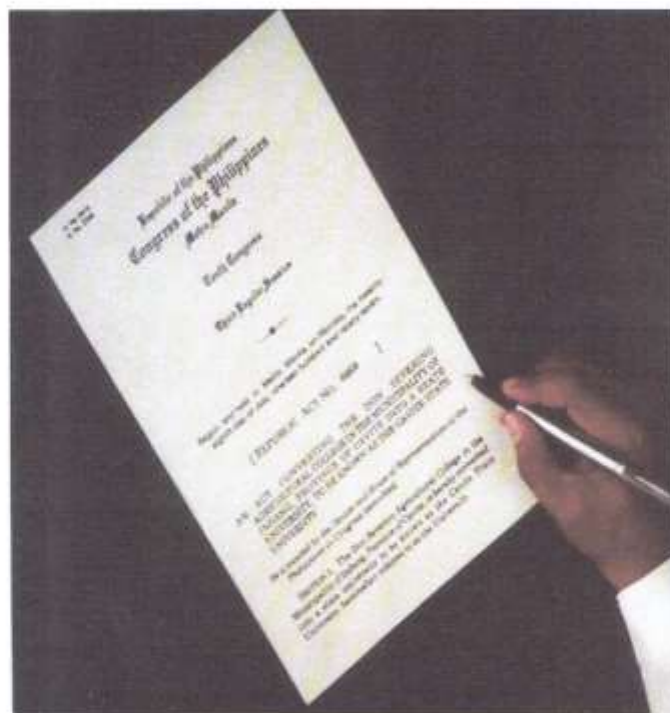


RA 8468



Don Severino Agricultural College (DSAC) was converted to Cavite State University by virtue of Republic Act No. 8468. This photo was used in the 1998 DSAC Annual Report to give significance to the signing of the Act.

URL: <http://onlyincvsu.blogspot.com/2009/09/ra-8468.html>

REPUBLIC ACT NO. 8468

AN ACT CONVERTING THE DON SEVERINO AGRICULTURAL
COLLEGE IN THE MUNICIPALITY OF INDANG,
PROVINCE OF CAVITE INTO A STATE UNIVERSITY, TO
BE KNOWN AS THE CAVITE STATE UNIVERSITY

*Be it enacted by the Senate and House of Representatives of the
Philippines in Congress assembled:*

SECTION 1. The Don Severino Agricultural College in the
Municipality of Indang, Province of Cavite, is hereby converted
into a State university to be known as the Cavite State University,
hereinafter referred to as the University.

SEC. 2. The University shall primarily provide advance
instruction and professional training in agriculture, science and
technology, education and other related fields, undertake research
and extension services, and provide progressive leadership in these
areas.

SEC. 3. The University shall offer undergraduate, graduate
and short-term technical courses within its areas of specialization
and according to its capabilities, as the Board of Regents may
deem necessary to carry out its objectives, particularly in order
to meet the needs of the province and the region.

The existing high school shall be transferred to the
jurisdiction and supervision of the Department of Education,
Culture and Sports: *Provided*, That the high school shall be
allowed to remain and operate within the campus of the University
until the students shall have completed their high school
education: *Provided, further*, That the University may operate
a reasonably-sized laboratory school, if it has a college of education.

SEC. 4. The University shall have the general powers of a corporation set forth in the Corporation Law. The administration of the University and the exercise of its corporate powers shall be vested exclusively in the Board of Regents.

SEC. 5. The governing body of the State University shall be the Board of Regents, hereinafter referred to as the Board, which shall be composed of the following:

(a) Chairman of the Commission on Higher Education (CHED), Chairman;

(b) President of the University, Vice Chairman;

(c) Chairman of the Committee on Education, Arts and Culture of the Senate, member;

(d) Chairman of the Committee on Education and Culture of the House of Representatives, member;

(e) Regional Director of the National Economic and Development Authority (NEDA), where the main campus of the University is located, member;

(f) President of the federation of faculty associations of the University, member;

(g) President of the federation of student councils of the University, member;

(h) President of the alumni association of the University, member; and

(i) Two (2) prominent citizens who have distinguished themselves in their professions or fields of specialization of the University, chosen from among a list of at least five (5) persons qualified in the Province of Cavite, as recommended by the search committee constituted by the University President, in consultation with the Chairman of the CHED, based on the normal standards and qualifications for the position, members.

The term of office of the President of the faculty associations, the President of the federation of student councils and the President of the alumni association shall be coterminous with their respective terms of office.

