI's at the top of the priority list
- Sprint Grooming is always focused on future sprints
- The Scrum Master facilitates Sprint Grooming, but the Product Owner should know which PBIs need to be groomed before the start because the Product Owner "owns" the Product Backlog and all the PBIs in it.
- The Product Owner will present and explain the PBIs that must be groomed in priority order.
- The Dev Team will collaborate with the Product Owner to understand the scope and definition well enough to decide if it meets the Definition of Ready
- If PBI too large, the Scrum Team works together to break the PBI down into smaller PBIs

Sprint Review

Main Goal: Determine if changes meet acceptance criteria

- This is where the Scrum Team will evaluate the Potentially Shippable Product against the Acceptance Criteria.
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- it is up to the Product Owner, as the voice of the business, to determine if the work from that sprint will be released to customers or not
- If the Product Owner approves it for release, the Dev Team will execute that release after the Sprint Review but before the Retrospective

Release?

Sprint Retrospective

Main Goal: What went good and what needs to change

- Scrum Master facilitates the discussions
- The Scrum Team will reflect on the most recent sprint
- Each person will put forward what they feel went well (that the team should continue doing)
- Scrum Team picks one thing they want to continue to do well and one thing they want to improve.
- Based on this selection, they must then decide if changes need to be made to the process and what that change must be