**KTTD HOME**



**SAMPLE IMAGE ONLY**

**KTTD TAGLINE**

The KTTD translates ideas and innovations into marketable solutions. To facilitate this process, the KTTD will evaluate promising technologies, protect, incubate & commercialize USeP’s innovation to industry, negotiable licensing or startup & maintain relationship with industry partners.

**About KTTD**

**INDUSTRYUSeP**

**KTTD**

**USeP**

The birth of Knowledge and Technology Transfer Division (KTTD) is significantly instrumental in translating ideas into marketable solutions. Hence, The KTTD shall be so in-charged on the overall operation of the three interconnecting and interdependent Offices : the innovation & Technology transfer Unit Support Office (ITSO), the Business Incubation Unit (BIU), the Technology. The KTTD interfaces the programs, projects and activities of these Offices. The division Cascades the innovation mandate of the University through the OVPRDE down to the ITSO, BIU, and TTU. Inputs, in form of technologies generated, may come from the research, extension, IGP and academic units of the University, as well as from external clients. The KTTD will process these technologies such as products, process system or information into a feasible, marketable and commercializable endeavor. The Division ‘s output will route the technology out into a viable business endeavor.

**KTTD MANDATE**

Since the establishment of the University of Southeastern Philippines (USeP) in 1978, it has grown into a level IV University with an ever increasing number of clients it serves and a number of research outputs and technological innovations being developed. The need to protect the intellectual properties of the University has become imperative. This has been the basis of the creation of the intellectual property office in the USeP, known as the Innovation and Technology Support Office (ITSO). The ITSO became operational in the year 2012. Patents were applied, copyrights were registered as well as the University logo. Awarded as the country’s top patent filer by the IPOPHL, the USeP has to level up by going into the commercialization of its innovations. Hence, the institutionalization of the Knowledge and Technology Transfer Division (KTTD) in the University by virtue of the Board Resolution No. 17, series of 2016.

**ORGANIZATIONAL CHART**

The KTTD, led by a Director, supervises and monitors the performance of the Deputy Directors of the ITSO, the BIU and the TTU. The three Unit Heads shall regularly document and report all its accomplishments, based on its respective mandates, to the KTTD.

University President

Vice President

for RDE

Research and Extension Review and Monitoring Committee

IGP/ ACADEMIC UNITS

EXTENSION DIVISION

RESEARCH DIVISION

Director

KNOWLEDGE AND TECHNOLOGY TRANSFER DIVISION

INDUSTRY IPOPHL DOST COMMUNITY

Support Staff

Deputy Director

INNOVATION AND TECHNOLOGY SUPPORT OFFICE

Deputy Director

TECHNOLOGY TRANSFER UNIT

Deputy Director

BUSINESS INCUBATION UNIT

COLLEGE IP/ BI/ TT (EXTENSION) HEADS

**KTTD PERSONNELS**

|  |  |
| --- | --- |
| DR. ROSFE CORLAE D. BADOY | Director KTTD |
| ENGR. FILMANN SIMPAO | Deputy Director ITSO |
| ENGR. JAMAL KAY ROGERS | Deputy Director BIU |
| MS. IVY KIM MACHICA | Deputy Director TTU |
| ERIKSON BAYLON | Technical Assistant |
| ENGR. FRANCIS LOUISE YAP | Technical Staff |
| ENGR. VANESA JONES BALAYO | Admin Staff |

**KTTD SERVICES**

**The Innovation and Technology Support Office (ITSO)**

The Innovation and Technology Support Office (ITSO) is tasked to process internal and external technologies the necessary intellectual property (IP) protection. These technologies, depending on its nature, may be filed an appropriate IP protection prior or after prototyping and incubation. The ITSO shall supervise and train the IP coordinators of all colleges in managing and administering all its IPs. These technologies, whether chemical or non-chemical, may come from the USeP faculty, researchers, extensionists, and students or from clients outside the University. These are also given initial clearance by the Research and Extension Review and Monitoring Committee (RERMC) and ethics committee.

Innovation Technology Support Office (ITSO) Services

* IP Trainings / Seminars
* Patent Search
* Patent Draft
* Patent Application Assistance
* IP Advisory Clinic

**Business Incubation Unit (BIU)**

The Business Incubation Unit (BIU), on the other hand, is designed to develop technologies into readily marketable products. The BIU shall supervise the faculty experts assigned to handle the marketing, legal, financial, technical, etc. aspects of the technology being incubated. The incubation period depends on the nature of the technology, which may also include those from external clients. This Office interlinks the ITSO and the TTU. It has a feedbacking mechanism connecting these Offices. The BIU shall manage the programs, projects and activities undertaken by the incubatees.

**Technology Transfer Unit (TTU)**

Technology Transfer Unit (TTU) is purposely established to commercialize IP-protected and incubated technologies. Faculty experts or outsourced professionals will be managed by the Unit to translate the said technologies into marketable products or business. These experts will be in-charged of the technology licensing, start-up, franchising and negotiations. The TTU is the marketing arm and Technology Licensing Office of the KTTD linking and selling technologies to possible funding agencies and industries.

**KTTD Technology Commercialization**

**Step 1 Invention Disclosure**

**Step 2 Searching for prior art**

**Step 3 Evaluating the Innovation**

**Step 4 Protecting the Innovation**

**Step 5 Marketing the Innovation**

**Step 6 Licensing the Innovation or Start Up**

**Step 7 Monitoring Progress**

**Calendar of Activities**

|  |  |
| --- | --- |
| * **January** * **February** * **March** * **April** * **May** * **June** | * **July** * **August** * **September** * **October** * **November** * **December** |

**DOWNLOADABLE FORM**

* Intellectual Property Disclosure Form
* Mandatory Disclosure
* Conflict of Interest
* Letter Agreement
* Trademark Form
* Copyright Registration
* Utility Model Request
* Patent Request
* Search Report

**KTTD Contact Information**

The technology transfer officers will help you protect, incubate & commercialize your ideas. Always, disclose your discoveries before sharing the details to others.

Contact us if you have a new discovery, before publishing or presenting an idea, giving your research tools to other institution.

Official website:

Facebook:

Email:

Telefax:

**KTTD Technology Portal**

* **Gallery of Technology for Commercialization (For Compilation)**

**KTTD Gallery**

Album 2

Album 1

**KTTD NEWS AND EVENTS**