

Home	Schedule	Employees	Projection	Reports	Inbox	Admin
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Performance Summary

Previous weeks

	Week	Performance	Schedule	Projection	Execution
Last week	05-18-08	<u>-15%</u>	<u>-8%</u>	<u>7%</u>	<u>-1%</u>
2 weeks	05-11-08	<u>-20%</u>	<u>-10%</u>	<u>10%</u>	<u>-5%</u>

Following weeks

	Week	Schedule
This week	05-25-08	<u>10%</u>
Next week	05-31-08	<u>11%</u>

W 5-25-08	Sched.	Target	Diff.
Cook	639	<u>626</u>	13
Dish	121	<u>96</u>	25
Server	723	<u>630</u>	97
Total	1,483	<u>1,353</u>	130

Click en las selecciones expande la información visible a los numeros que componen

Los porcentajes son la diferencia entre (schedule – target) / target . Negativo si el schedule esta por debajo del target.

Click en el 10% muestra el detalle de los dias que lo componen

Total hours	Mon 5/19	Tue 5/20	Wed 5/21	Thu 5/22	Fri 5/23	Sat 5/24	Sun 5/25	Total week
Scheduled	172	189	216	190	236	265	215	1483
Target	156	179	183	168	205	250	211	1353
Difference	16	10	33	22	31	15	4	130
%	10%	6%	18%	13%	15%	6%	2%	10%

Click en el 51.2 horas de Cook muestra el detalle de cómo se compone y compara

Cook	Schedule	Target	Diff.
Open	2.0	0.8	1.2
Guest Service	52.0	<u>49.2</u>	2.8
Close	1.0	1.1	-0.1
Total labor	55.0	51.2	3.8
Schedule	8%		

Click en el 49.2 horas de Guest Service muestra el detalle de cómo se compone y compara con el schedule

Hrs	Total	Min Staff	Diff
6	2	2	0
	2	2	0
7	3	4	-1
	4	4	0
8a	5	6	-1
	5	6	-1
9	6	5	1
	6	5	1
10	5	4	1
	5	4	1
11	4	2	2
	5	2	3
12	6	4	2
	6	4	2
1p	6	4	2
	6	4	2
2	5	2	3
	4	2	2
3	3	2	1
	2	2	0
4	2	2	0
	2	2	0
5	1	1	0
	1	1	0
6	2	1	1
	2	1	1
7	2	1	1
	2	1	1
GS	52	40	12
Post Rush	0.0	0.0	0.0
Flexible	0.0	9.2	-9.2
Total labor	52.0	49.2	2.8

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Projections

Sales	Checks	Schedule	Target	Diff.	% Diff.
\$2,500	800	80	<u>74.2</u>	5.8	8%

View:

By Employee

Positions:

All Positions

5-20-08	Sched.	Target	Diff.
Cook	55	<u>51.2</u>	3.8
Server	12	<u>10</u>	2
Host	5	<u>5</u>	0
Dish	8	<u>8</u>	0
Total	80	<u>74.2</u>	5.8

25-Apr	3-May	11-May	 week of May 18th, 2008 	25-May	1-Jun	8-Jun	La
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Mon	Tue	Wed	Thu	Fri	Sat	Sun	Week
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pantalla basica muestra el horario con la posición, nombre, horas.

[illegible]

Projections

- clic en check nos lleva a la pagina de proyecciones
- clic en projected nos da mas detalle de las horas requeridas

View – opciones de cómo mostrar el horario (position, employee, weekly, bar chart, hours summary)

Positions – para poder elegir una posición o grupo de posiciones específicas

Edicion del horario se puede hacer:

- Doble clic en el nombre - edita el nombre (opcion a cambiar de empleado)
- Doble clic a la posición – edita la posición
- Doble clic a la hora de entrada o salida – entra nueva hora (que cambia el grafico tambien)
- Clic en la barra de horario la activa para que pueda ser estirada / acortada

OTRA OPCION PARA MOSTRAR EL RESUMEN POR POSICION

	Position1	Position2	Position3	Position4	Position5	Position6	Position7	Position8
Scheduled	20	12	5	8	8	8	12	0
Projected	<u>20</u>	<u>10</u>	<u>5</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>11</u>	<u>0</u>

Pagina 2B Gerente General – Schedule – by position, by day

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Projections

Sales	Checks	Schedule	Target	Diff.	% Diff.
\$2,500	800	80	<u>74.2</u>	5.8	8%

5-20-08	Sched.	Target	Diff.
Cook	55	<u>51.2</u>	3.8
Server	12	<u>10</u>	2
Host	5	<u>5</u>	0
Dish	8	<u>8</u>	0
Total	80	<u>74.2</u>	5.8