The two (2) prominent citizens shall serve for a term of two (2) years.

In multi-campus universities, the faculty, alumni, and the student council shall be represented by the presidents of federations.

In case of vacancy in the office of the president, the officer-in-charge of the University designated by the Board shall serve for the unexpired term only.

The President of the University, whose term may be terminated, according to this Act, shall be entitled to full retirement benefits under existing laws.

SEC. 6. The Board shall promulgate and implement policies in accordance with the declared state policies on education and other pertinent provisions of the Constitution on education, agriculture, science and technology, as well as the policies, standards and thrusts of CHED under Republic Act No. 7722.

SEC. 7. The Board shall have the following specific powers and duties in addition to its general power of administration and the exercise of all the powers granted to the board of directors of a corporation under existing law:

(a) To enact rules and regulations not contrary to law as may be necessary to carry out the purpose and functions of the University;

(b) To receive and appropriate all sums as may be provided, for the support of the University in the manner it may determine, in its discretion, to carry out the powers and functions of the University;

Such fees and charges, including government subsidies and other income generated by the University, shall constitute special trust funds and shall be deposited in any authorized government depository bank, and all interests that shall accrue therefrom shall form part of the same funds for the use of the University.

Any provision of existing laws, rules and regulations to the contrary notwithstanding, any income generated by the University from tuition fees and other charges, as well as from the operation of auxiliary services and land grants, shall be retained by the University, and may be disbursed by the Board for instruction, research, extension, or other programs/projects of the University: *Provided*, That all fiduciary fees shall be disbursed for the specific purpose for which they are collected.

If, for reason beyond its control, the University shall not be able to pursue any projects for which funds have been appropriated and allocated under its approved program of expenditures, the Board may authorize the use of said funds for any reasonable purpose which, in its discretion, may be necessary and urgent for the attainment of the objectives and goals of the University;

(e) To adopt and implement a socialized scheme of tuition and school fees for greater access to poor but deserving students;

(f) To authorize the construction or repair of its buildings, machineries, equipment and other facilities and the purchase and acquisition of real and personal properties, including necessary supplies and materials and equipment. Purchases and other

transactions entered into by the University through the Board shall be exempt from all taxes and duties;

(g) To appoint, upon recommendation of the President of the University, vice presidents, deans, directors, and heads of departments, and the appointments of faculty members and other officials and employees of the University;

(h) To fix and adjust salaries of faculty members and administrative officials and employees subject to the provisions of the Revised Compensation and Position Classification System and other pertinent budget and compensation laws governing hours of service, and such other duties and conditions as it may deem proper; to grant them, at its discretion, leaves of absence under such regulations as it may promulgate, any provisions of existing laws to the contrary notwithstanding; and to remove them for cause in accordance with the requirements of due process of law;

(i) To approve the curricula, institutional programs and rules of discipline drawn by the administrative and academic councils as herein provided;

(j) To set policies on admission and graduation of students;

(k) To award honorary degrees upon persons in recognition of outstanding contribution in the field of agriculture or any field of specialization within the academic competence of the University and to authorize the award of certificate of completion of non-degree and non-traditional courses;

(l) To establish and absorb tertiary institutions within the Province of Cavite as branches, centers, stations, etc., in coordination with the CHED and in consultation with the Department of Budget and Management (DBM), and to offer therein programs or courses, to promote and carry out equal access to educational opportunities mandated by the Constitution;

(m) To establish research and extension centers of the University where such will promote the development of the latter;

(n) To establish chairs in the University and to provide fellowships for qualified faculty members and scholarships to deserving students;

(o) To delegate any of its powers and duties provided for hereinabove to the president and/or other officials of the University as it may deem appropriate, so as to expedite the administration of the affairs of the University;

(p) To authorize an external management audit of the institution, to be financed by CHED and to institute reforms, including academic and structural changes, on the basis of audit results and recommendations;

(q) To collaborate with other governing boards of State universities and colleges within the Province of Cavite, under the supervision of the CHED and in consultation with the DBM, the restructuring of said colleges and universities to become more efficient, relevant, productive, and competitive;

(r) To enter into joint ventures with business and industry for the profitable development and management of the economic assets of the University, the proceeds from which shall be used for the development and strengthening of the same;

(s) To develop consortia and other forms of linkages with local government units, institutions and agencies, both public and private, local and foreign, in furtherance of the purpose and objectives of the University;

(t) To develop academic arrangements for institution capability building with appropriate institutions and agencies, public and private, local and foreign, and to appoint experts/specialists as consultants, or visiting or exchange professors, scholars, researchers, as the case may be;

(u) To set up the adoption of modern and innovative modes of transmitting knowledge such as the use of information technology, the dual system, open learning, community laboratory, etc., for the promotion of greater access to higher education;

(v) To establish policy guidelines and procedures for participative decision-making and transparency within the University;

(w) To privatize, where most advantageous to the University, management of nonacademic services such as health, food, building, grounds or property maintenance and similar such other activities; and

(x) To extend the term of the President of the University beyond the age of retirement but not later than the age of seventy (70), whose performance has been unanimously rated as outstanding and upon unanimous recommendation by the search committee.

