

# Erik Botun

Burlington, Ontario | erik.botun@mohawkcollege.com

## MY SKILLS

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- Exceptional team player who desires to collaborate effectively and achieve common goals
- Eager to learn new skills and develop mastery
- Technical proficiency and problem solving skills with computer software
- Very proactive, consistently seeking new tasks and assignments to be completed
- Highly motivated with a dedication to excellence
- Dedication and initiative when approaching any situation or task

## EDUCATION

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### **Mohawk College**

Fall 2022 – Present

*Hamilton, Ontario*

- Computer Systems Technician - Software Support
- Currently in Semester 4
- Achieved Dean's List Award for Semester 2.

### **Notre Dame Catholic Secondary High School**

June 2021

*Burlington, Ontario*

- Received Ontario Scholar Award

### **Blyth Academy**

September 2020 – February 2021

*Online*

- Completed SPH4C1 – Physics for extra credit

### **Sheridan College**

July 2019 – August 2019

*Oakville, Ontario*

- Manufacturing and Millwrighting Dual Credit course

## WORK EXPERIENCE

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### **Wendy's Restaurants**

June 2019 – 2024

*Burlington, Ontario*

#### *Crew member*

- Supervise and train new crew members for different positions
- Excellent customer service and communication skills
- Worked efficiently in fast-paced stressful environments
- Greet customers on drive thru and front cashier, take customer orders, and in charge of upselling

### **College Pro Window Cleaning**

Summer 2020 & 2021

*Burlington, Ontario Crew member*

- Performed door to door marketing for interior and exterior window cleaning, gutter cleaning, gutter guard installation and providing estimates for customers
- Cleaned windows and gutters
- Patio sealing, deck staining, landscaping, pressure washing, driveway sealing

### **PaintBall Nation**

*Burlington, Ontario*

September 2024 - Present

*Referee*

- Give Safety Briefings to the players on using the equipment and to ensure players follow safety standards.
- Ensure the games are run safely and efficiently by reducing risks and give players a fun paintball experience.
- Cleaning the paintball field, main lobby to maintain a clean, safe area.
- Assist the cashier in preparing receiving and maintaining the rental equipment.

## **VOLUNTEER EXPERIENCE**

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### **Sound of Music Festival**

August 2018

*Burlington Ontario*

- Helped maintain cleanliness by collecting and sorting garbage, waste, recycling.

## **TECHNICAL SKILLS**

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HTML5 & CSS

Java

Python

Microsoft Word

Google Slides

SQL

Microsoft PowerPoint

JavaScript

## **CERTIFICATIONS**

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First Aid & CPR/AED Level

**REFERENCE AVAILABLE UPON REQUEST**