View:

By Position

Positions:

All Positions

25-Apr 3-May 11-May week of May 18th, 2008 25-May 1-Jun 8-Jun
Mon Tue Wed Thu Fri Sat Sun Week La

Server

Name	In	Out	Hrs	4	5	6	7	8a	9	10	11	12	1p	2	3	4	5	6	7	8p							
Jules BB	7a	2p	7					Server																			
Manu Ginobili	11a	6p	7								Server																
Juan Pere	1p	8p	40										Server														
add shift																											
Total			21	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	0						
Minimum Staffing			29.3	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	0						
Difference			-8.3	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	0						

Cook

Name	In	Out	Hrs	4	5	6	7	8a	9	10	11	12	1p	2	3	4	5	6	7	8p								
Tony Gonzalez	6a	5p	11				Cook																					
John Perez	9a	8p	11							Cook																		
add shift																												
Total			22	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	0							
Minimum Staffing			24	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	0							
Difference			-2	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	0							

Host

Name	In	Out	Hrs	4	5	6	7	8a	9	10	11	12	1p	2	3	4	5	6	7	8p				
Vivi Gorais	5a	6p	13			Host																		
add shift																								
Total			13	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	0				
Minimum Staffing			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Difference			13	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	0				

pantalla basica muestra el horario con la posición como titulo, nombre, horas. Muestra por posición como compara con la guía. Esta comparación solo es necesaria para posiciones que se hayan definido como "Guest Service" o que tengan horas de servicio

La edicion es igual a la pantalla anterior, se puede agregar turnos por posición (una linea vacia que dice add shift.)

Pagina 2C Gerente General – Schedule – weekly by employee

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Projections

Sales	Checks	Schedule	Target	Diff.	% Diff.
\$2,500	800	80	<u>74.2</u>	5.8	8%

W 5-25-08	Sched.	Target	Diff.
Cook	639	<u>626</u>	13
Dish	121	<u>96</u>	25
Server	723	<u>630</u>	97
Total	1,483	<u>1,353</u>	130

View:

By Employee

Positions:

All Positions

25-Apr	3-May	11-May	week of May 18th, 2008				25-May	1-Jun	8-Jun
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Week

Weekly schedule by employee

Employee	Position	Hrs	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Empty Shift	Cook	36	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	
Jules BB	Server	21				11am - 6pm 7		11am - 6pm 7	11am - 6pm 7
Manu Ginobili	Server	11		7am - 6pm 11					
Tony Gonzalez		0							
Vivi Gorais	Host	77	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11
John Perez		0							
Peter Tirens	Cook	33	9am - 8pm 11	9am - 8pm 11	9am - 8pm 11				
charles bkley	Cook	56				8am - 10pm 14	8am - 10pm 14	8am - 10pm 14	8am - 10pm 14
Toni Meola	Dishroom	16	6am - 10am 4	6am - 10am 4	6am - 10am 4	6am - 10am 4			
Toni Meola	Cook	20	10am - 3pm 5	10am - 3pm 5	10am - 3pm 5	10am - 3pm 5			

Resumen Semanal del horario por empleado

- Haciendo clic en el horario, empleado o posición se debería poder editar.

Pagina 2D Gerente General – Schedule – weekly by position

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Projections

Sales	Checks	Schedule	Target	Diff.	% Diff.
\$2,500	800	80	<u>74.2</u>	5.8	8%

W 5-25-08	Sched.	Target	Diff.
Cook	639	<u>626</u>	13
Dish	121	<u>96</u>	25
Server	723	<u>630</u>	97
Total	1,483	<u>1,353</u>	130

View:

Weekly

Sort options:

By Position

25-Apr	3-May	11-May	week of May 18th, 2008				25-May	1-Jun	8-Jun
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Week

Weekly schedule by position

Position	Employee	Hrs	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Cook	Empty Shift	36	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	6am - 12pm 6	
Cook	Peter Tirens	33	9am - 8pm 11	9am - 8pm 11	9am - 8pm 11				
Cook	charles bkley	56				8am - 10pm 14	8am - 10pm 14	8am - 10pm 14	8am - 10pm 14
Cook	Toni Meola	20	10am - 3pm 5	10am - 3pm 5	10am - 3pm 5	10am - 3pm 5			
Dishroom	Toni Meola	16	6am - 10am 4	6am - 10am 4	6am - 10am 4	6am - 10am 4			
Host	Vivi Gorais	77	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11	10am - 9pm 11
Server	Jules BB	21				11am - 6pm 7		11am - 6pm 7	11am - 6pm 7
Server	Manu Ginobili	11		7am - 6pm 11					
	Tony Gonzalez	0							
	John Perez	0							

