

# ARTICLES

The following examples, frequently found in United Nations documents, show some samples of the use of initial capital letters or lower-case letters in United Nations practice (from the United Nations Correspondence Manual)

LOWERCASE	UPPERCASE
administrative instruction	<b>Act</b> , of a legislative body
advisory opinion (of the <b>I</b> nternational <b>C</b> ourt of <b>J</b> ustice)	<b>Administration</b> , in specific references
agenda, agenda item, agenda item 24	<b>Arabic</b> language and type
annex, an annex, annex III, the annexes to the report	<b>Arabic</b> numerals
appendix, an appendix, appendix IV, the appendices	<b>Article</b> (when making specific references to an article of the <b>C</b> harter of the <b>U</b> nited <b>N</b> ations and the <b>S</b> tatute of the <b>I</b> nternational <b>C</b> ourt of <b>J</b> ustice)
article, an article, article 3	<b>Chairperson</b> of the <b>F</b> ifth <b>C</b> ommittee (specific reference)
chairpersons (general references)	<b>Chapter</b> of the <b>U</b> nited <b>N</b> ations <b>C</b> harter
chapter II (general reference)	<b>Charge d’Affaires</b> of the <b>P</b> ermanent <b>M</b> ission of <b>A</b> ndorra (specific reference)
charge d’affaires (general reference)	<b>Economic C</b> ommission for <b>A</b> frica (specific reference)
commission (general reference)	<b>World C</b> onference on <b>H</b> uman <b>R</b> ights (specific reference)
conference (general reference)	<b>C</b> onference <b>R</b> oom 4 (specific reference)
conference room (general reference)	<b>C</b> onstitution of the <b>W</b> orld <b>H</b> ealth <b>O</b> rganization (specific reference)
Constitution (general reference)	<b>C</b> ontracting <b>P</b> arty (in the text of treaties)
consultant	<b>C</b> onvention of the <b>R</b> ights of the <b>C</b> hild (specific reference)
continent, continental shelf	
convention (general reference)	
council (general reference)	

LOWERCASE	UPPERCASE
decade	<b>C</b> ouncil resolution 1979/81 (when using as a short title, noun, or adjective)
delegation	<b>D</b> ag <b>H</b> ammarskjold <b>L</b> ibrary
demarcation line	<b>F</b> irst <b>U</b> nited <b>N</b> ations <b>D</b> evelopment <b>D</b> ecade (part of a title)
department (general reference)	<b>D</b> eclaration
document	<b>D</b> ecree
draft	<b>D</b> epartment of <b>P</b> olitical <b>A</b> ffairs (specific reference)
earth (general reference)	<b>E</b> arth (planet)
east, eastern (geographical)	<b>E</b> ast, <b>E</b> astern (political)
executive heads	<b>E</b> xecutive <b>S</b> ecretary of <b>E</b> CA, <b>E</b> CE, etc.
Expert	<b>F</b> inancial <b>R</b> egulation <b>R</b> ules of the <b>U</b> nited <b>N</b> ations (part of a title)
extrabudgetary ( <b>XB</b> may be used in budget documents)	
financial regulation	
foreword	