



Brazilian
Cascais

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LEONARDO VERISSIMO

EDUCATION

Administration

Vale do Rio dos Sinos University – Unisinos

PROFESSIONAL EXPERIENCE

Account Analyst/Customer Support

Movitel Telecom Solutions

04/2011 – 10/2013

Postpaid accounts analysis

Administrative routines

Sales

Administrative Assistant

Vale Combustíveis

09/2014 – 02/2016

Administrative routines

Stock management

Auditing

English Teacher

Informatize

02/2017 – 09/2021

Teaching English

Developing course material

Promoter

Samsung

02/2022 – Now

Supporting customers choosing the best option

Developing company's process

ADDITIONAL COURSES

Fluent English

Basic Spanish

Microsoft Office