Cook	Total	145
Dishroom	Total	16
Host	Total	77
Server	Total	32

Resumen Semanal del horario por posicion

- Haciendo clic en el horario, empleado o posición se debería poder editar.
- Resaltado en naranja violaciones de reglas (se pasaron a tiempo extra – paga doble)

View- opciones "Daily;Weekly;Graph;Hours Summary"

Sort opciones "By Position; By Name, By Service Type"

Pagina 5 Gerente General – Reports – default screen

Home	Schedule	Employees	Projection	Reports	Inbox	Admin
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25-Apr	3-May	11-May	week of May 18th, 2008	25-May	1-Jun	8-Jun
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Display type:
 Period:

Total hours - schedule assessment

Total hours	Mon 5/19	Tue 5/20	Wed 5/21	Thu 5/22	Fri 5/23	Sat 5/24	Sun 5/25	Total week
Scheduled	172	189	216	190	236	265	215	1483
Target	156	179	183	168	205	250	211	1353
Difference	16	10	33	22	31	15	4	130
%	10%	6%	18%	13%	15%	6%	2%	10%

Messages
 -Biggest opportunity on **Wednesday** - 33 hours for the week

Total hours - store's performance

	Mon 5/12	Tue 5/13	Wed 5/14	Thu 5/15	Fri 5/16	Sat 5/17	Sun 5/18	Total week
Worked	216	240	279	238.5	312	354	277.5	1917
Ideal	204	234	282	235	306	348	271	1879
Difference	12	6	-3	3	6	6	6	38
%	6%	3%	-1%	1%	2%	2%	2%	2%

Messages
 -Store run 38 hours over ideal or 2% of hours
 -The biggest difference happened on **Monday** - 12 hours over ideal

Display type – opciones “total; by position; by service type”

Period – opciones “week; day; daypart;half hourly;half hour graph”

Home

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25-Apr

3-May

11-May

week of May 18th, 2008

25-May

1-Jun

8-Jun

Display type:

by position

Period:

week

Total hours by position - schedule assessment

total	Mon 5/19	Tue 5/20	Wed 5/21	Thu 5/22	Fri 5/23	Sat 5/24	Sun 5/25	Total week
COOK								
Scheduled	72	80	93	79.5	104	118	92.5	639
Target	68	78	94	78	102	116	90	626
Difference	4	2	-1	1	2	2	2	13
%	6%	3%	-1%	1%	2%	2%	2%	2%
DISH								
Scheduled	16	17	18	19	16	17	18	121
Target	13	14	15	13	13	15	15	96
Difference	3	3	3	6	3	2	3	25
%	25%	24%	22%	49%	25%	15%	22%	26%
SERVER								
Scheduled	84	92	105	91.5	116	130	104.5	723
Target	75	87	74	77	90	119	106	630
Difference	9	5	31	14	26	11	-2	93
%	12%	5%	41%	18%	28%	9%	-2%	15%

Messages

-Biggest opportunity on Server hours, 93 hours for the week

-Biggest opportunity on Server hours on Wednesday, 31 hours

Display type – opciones “total; by position; by service type”

Period – opciones “week; day; daypart;half hourly;half hour graph”

Pagina 5 A3 Gerente General – Reports – projected by time of day

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25-Apr	3-May	11-May	week of May 18th, 2008	25-May	1-Jun	8-Jun
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Display type: total ▼
 Period: day ▼

	Monday 5/19			Tuesday 5/20			Wednesday 5/21			Thursday 5/22			Friday 5/23			Saturday 5/24			Sunday 5/25		
	Open	Ops	Close	Open	Ops	Close	Open	Ops	Close	Open	Ops	Close	Open	Ops	Close	Open	Ops	Close	Open	Ops	Close
Scheduled	4	162	6	4	179	6	4	209	3	4	183	3	4	226	6	4	255	6	4	205	6
Target	3	148	5	3	171	5	3	175	5	3	161	5	3	197	5	3	242	5	3	204	5
Difference	1	14	1	1	8	1	1	34	-2	1	23	-2	1	29	1	1	13	1	1	2	1

Messages

-Biggest opportunity on **Wednesday** during **operating hours**

Display type – opciones “total; by position; by service type”

Period – opciones “week; day; time of day; half hourly; half hour graph”

Home **Schedule** **Employees** **Projection** **Reports** **Inbox** **Admin**

schedule | store's performance | projection | execution | history

25-Apr 3-May 11-May **week of May 18th, 2008** 25-May 1-Jun 8-Jun

Display type: Period:

