

LEINDON REIMOH C. DILAN

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San Fernando City, La Union
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Objective: To find a challenging position to meet my competencies, capabilities, skills, education and experience.

Position	Location	Period
Full-Stack Web Developer	MCLA, Benitez Court, Lower Magsaysay Ave., Baguio City, Benguet	May 22, 2023- July 05, 2024

Duties and responsibilities:

- Check and review listed bugs
- Debug and fix codes issues to ensure optimal functionality and performance
- Update Test Server
 - ensure uploaded repository has no errors
- Update Live Server
 - backup database
 - backup live site
 - update database
 - update code
- Create and implement RESTful APIs to facilitate seamless communication between front-end and back-end systems
- Create code design based on approved the given design

Position	Location	Period
Customer Service Representative	Foundever Maxhub, San Fernando City, La Union	June 01, 2021- February 04-2022

Duties and responsibilities:

- | | |
|--|---|
| <ul style="list-style-type: none">• Answering phone calls• Collect Customers Information• Assist Customers on paying their bills• Upgrade & downgrade customer’s Service packages• Call back Customer if disconnected• Troubleshoot Customer’s Internet, Cable, Phone, Services | <ul style="list-style-type: none">• Check service outage status• Inform customer’s sue dates and amount of their bill• Walkthrough customer on their Online account manager over the phone• Update customer information<ul style="list-style-type: none">-name -Phone number-address -email |
|--|---|

Position	Location	Period
Customer Service Representative	Teleperformance Harrison Road, Baguio, Benguet	November 25, 2019 – June 11, 2020
Duties and responsibilities: <ul style="list-style-type: none">• Answering phone calls• Assisting Customers by Captioning or transcribing everything I hear.		
Position	Location	Period
Customer Service Representative	Teleperformance Harrison Road, Baguio, Benguet	August 13, 2019 – October 12, 2019
Duties and responsibilities: <ul style="list-style-type: none">• Answering phone calls• Collect Customers Information• Assist Customers on paying their bills• Troubleshoot Customers TV cable		
Position	Location	Period
OJT	PC4me San Fernando City, La Union	August 17, 2017 – November 23, 2017
Duties and responsibilities: <div>Technical Support<ul style="list-style-type: none">• Assemble System units• Setup System units and Laptops• Setup Printers• Backup and Format Received Laptops and System units• Troubleshoot Laptops and System units• Install Software applications and Drivers</div> <div>Programming<ul style="list-style-type: none">• Front end Development-Designs and for Print-outs</div> <div>Sales<ul style="list-style-type: none">• Assisting Costumers</div>		
Education: <p>June – September 2022 KodeGo<ul style="list-style-type: none">❖ Full-Stack Web Development</p> <p>2013 - 2018 Saint Louis College<ul style="list-style-type: none">❖ Bachelor of Science in Information Technology</p> <p>2009 - 2013 Christ the King College, San Fernando City<ul style="list-style-type: none">❖ High School Graduate</p> <p>2002 - 2009 Christ the King College, San Fernando City<ul style="list-style-type: none">❖ Elementary</p>		

Trainings Attended:

- ❖ **Computer Servicing System NCII** (April 16- May 29 , 2018)
Training for Work Scholarship Program (TESDA)
Lorma Colleges, San Fernando City

Contents:

- COC1:** installing and configuring computer systems
- COC2:** Set Up Computer Networks
- COC3:** Set Up and Configuring Windows Server
- COC4:** Maintain and Repair Computer Systems

Seminars /Certificates:

- **Step-UP “Moving Beyond Innovation”**, Herny Lee Irwin Theatre, Ateneo De Manila University 2014
- **Step-UP “Wired”** Herny Lee Irwin Theatre, Ateneo De Manila University September 10, 2016
- Organizer in “BKB in IT SLC v1.0 Share your BKB! Bent in IT, Knowledge, Blessing!”, Social Center, Saint Louis College, 2016
- “Real-time Web Applications”, Social Center, Saint Louis College, 2016
- “Seminar in Career Enhancement and Advancement”, Social Center, Saint Louis College, 2016

- “IT in Business World”, Social Center, Saint Louis College, 2016
- “Unleashing the Power within for a Successful Career”, Social Center, Saint Louis College, 2016
- “IT in Security Services”, Social Center, Saint Louis College, 2016
- “Asterisk VOIP PBX for the BPO Industry”, Social Center, Saint Louis College, 2016
- Productivity Tools, Saint Louis College, San Fernando City, La Union July 24, 2017

SKILLS:

- Computer Literacy. Proficient at MS Excel, MS Word and MS PowerPoint
- Multimedia. Troubleshooting and Reformatting
- Set-up/Maintain and repair Computer Servers and Networks
- HTML, CSS, JavaScript, SASS, React.Js, NextJs, MongoDB, Material UI, Express.Js, Node.Js, GitHub, Source Tree, GitBash, Postman, MySQL Workbench, MongoDB Compass, GitLab, WinSCP.
- Programming Languages: JavaScript, PHP

Personal Information:

- Sex:** Male
- Birthday:** January 18, 1997
- Religion:** Catholic
- Nationality:** Filipino
- Marital Status:** Single
- Language Spoken:** Filipino, English and Nihongo (Basic)

Character Reference:

Mr. Albert H. Subang

Instructor, MIT
Saint Louis College, City of San Fernando, La union
Contact Number: (242)5536

Ms. Lizzet Asilo

Customer Service Representative
Teleperformance, Baguio, Benguet
Contact Number: 09756302235

Mr. Gerald Jone Milan

Web Developer
Mint Center for Language Acquisition,
Baguio, Benguet
Contact Number: 09178642745

Mr. John Aaron Catungal

Customer Service Representative
Teleperformance, Baguio, Benguet
Contact Number: 0909253007

Mr. Jeramel Tomas

Web Developer
Mint Center for Language Acquisition,
Baguio, Benguet
Contact Number: 09507663669

Mr. John Prado

Web Developer
Freelance,
Pampanga
Contact Number: 09926852098