

CRITICAL THINKING

1 What you are learning

You are beginning to:

- ✓ Grasp simple facts and ideas, though complex issues may still challenge you.
- ✓ Ask questions about the information you encounter, even if you sometimes need guidance to dig deeper.
- ✓ Combine basic pieces of information, yet drawing nuanced conclusions remains a work in progress.

2 Where to find opportunities for growth

Order Clerks:

In this role, you help process customer orders by checking details for accuracy and resolving any discrepancies. By verifying information and addressing small issues as they arise, you begin to develop the habit of careful evaluation and basic logical decision-making.

Mail Clerks & Mail Machine Operators:

Working as a Mail Clerk involves sorting, verifying, and routing incoming mail. This job teaches you to pay close attention to details and spot inconsistencies, building a foundation for evaluating information critically in everyday tasks.

Document Management Specialists:

As a Document Management Specialist, you help organize, retrieve, and verify documents within an office. This role requires you to evaluate the organization and accuracy of information, offering practical experience in critically assessing data in a structured environment.

3 Try this next

- 1. Work on Basic Logic Puzzles:**
Start with easy brain teasers and puzzles that require you to look for patterns and question obvious answers. This practice helps you form the habit of breaking problems into manageable steps.
- 2. Join Guided Projects:**
Take part in small projects or internships where a mentor walks you through the process of analyzing different viewpoints and making simple decisions. This hands-on experience will gradually boost your confidence in evaluating information.
- 3. Attend Introductory Workshops:**
Enroll in beginner-level courses that focus on the basics of critical thinking, such as checking facts and weighing evidence. These workshops provide the tools you need to improve your decision-making skills in a supportive setting.
- 4. Break Down Daily Choices:**
Practice by taking a simple decision each day—list the pros and cons and consider alternative solutions. This will help you learn to assess information and make more thoughtful choices over time.
- 5. Request Gentle Feedback:**
Ask teachers or mentors for kind, constructive feedback on your decision-making in everyday situations. Their insights can show you where to focus your efforts and help you build a stronger critical thinking foundation.