Mon **Tue** **Wed** **Thu** **Fri** **Sat** **Sun**

Half hour assessment by position

SERVER

	4	5	6	7	8a	9	#	#	#	1p	2	3	4	5	6	7	8p	GS	Post rush	Flex	Total
Total	0 0	0 0	0 0	1 1	1 1	1 1	1 1	2 2	2 2	3 3	2 2	2 2	2 2	2 2	1 1	1 1	0 0	21	0	0	21
Target	0 0	1 1	1 1	1 1	1 1	2 2	2 2	3 3	3 3	4 4	3 3	3 3	2 2	2 2	1 1	1 1	0 0	30	0	5	35
Difference	0 0	-1 -1	-1 -1	0 0	0 0	-1 -1	-1 -1	-1 -1	-1 -1	-1 -1	-1 -1	-1 -1	0 0	0 0	0 0	0 0	0 0	-9	0	-5	-14

COOK

	4	5	6	7	8a	9	#	#	#	1p	2	3	4	5	6	7	8p	GS	Post rush	Flex	Total
Total	0 0	0 0	1 1	1 1	1 1	2 2	2 2	2 2	2 2	2 2	2 2	2 2	2 2	1 1	1 1	1 1	0 0	22	0	0	22
Target	0 0	0 0	0 0	1 1	2 2	2 2	2 2	2 2	2 2	2 2	2 2	2 2	2 2	2 2	2 2	1 1	0 0	24	0	5	29
Difference	0 0	0 0	1 1	0 0	-1 -1	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	-1 -1	-1 -1	0 0	0 0	-2	0	-5	-7

HOST

	4	5	6	7	8a	9	#	#	#	1p	2	3	4	5	6	7	8p	GS	Post rush	Flex	Total
Total	0 0	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	0 0	0 0	0 0	13	0	0	13
Target	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0	0	5	5
Difference	0 0	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	0 0	0 0	0 0	13	0	-5	8

Display type – opciones "total; by position; by service type"

Period – opciones "week; day; daypart; half hourly; half hour graph"

Home | **Schedule** | **Employees** | **Projection** | **Reports** | **Inbox** | **Admin**

schedule | store's performance | projection | execution | history

25-Apr | 3-May | 11-May |  week of May 18th, 2008  | 25-May | 1-Jun | 8-Jun

Display type:  Period: 

Mon | **Tue** | **Wed** | **Thu** | **Fri** | **Sat** | **Sun**

Half hour assessment total

TOTAL																				G5	Post rush	Flex	Total			
		4	5	6	7	8a	9	#	#	#	1p	2	3	4	5	6	7	8p								
Total		0	0	1	1	2	2	3	3	3	3	4	4	4	4	4	2	2	2	2	0	0	56	0	0	56
Target		0	0	1	1	1	1	2	2	3	3	4	4	4	4	4	3	3	2	2	0	0	54	0	5	59
Difference		0	0	0	0	1	1	1	1	0	0	0	0	0	0	0	1	1	0	0	0	0	2	0	-5	-3

Display type – opciones “total; by position; by service type”

Period – opciones “week; day; daypart;half hourly;half hour graph”

Home **Schedule** **Employees** **Projection** **Reports** **Inbox** **Admin**

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25-Apr 3-May 11-May week of May 18th, 2008 25-May 1-Jun 8-Jun

Display type: Period:

Mon **Tue** **Wed** **Thu** **Fri** **Sat** **Sun**

Half hour assessment by service type

KITCHEN																							
	4	5	6	7	8a	9	#	#	#	1p	2	3	4	5	6	7	8p	GS	Post rush	Flex	Total		
Total	0 0	0 0	1 1	2 2	2 2	3 3	3 3	4 4	4 4	5 5	4 4	4 4	4 4	3 3	2 2	2 2	0 0	43	0	0	43		
Target	0 0	1 1	1 1	2 2	3 3	4 4	4 4	5 5	5 5	6 6	5 5	5 5	4 4	4 4	3 3	2 2	0 0	54	0	5	59		
Difference	0 0	-1 1	0 0	0 0	-1 -1	-1 -1	-1 -1	-1 -1	-1 -1	-1 -1	-1 -1	-1 -1	0 0	-1 -1	-1 -1	0 0	0 0	-11	0	-5	-16		
DINING ROOM																							
	4	5	6	7	8a	9	#	#	#	1p	2	3	4	5	6	7	8p	GS	Post rush	Flex	Total		
Total	0 0	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	0 0	0 0	0 0	13	0	0	13		
Target	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0	0	5	5		
Difference	0 0	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	1 1	0 0	0 0	0 0	13	0	-5	8		

Display type – opciones “total; by position; by service type”
 Period – opciones “week; day; daypart; half hourly; half hour graph”