LENA KIM

ADDRESS: Adelaide, South Australia
PHONE NUMBER: +61 436 365 405
EMAIL: vava.na24201@gmail.com
PORTFOLIO: lenakimss.github.io/me/

SUMMARY

Disciplined and task-driven recent Business Information Systems graduate with valuable internship experience and a passion for data. Actively seeking an opportunity to make a difference in an exciting, impactful career, and take on more responsibility whenever needed.

QUALIFICATIONS

- Clear ability to influence and communicate complex data into meaningful insights.
- Strong organizational skills and ability to manage competing demands and deadlines.
- Extensive experience in Data modeling, Data cleansing, transformation and preparation.
- Power user of Excel, SQL, and data visualization tools such as Power BI and Tableau.
- Proficient in Google suits, Microsoft Office.
- Highly curious and motivated to learn and utilize new technologies and tools.

WORK EXPERIENCE

INTERNSHIP/PLACEMENT, *TORRENS SOCIAL ENTERPRISE HUB*
SEPTEMBER 2022 – DECEMBER 2022

- Effectively communicated with client and project manager to understand client needs
- Identified, documented, and reported bug errors, and interoperability flaws within the search algorithms of the revenue generation tool developed by TechforGood company.
- Collaborated with three interns to conduct a price comparison survey, user acceptance testing, and general usability testing on the site.
- Logged 100+ test cases performed and continuously updated testing documentation.
- Actively attended all planning reviews, and daily meetings within the project team; provided testing results with findings and possible recommendations and provided weekly status reports to the team leader.

EDUCATION

BACHELOR OF BUSINESS INFORMATION SYSTEMS
TORRENS UNIVERSITY AUSTRALIA
FEBRUARY 2020 - DECEMBER 2022

PROJECTS

SALES ANALYSIS - [SQL, Data Cleansing & Transformation, Power BI]

- Define User Stories to fulfill delivery and ensure that acceptance criteria were maintained.
- Use SQL statements for cleansing and transforming necessary data.
- Design an effective dashboard with three pages, which allows for full transparency into the ins and outs of a sales organization.

HR DATA ANALYTICS – [Power BI, Excel]

- Design a Power BI dashboard to track employee data for the HR team, including working hours, attendance, performance, and leaves. The dashboard streamlined HR processes and increased efficiency.
- The dashboard can save 3-4 hours of work for HR daily.

DEVELOPMENT & TRAINING

GOOGLE DATA ANALYTICS PROFESSIONAL CERTIFICATE
COURSERA (2023)