



LENA CHUN

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WORK EXPERIENCE

Creator of tyny.space

*Designing and building furniture for small spaces
March 2017 - present (London)*

- Research vendors online, contact them, explain project requirements and negotiate final quotes before placing orders.
- Communicate with vendors/builders to make sure they follow designs provided.
- Experience coordinating multiple builders working on the same projects and managing projects under tight deadlines.

Motion Designer at Amazon Video

2013 - March 2017 (Seattle and London)

- Created a variety of motion graphics studies, prototypes and production deliverables for the Amazon Video application.
- Collaborated frequently with the Seattle team via VC for design reviews.

Freelance Designer/Artist

2012 - 2013 (Toronto and Seoul)

- Filmed events and edited videos to publish online for a non-profit organization.
- Collaborated with other artists to make interactive video installations.

Animator at Cineflix Production

2010 - 2012 (Toronto)

- Created logo designs, graphics and animations for 10+ television series.
- Worked on many projects requiring strong time management skills under strict deadlines.

ABOUT ME

Traveller

Visited 44 cities and 16 countries in 6 years.

- Applied for visas for myself for at least 5 different countries.
- Experience organising business trips for up to 8 people, including travel and accommodation.
- Experience dealing with on-trip expenses, organising meals, etc.

AirBnB Super Host

100+ reviews as host and traveller.

- Managed two AirBnB flats in US and UK remotely.
- Coordinated with guests prior to their arrival and communicated with guests during their stays.
- Kept flats presentable including general maintenance and arranging cleaning schedules.

Event Organiser

*Organised several events in restaurants
in East London, with 20-40 guests.*

- Arranged venue hire, photographer, menu planning, seat arrangements and table decorations.
- Organised guest lists, established dress-code and communicated with guests.

Blogger

DIY blog receives 500 - 5000 visits per day.

- New blog posts published nearly every day.
- Built relationships with readers by quickly replying to comments and feedback.

EDUCATION

Ontario College of Art & Design, Canada

*Bachelor of Art, Integrated Media
2006 - 2010*