

# JOEY PUREVDORJ

417.619.8278 ▪ JOEY789@LIVE.MISSOURISTATE.EDU

## OBJECTIVE

Seeking a position to work responsibly as a graduate student assistant, where I can apply my knowledge of computer information systems and business administration, while developing my professional experience.

## EDUCATION

AUGUST 2018 - PRESENT [ MAY 2021 ]  
MISSOURI STATE UNIVERSITY [ SPRINGFIELD, MO ]

### MASTER OF BUSINESS ADMINISTRATION

- + GPA Overall: 4.0
- + Data Analytics Graduate Certificate
- + Management Graduate Certificate
- + Leadership Graduate Certificate

AUGUST 2012 - MAY 2017  
MISSOURI STATE UNIVERSITY [ SPRINGFIELD, MO ]

### BS: COMPUTER INFORMATION SYSTEMS

- + GPA Major: 3.90
- + GPA Overall: 3.59

## RELATED COURSES

- + MKT 350 - Principles of Marketing
- + MKT 772 - Marketing Management
- + CIS 230 - Hardware, Operating System, Network
- + CIS 260/270 - Application Development I & II
- + CIS 370 - Introduction to Web Development
- + CIS 475 - Advanced Web Development
- + CIS 461 - Strategic Management Info Systems
- + ENG 110 - Writing I: College Composition
- + ENG 321 - Writing II: Beginning Technical Writing

## SKILLS & ABILITIES

### TECHNICAL

- + Web Press
- + HTML, CSS
- + JavaScript
- + Bootstrap, jQuery
- + SQL, PHP
- + Oracle - PL/SQL, PSP Server Pages
- + Java, C#

### SOFTWARE

- + Microsoft Office Suite
- + Adobe Photoshop
- + Adobe Document Cloud

### LANGUAGE

- + English
- + Russian
- + Mongolian

### OTHER

- + Technical Writing
- + Troubleshooting
- + Critical Thinking
- + Independent Learning

## ACHIEVEMENTS

DEANS LIST  
CUM LAUDE

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