



Solution Dry Cleaners, LLC. 4581 Broadway St. New York, 10013. 212.923.8088

http://www.addotumbrycleoners.com/services@solutiondrycleoners.com/



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Quality dry cleaning & Talloring

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many Corp. 4581 Broadway St. New York. 10033 212,922,8088

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Mr. Walter Stela General Manager H&M Products 535, Central ove. No.2 Union City, NJ. 07087.

Dear Mr. Stela

When writing a thank you letter, keep your letter simple and focused. Single space your letter and leave a space between each paragraph. Left justify your thank you letter. Use a plain font like Arial, Times New Roman, or Verdana. Select a fant size of 10 or 12 points.

The first paragraph of your letter should thank the hiring manager for taking the time to interview you. The second paragraph of your thank you letter should include the reasons why you are a strong candidate for the position. List specific skills that relate to the job you interviewed for. If there is information about your qualifications that you wish you had mentioned during the interview, but didn't get a chance to discuss, use the next paragraph to explain. In your closing paragraph, reiterate your appreciation for being considered for the job and let the hiring manager know you are looking forward to hearing from him or her soon.

Leave a blank line after the salutation, between each paragraph, and before the clasing.

Best Regards,





Dry cleaning Tallaring

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Wash / Fold

4185 Broadway St. New York, 10033. @ 212.923.8088 http://www.solutiondrycleoners.com . Business identification:1418785



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Notes: You need to bring your receipt in order to pickup your terms

