

# ANALYTICAL

## 1 What you do well

You are good at:

- ✓ Reliably performing accurate calculations and basic data analysis.
- ✓ identifying key trends in numerical data, though more complex patterns sometimes require further exploration.
- ✓ Demonstrating a sound understanding of budgeting and forecasting, even if advanced techniques remain a work in progress.

## 2 Where these skills could lead you

### Bookkeeping, Accounting, and Auditing Clerk:

In this role, your attention to detail ensures accurate financial record-keeping. As you refine your numerical precision, you can support more complex accounting functions, contributing to effective financial management.

### Statistical Assistant:

By assisting in data collection and basic analysis, you help generate meaningful insights in research settings. This role provides practical experience, laying the groundwork for more advanced statistical analysis as your skills develop.

### Medical Records Specialist:

Your ability to manage and interpret data ensures that patient records are accurate and well-organized. With further development, you can enhance your capacity for handling more complex data, contributing to improved healthcare administration.

## 3 Try this next

1. **Engage in Basic Data Analysis Challenges:**  
Participate in practical exercises that involve analyzing simple datasets, helping you identify areas where deeper quantitative analysis can enhance your performance.
2. **Join Peer Study Groups Focused on Quantitative Methods:**  
Collaborate with peers to discuss basic data trends and share effective analysis techniques, broadening your perspective and refining your approach.
3. **Enroll in Short Courses on Excel or Basic Statistics:**  
Build on your foundational skills by learning new methods for data analysis and forecasting through structured, practical courses.
4. **Practice Real-World Budgeting Scenarios:**  
Work on small-scale budgeting projects, such as planning for a personal event, to enhance your practical understanding of financial management.
5. **Request Constructive Feedback on Your Calculations:**  
Regularly ask mentors or supervisors to review your numerical work and suggest improvements, guiding you toward more accurate and detailed data handling.

