**Allen Edwards**

leo74mouse@gmail.com

816-467-4262

**CAREER SUMMARY**

My work ethic is only shadowed by my ambition to succeed.

**PROFESSIONAL EXPERIENCE**

**Mid American Glass and Glazing**

**Kansans City Kansas 10/2018**

* As a fabrication worker for commercial framing and doors, we worked closely with the client to ensure the best work possible.
* Aluminum, and metal window frames, curtain wall, store fronts, and doors.

**Sheraton / Westen Crown Center - PBX Supervisor 02/2018**

**Kansas City MO**

* Handle all in bound calls for bothe the Westen and Sheraton hotels, for both internal as well as external. Handle delicate guest complaints with discretion specializing in conflict resolutions.

**Teleperformence - USAA CONTRACTOR**

**Deposit MSR**

Shreveport, LA 08/2017

* Completion of the Deposits training courses and nesting.
* Production floor managing member accounts.
* Responsible for meeting adherence and production goals

**Chicago Bridge and Iron (CB&I)**

* Pipe Fitter
* Fork lift operator

**The Service Companies**

* Lead Inspector/Task Force Management 01/2016

01/2016  –   01/2017

* Manage floors of housekeepers to ensure rooms are properly cleaned and presented to guest of a 730 plus room Luxury Resort Hotel
* Ensure Client and Company Standards are adhered to
* As a Task Force Member travel to distressed properties to assist as an Interim •Director and Operations Manager
* Task Force assignment have included Destin, FL at Water Color Water Sound Vacation and Timeshare Properties. Lake Tahoe and Reno, NV at Hard Rock, Harveys, Harrahs, and Boom Town

**Waffle Shop**

Store Manager

Kinder, LA

02/2013 - 12/2015

* Oversee the efficient running of the kitchen, front of the house, cashiers, and Wait Staff
* Handled store inventory

•Placed and verified all vendor orders

**Allen Parish Mental Health**

Mental Health Tech

07/2013-12/2014

* First line for patient care and staff safety
* Conflict resolution, with compassion, without compromise of dignity and professionalism
* Processed patient intake and exit strategy, document movement, progression and or regression
* Wrorking closely with physicians, nursing and front office in efforts to keep proper medical records

**BenTuaib Hospital**

Patient Care Tech

04/2009-01/2010

* Nuro ICU
* Telemetry

**Education**

Topeka High High School

Completion Date- 02/1994

G.E.D.

Certified Nursing Aid

Louisiana, Texas, Kansas, Missouri