SEC. 8. The Board of Regents shall regularly convene at least once every quarter. However, the Chairman of the Board of Regents may, upon three (3) day prior written notice, call a special meeting whenever necessary.

A quorum of the Board shall consist of majority of all members holding office at the time of the meeting: *Provided, however,* That the Chairman of the CHED, who is the Chairman of the Board or the President of the University is among those present in the meeting.

In the absence of the Chairman of the CHED, a Commissioner of the CHED, duly designated by him, shall represent him in the meeting with all the rights and responsibilities of a regular member: *Provided, however,* That in the said meeting, the President of the University as Vice Chairman shall be the presiding officer.

The members of the Board shall not receive any salary but shall be entitled to reimbursements for actual and necessary expenses incurred, either in their attendance to meetings of the Board or in connection with other official business authorized by resolution of the Board, subject to pertinent existing laws and regulations.

SEC. 9. The University shall be headed by a President who shall render full-time service. He shall be appointed by the Board upon the recommendation of a duly constituted search committee. He shall hold office for a term of four (4) years, extendible only for another four (4) years.

In case of vacancy in the office of the President by reason of death, compulsory retirement, resignation, removal for cause or incapacity of the President to perform the functions of his office, the Board shall have the authority to designate an officer-in-charge of the University pending the appointment of a new president.

The powers and duties of the President of the University, in addition to those specifically provided in this Act, shall be those usually pertaining to the office of the president of similar universities, and those delegated by the Board.

The salary of the President of the State University shall be in accordance with the Revised Compensation and Position Classification System and shall be comparable to that being received by the presidents of similar educational institutions of like standing.

SEC. 10. There shall be an administrative council consisting of the President of the University as Chairman, the vice president(s), deans, directors and other officials of equal rank whose duty is to implement the policies governing the administration, management and development of the University, as approved by the Board.

SEC. 11. There shall be an academic council with the President of the University as Chairman and all the members of the instructional staff with the rank of not lower than assistant professor, as members. The academic council shall have the power to prescribe curricular offerings, subject to the approval of the Board. It shall fix the requirements for admission to the University, as well as for graduation and the conferring of degrees, subject to review and/or approval by the Board through the President of the University. It shall have disciplinary power over the students and shall formulate academic policies, rules and regulations on discipline. Such policies, rules and regulations shall be approved by the Board.

SEC. 12. The Board shall appoint a Secretary who shall serve as such for both the Board and the University and shall keep all records and proceedings of the Board. He shall communicate to each member of the Board notice of meetings.

SEC. 13. The Treasurer of the Philippines shall be the *ex officio* treasurer of the University.

SEC. 14. No religious opinion or affiliation shall be a matter of inquiry in the appointment of faculty members of the University: *Provided, however,* That no member of the faculty shall teach for or against any particular church or religious sect.

SEC. 15. In order to ensure the smooth transition to a University, the incumbent President of the Don Severino Agricultural College, if qualified, shall serve as the first President of the University subject to the provision of Section 9 on the University President.

SEC. 16. All assets, fixed and movable, personnel and records of the Don Severino Agricultural College, as well as liabilities or obligations, are hereby transmitted to the University: *Provided, however,* That the positions, rights and security of tenure of personnel therein employed under existing laws prior to its conversion to a university are not impaired: *Provided, further,* That the incumbents of the positions shall remain under the same status until otherwise provided for by the Board. All parcels of land belonging to the government, occupied by the Don Severino Agricultural College are hereby declared to be the property of the University and shall be titled under its name: *Provided, furthermore,* That should the University cease to exist or be abolished or such parcels of land aforementioned be no longer needed by the University, the same shall revert to the Province of Cavite.

