

# Juliza Lemus Hernandez

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## Work experience

### **City of Saint Paul – Department of Safety and Inspections – June 2025-August 2025**

- Worked in zoning, helping them close out files, as well as helping with Minnesota State Fair vendor permits. I was also the point of contact for any questions or concerns people had.
- Worked on the Green-To-Go ordinance by obtaining information to help set up a packaging fair to help restaurants switch their packaging over.

### **Ramsey County - Workforce Solutions - June 2024- August 2024**

- Helped them look over and approve applications for their Driver's License Academy.
- I worked at a job fair, answering any questions the community had, and translating for those who needed it.

### **Xcel Energy - Gas Business Management - June 2023- August 2023**

- Mainly worked on scanning files and uploading them online for easy access. Organized physical files to make it easier to look for.
- I attended many events and meetings that helped me gain knowledge on how a private company operates.

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## Education

### **College**

University of Minnesota Duluth - Currently enrolled (2024-2028)

Bachelor of Accounting

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## Skills

- Bilingual; Spanish & English
  - Effective communication
  - Familiar with Microsoft Word, Outlook, and Excel
  - Data Entry
  - Reliable
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## Involvement

- Women in Business (spring 2025- active)
  - Student organization committed to professional development outside of the classroom. Promotes the roles that women play in the business world.
- Latinx/ Chicanx Student Association (fall 2024-active)
  - Student organization that focuses on promoting and strong commitment in promoting Chicanx and Latinx culture at UMD