

IDEALIS PRIORITY HOUSING PROCEDURE FOR PHD SANDWICH AND SCHOLARSHIP CANDIDATES

In order to be able to use the priority arrangement for rooms from Idealis for sandwich and scholarship PhD candidates, the **first Promotor** must register the PhD candidate at Doctoral Service Centre by sending this completed and signed Priority registration form by email to *immigration.dsc@wur.nl*.

Doctoral Service Centre will check and forward the priority application form to Idealis. Idealis will then contact the PhD candidate and assign priority.

The priority only applies to Idealis rooms that become available between **October 1 and April 30** and is only valid for the first time the PhD candidate comes to the Netherlands.

Type in the requested information, do **not** complete this form handwritten with pen. Keep in mind that not fully completed forms will not be processed.

The following information is required to register the PhD student:

Surname	
First name(s)	
Date of birth	
Private email address (same email address as you have used for your ROOM account)	
Start date PhD project (as registered in Hora Finita)	
Desired start date priority (priority is available for a period of 2 months not earlier than 16 September)	
(Estimated) date of arrival 1st visit to the Netherlands	
Account number in Room.nl	
Personnel number (WUR account) (to be found in Hora Finita in the first tab "General")	

Name 1st promotor	
Date of signature	
Signature 1st promotor	