



# Diana Rafaela M. De Leon

OJT Trainee

Department of Science in Information Technology

## CONTACT



0929-646-4746



deleondianarafaela@gmail.com



131 Captain Cruz St. Parada,  
Valenzuela City.

## EDUCATION

### SECONDARY SCHOOL

Parada National High School

2010 - 2014

### BACHELOR OF SCIENE IN INFORMATION TECHNOLOGY

Pamantasan ng Lungsod ng Valenzuela

2022–present year

## TECHNICAL SKILLS

- Visual Studio Code
- Basic Networking
- System Troubleshooting
- Canva
- CSS/HTML
- Microsoft Office (Word, Excel, PowerPoint)
- CapCut
- MySQL
- Figma

## SOFT SKILLS

- Active Listening
- Adaptability
- Critical Thinking
- Empathy
- Problem-Solving
- Computer Literacy
- Cooperation
- Strong Communication

## ABOUT ME

I am a motivated and detail-oriented information technology student with a strong interest in learning new technologies and working collaboratively in team environments. Currently seeking OJT opportunities where I can apply my academic knowledge, contribute to real-world projects, and grow professionally in the IT field.

## OBJECTIVE:

Enthusiastic IT student seeking OJT to apply academic knowledge in real-world settings. Eager to contribute technical skills in web development and gain practical experience in a dynamic tech environment.

## PROJECTS:

### • PROJECT MANAGER (CAPSTONE PROJECT): JUANVOTE ADVOCACY GAME

Pamantasan ng Lungsod ng Valenzuela

2024 - Present

- Developed schedules, delegated tasks, and ensured on-time delivery. Guided a team of 5 members from ideation to deployment.
- Led meetings, reported progress, and resolved team or project issues.
- Adapted plans to overcome technical and logistical challenges.
- Applied Agile methodology to iterate development and incorporate feedback.
- Aligned game content with civic education principles for target users.

### • UI DESIGNER OF PLV SOCIAL MEDIA SITE: PLV CONNECT

Pamantasan ng Lungsod ng Valenzuela

2024 - 2025

- Created wireframes, mockups, and high-fidelity prototypes using tools like Figma.
- Developed user interface components aligned with the platform's brand identity and student preferences.
- Mastered the creation of user-centric interfaces using design systems and principles.

## PROJECTS:

- **UI DESIGNER OF SHOE WEBSITE: UPTOWN KICKS MNL.**

Pamantasan ng Lungsod ng Valenzuela

2023 - 2024

- Created user-friendly interfaces focused on shopping behavior and aesthetics.
- Coordinated with developers and stakeholders for implementation and feedback.
- Designed wireframes, mockups, and interactive prototypes for product pages, checkout flow, and landing pages.

- **UI DESIGNER FOR A VIDEO GAME: CONQUEST: A HERO'S JOURNEY**

Pamantasan ng Lungsod ng Valenzuela

2014 - 2016

- Specialized in designing interactive interfaces within a game environment.
- Worked cross-functionally with developers, artists, and writers.
- Participated in iterative design-development cycles using Agile methodologies, weekly sprints, and design reviews.

## PROJECTS G-DRIVE LINK:

[DIANA RAFAELA'S WORK WITH TEAM](https://drive.google.com/drive/u/0/folders/1Gf6gCQ_liPVOG_dAg1WHZ_3W6xU0dmJp)

[https://drive.google.com/drive/u/0/folders/1Gf6gCQ\\_liPVOG\\_dAg1WHZ\\_3W6xU0dmJp](https://drive.google.com/drive/u/0/folders/1Gf6gCQ_liPVOG_dAg1WHZ_3W6xU0dmJp)

## CERTIFICATIONS:

- **CERTIFICATE OF RECOGNITION – "SCRUM 101: THE INTRODUCTION"**

Seminar and Colloquia Series – APRIL 2024

Pamantasan ng Lungsod ng Valenzuela

- Recognized for participation in introductory training on Scrum methodology, covering Agile principles, roles, events, and artifacts.

- **CERTIFICATE OF RECOGNITION – "DATA PRIVACY ESSENTIALS: A USER'S MANUAL"**

Seminar and Colloquia Series – APRIL 2024

Pamantasan ng Lungsod ng Valenzuela

- Recognized for participation in a foundational seminar on data privacy, covering user rights, data protection principles, and responsible data handling practices.