

## Standard Scope of Work

Your project includes the following Standard Deliverables and Functionality. Any specific requirements beyond the Standard Scope of Work will either be included in the Custom Scope of Work section, or subject to Element 74, L.L.C.'s standard billing rate of \$94 per hour.

## Custom Scope of Work

Your project will include the following custom deliverables that fall beyond our standard Scope of Work:

### ELEMENT 74, L.L.C.'s Web Design Process

#### Client Meeting

A member or multiple members of the ELEMENT 74, L.L.C. team will meet with you to discuss the scope of your web design project including design parameters, overall marketing goals and objectives and desired look and feel.

## Project Management

Following the initial CLIENT meeting, a Project Manager will be assigned to your project to ensure timely production. In order to maintain project continuity, the CLIENT will be expected to correspond with the Project Manager in a timely fashion at all times.