SEC. 17. The heads of bureaus and offices of the national government are hereby authorized to loan or transfer, upon request of the President of the University, such apparatus, equipment or supplies as may be needed by the University, and to detail employees for duty therein when, in the judgment of the bureau or office, such apparatus, equipment, supplies or services of such

employees can be spared without serious detriment to the public service. Employees so detailed shall perform such duties as required of them by the President of the University, and the time so employed shall be counted as part of their regular services.

SEC. 18. The University shall provide a scholarship program and other affirmative action programs to assist poor but deserving students to qualify for admission to the University.

No student shall be denied admission to the University by reason of sex, religion, cultural or community affiliation or ethnic origin.

SEC. 19. The University shall enjoy academic freedom.

SEC. 20. On or before the fifteenth day of the second month after the opening of the regular classes each year, the Board shall file with both Houses of Congress a detailed report on the progress, condition and needs of the University.

SEC. 21. The University may accept the affiliation and/or integration within its operation of any existing national school within the province whose programs can contribute largely and effectively to the attainment of its objectives, in coordination with the CHED and in consultation with the DBM: *Provided*, That funds, properties and other assets, as well as obligations of the integrated school shall be transferred to the University.

SEC. 22. The amount necessary to carry out the provisions of this Act shall be charged against the current year's appropriations of the Don Severino Agricultural College, except the sum needed to continue the operations of the existing high school. Thereafter, such sums as may be necessary for the continued operation and maintenance of the Don Severino State University shall be included in the annual General Appropriations Act.

SEC. 23. Within the period of one hundred twenty (120) days after the approval of this Act, the University shall accomplish the following:

(1) Submit a five (5) year development plan, including its corresponding program budget, to the CHED, for appropriate recommendation to the DBM;

(2) Undergo a management audit in cooperation with CHED;

(3) Accordingly set up its organizational, administrative as well as academic structure, including the appointment/designation of university key officials; and

(4) Set in motion the establishment of at least four (4) separate degree granting units, one of which is in the arts and sciences and another, at the graduate level.

SEC. 24. Members of the faculty of the University at the tertiary level, shall be exempt from any civil service examination as a requisite for appointment, without prejudice to the right of the Board to impose other professional examination requirements intended to maintain high academic standards.

SEC. 25. The provisions of Republic Act No. 8293, otherwise known as the "Higher Education Modernization Act of 1997," shall form as an integral part of this Act and together shall serve as the governing charter of the University.

SEC. 26. All other powers, functions and privileges, responsibilities and limitations to state universities and/or its officials under existing laws shall be deemed granted to or imposed upon the University and/or its official whenever appropriate.

SEC. 27. All laws, presidential decrees, executive orders, rules and regulations contrary or inconsistent with the provisions of this Act are hereby repealed, amended or modified accordingly.

SEC. 28. This Act shall take effect upon its approval.

Lapsed into law on Jan 22, 1998 without the President's signature, pursuant to Sec. 27(1), Article VI of the Constitution.

MINUTES OF THE ADMINISTRATIVE COUNCIL MEETING
HELD ON JANUARY 23, 2002 AT THE FARMERS TRAINING CENTER

PRESENT:

1. R. S. Sangalang - Presiding Officer
2. S. L. Lasap, Jr.
3. T. R. Garcia
4. S. S. Chucido
5. L. P. Bagan
6. C. S. Chucido
7. D. C. Chavez
8. L. A. Rodrin
9. M. M. Escobar
10. M. C. Mojica
11. C. B. Banaag
12. R. F. Serrano
13. I. A. Banaag
14. A. T. Valerio
15. R. E. Samonte
16. C. G. Cueno
17. A. G. Papa
18. S. M. Fidel
19. L. C. Lapitan, Jr.
20. A. F. Ferre
21. MC L. Lapitan
22. H. D. Robles
23. R. Ventura
24. G. L. Martonito
25. Redem Lopez - CSG President
26. Ruby Rose Perello
27. Salve Valenciano

The meeting started at 8:30 a.m.

~~UNIVERSITY VISION~~

"The Premier University in historic Cavite recognized for excellence in the development of globally competitive and morally upright individuals."

~~Suggested Options:~~

- a) The premier University in historic Cavite highly competitive....."
- b) remove global to read ".....development of competitive....."
- c) The premier University in historic Cavite internationally recognized for excellence...."

With 16 votes, the body approved the original version of the University Vision adopted during the Strategic Planning Workshop.

Resolution No. 2, s. 2002

Approving the University Vision to read
"The Premier University in historic Cavite
recognized for excellence in the development
of globally competitive and morally upright
individuals."

