

CASHIER

Results-oriented, strategic sales professional with experience in the retail industry. Cashier who is highly energetic, outgoing, and detail-oriented. Handles multiple responsibilities simultaneously while providing exceptional customer service. Reliable and friendly team member who quickly learns and masters new concepts and skills. Passionate about helping customers and creating a satisfying shopping experience.

Experience

Cashier (Sept 2021 - Current)

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Issue receipts, refunds, credits, or change and process merchandise returns and exchanges.
- Greet customers, answer questions, resolve complaints and provide info on current policies.
- Maintain clean and orderly checkout areas and complete other general cleaning duties, such as mopping floors and emptying trash cans.
- Count money in cash drawers at the start of shifts to ensure correct amounts and adequate change.
- Calculate total payments received during a time period, and reconcile this with total sales.

Inbound/Return Clerk (June 2020 to Aug 2021)

- Changed equipment over to a new product.
- Maintained proper stock levels on a line.
- Helped achieve company goals by supporting production workers.

Apparel Associate January (2019 to February 2020)

- Greet customers, help locate merchandise, and explain use and care of merchandise to customers.
- Compute sales prices, total purchases and receive and process cash or credit payment.
- Maintain knowledge of current promotions, policies, and security practices.
- Inventory stock, requisition new stock, and clean shelves, counters, and tables.
- Exchange merchandise for customers and accept returns.
- Open and close cash registers, performing tasks such as counting money, separating charge slips, coupons, and vouchers, balancing cash drawers, and making deposits.

Education:

High School Diploma: May 2020 Henry County High School

Skills: Cash handling accuracy, mathematical aptitude, organized, time management, detail-oriented, excellent multi-tasker, strong communication skills, flexible schedule, proficient in MS Office