

**Work Experience:****Manager/Housekeeper**

Miss Clean  
Watsonville, CA  
October 2010 – Present

**Claims Development Specialist**

Western Limited Private Investigation  
Capitola, CA  
May 2012 – August 2012 (3 months/Summer Job)

**Housekeeper**

Sunrise Cleaning Service  
Santa Cruz, CA  
November 2009 – December 2010 (1 year 1 month)

**Volunteer Experience:****Promotional Material Tech Tutor**

United Way of Monterey County  
Monterey, CA  
August 2013 – December 2013 (4 months/40 hours)

**Education:****Bachelors of Science in Communication Design, May 2014**

Web Design  
California State University of Monterey Bay, Seaside CA

**Associates of Arts in Spanish Degree with Honors, December 2011**

Cabrillo Community College, Aptos CA

**High School, June 2008**

Pajaro Valley High School, Watsonville, CA

**Skills:**

Familiar with Microsoft Office and Adobe CS6.  
Familiar with Mac OSX and Windows operating systems.  
Ability to work well independently and in groups.  
Excellent telephone skills.  
Persistent in problem solving.  
Excellent comprehension and retention.

**Languages:**

Fluent in both English and Spanish (15 years)

**Reference:**

Excellent references available upon request.

**FAVIOLA  
FERNANDEZ  
WEB DESIGNER**

**WATSONVILLE, CA 95076**

**(831) 234-9819  
FAVIFR@ME.COM  
WWW.MISS-CLEAN.COM**