

1. The first part of the document is a letter from the author to the reader, explaining the purpose of the study and the methods used. The letter is dated 1998 and is addressed to the reader.

2. The second part of the document is a list of references, which includes books, articles, and other sources used in the study. The references are listed in alphabetical order.

3. The third part of the document is a list of figures, which includes tables, graphs, and other visual aids used in the study. The figures are listed in alphabetical order.

4. The fourth part of the document is a list of tables, which includes tables of data, tables of results, and other tables used in the study. The tables are listed in alphabetical order.

5. The fifth part of the document is a list of appendices, which includes appendices of data, appendices of results, and other appendices used in the study. The appendices are listed in alphabetical order.

1. The first part of the document is a list of the names of the persons who have been appointed to the various positions of the Board of Directors of the company. The names are listed in alphabetical order, and each name is followed by the position to which the person has been appointed. The list is as follows:

Name	Position
Mr. A. B. C.	President
Mr. D. E. F.	Vice President
Mr. G. H. I.	Secretary
Mr. J. K. L.	Treasurer
Mr. M. N. O.	Director
Mr. P. Q. R.	Director
Mr. S. T. U.	Director
Mr. V. W. X.	Director
Mr. Y. Z. A.	Director

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[illegible]

1. The first step in the process of creating a new product is to identify a market need. This involves conducting market research to determine what consumers want and what problems they are trying to solve. Once a need is identified, the next step is to develop a concept for a product that addresses that need. This is often done through brainstorming and sketching. The third step is to create a prototype, which is a physical model of the product that can be used to test and refine the design. Finally, the product is manufactured and distributed to the market.

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.