

6. Service and acknowledgment

- (1) The summons shall be served on the respondent by sending it by post to his last known address; and the date of service shall, unless the contrary is shown, be deemed to be the 7th day next following that on which the summons was posted.
- (2) Where any process or order of the court or other document is required under proceedings subject to these Rules to be served on any person who is not in Hong Kong, the court may order service on him of that process or order or other document to be effected within such time and in such manner as it thinks fit, and may also require such proof of service as it thinks fit.
- (3) The summons served on the respondent shall be accompanied by a form of acknowledgment of service, to be returned by him to the court within 14 days from the date of service, and for this purpose the practice and procedure of the court relating to acknowledgments of service shall apply to an application for an order under these Rules in the court, save that any reference to Form No. 15 in Appendix A to the Rules of the High Court (Cap. 4 sub. leg. A) shall relate to the form as modified by these Rules. (*25 of 1998 s. 2*)
- (4) The form of acknowledgment of service shall, where appropriate, state that the respondent should indicate—
 - (a) whether he contests the application on the grounds that, in the case of any particular company—
 - (i) he was not a director, shadow director, officer or liquidator of the company, and neither was he a receiver or manager of its property, at a time when conduct of his, or of other persons, in relation to that company is in question; or
 - (ii) his conduct as such director, shadow director, officer, liquidator, receiver or manager was not as alleged in support of the application for a disqualification order;
 - (b) whether, in the case of any conduct of his, he disputes the allegation that such conduct makes him unfit to be concerned in the management of a company; and
 - (c) whether he, while not resisting the application for a disqualification order, intends to adduce mitigating factors with a view to justifying only a short period of disqualification.