APPROVED

UNIVERSITY MISSION

The body approved the University Mission adopted during the Strategic Planning Workshop.

Resolution No. 3, s. 2002

Approving the University Mission to read
"Cavite State University shall provide excellent,
equitable and relevant educational opportunities
in the arts, sciences and technology through
quality instruction and responsive research and
development activities. It shall produce professional,
skilled and morally upright individuals for global
competitiveness."

APPROVED

PROPOSED INCREASE IN TUITION AND OTHER FEES

Dr. Garcia presented the proposed increase of 20% on tuition and other fees using the figures of DVM fees for SY 2001-2002 as base.

Dr. Saugalang explained that the move was made in view of the reduction of support from the government and the following needs of the University: (a) to support personnel services; (b) to do something about the research needs of the College of Education, reason why the BSE and BEE were deferred by AACUP for a year; (c) incentives for personnel; (d) improvement of laboratories for intensive laboratory training of students; and (e) construction of VetMed classrooms.

Dr. Laasp said that looking at the minutes of meetings of the different colleges, they recommended that some funds be allocated for their researches. He added that it is easier to explain that the increase is made to conform with the inflation rate.

Dr. Garcia said that there would be no MOOE budget in 2004, no COP and FSDP funds in 2002. Dr. S. Crucido said that these could also justify the proposed increase.

Suggestions/Comments:

1. Use part of the tuition for personnel training instead of charging a separate fee for the purpose.
2. Increase the SRF to P1,500 to include the personnel training fee
3. The increase might affect the enrollment in courses which are not very popular.

1. The target number of students might be affected.
2. Funds for personnel training fee should not be charged to the students.
3. Advise the scholars to look for other sources of scholarship.
4. No extension for scholars who would not finish the degree within the contract period, provided, they would study on their own or look for other sponsor.
5. No new scholars to go out this June 2002.
6. Deans are encouraged to generate at least P100,000 worth of equipment per college.
7. Add P150 instead of P300 to the SRF for the personnel training fund.

The body agreed on the following:

Resolution No. 4 s. 2002

Deferring the sending out of scholars effective June 2002 and no extension of study leaves unless their scholarship is sponsored by other agencies or on their own.

Resolution No. 4 s. 2002

Approving the adding of P150 to SRF as funds for personnel training.

APPROVED

LABORATORY SCHOOL FEES

Dr. Singaling informed the body that Batangas State University (BSU) charges P7,500 for their Laboratory School. Dr. Garcia said that the proposed fees for the CVSU Laboratory School is P2,240 which is 16% of the fees being charged to college students.

Comments and Suggestions.

- a) determine the operating expenses of the high school and use this as base of the proposed increase in fees so that the Laboratory School could operate on a self-liquidating scheme.
- b) reduce the registration fee from P100 to P50 and increase the laboratory development fee to P1,500
- c) change the "laboratory development fee" to "instructional resources fee"
- d) high school fees to be paid on installment basis.

There having no more comments and suggestions, the body approved the proposed fees in the Laboratory High School.

Resolution No. 4 s. 2002

Approving the payment of fees in the Laboratory School in the amount of P2,240.00 effective June 2002.

APPROVED

OTHER MATTERS

1. Dr. Sangalang advised the students to report teachers who are always late, laguardis, and do not have ready lectures. He suggested to let the students work longer in the laboratory with the teachers. Regarding the budget problem, Dr. Samsolane said the University could take the present budget but there might be less programs and less students.
2. Mr. Lopez reported that the student leaders met last Jan. 22 and had the following agreements and recommendations: (a) would be more vigilant in identifying the students doing violations; (b) students involve in riots for the first time be given another chance and expulsion for second offense; (c) security guards who allowed the entry of outsiders under the influence of liquor should be reprimanded also; (d) conduct a seminar on drugs and norm of conduct; (e) conduct drug test for suspected incoming freshmen; (f) renovate comfort rooms and provide ventilations before the organizations start the "adopt a toilet project".
- Dr. Banaag said that the "adopt a toilet" is still a concept but the students would finalize this. She added that the plan was to improve the toilet near the UFIT, make it a first class toilet with a vending machine inside; users to be charged fees which would be used to hire the cleaners.
3. Mr. Garcia asked about the actions done by the USA on the reported student violations. Dr. Sangalang requested Dr. C. Banaag to report this next meeting.

The meeting was adjourned at 11:20 a.m.

PREPARED BY:

Gloria L. Martonito
GLORIA L. MARTONITO
Acting Secretary