

To develop this scenario, the tenderer shall consider the technical information describing the current setup and figures on Appendix B. Preference is given to scenarios which include full all-inclusive bundles, either per user, or per the whole organisation.

3. Price of the bid ($W_{Price} = 50\%$)

The price of the bid is a global price defined under “Appendix C – Price calculation Lot 2”. It represents a combination of prices for a selection of items that can be ordered through the Contract.

Bidders are expected to fill in all the requested prices under Appendix C, which will automatically calculate the global value called “Price of the bid” for evaluation purposes. The individual prices will form integral part of the price list for items to be purchased under the Contract.

For the award of each lot, the following rules will be followed:

For all bids, evaluators will give marks between 0-10 (half points are possible) for each quality criterion.

The score is calculated as:

$$S = SQ + SP$$

where:

The average quality for quality criterion i is

$$Q_i = \frac{1}{\text{number of evaluators}} * \sum_{\text{evaluator}} \text{mark of the evaluator for quality criterion } i$$

The overall weighted quality is

$$Q = \sum_i Q_i * W_i$$

The score for quality is

$$SQ = \frac{Q}{Q \text{ of the bid with highest } Q} * 100 * \sum_i W_i$$

The score for price is

$$SP = \sum_i \frac{\text{lowest Price}_i \text{ of all bids}}{\text{Price}_i} * 100 * W_{\text{Price}_i}$$

Only tenders that have reached a minimum of 70% for each quality criteria will be taken into consideration when calculating the score for quality SQ , score for price SP and score S .

Only tenders that have reached a minimum of 70% for the score S will be taken into consideration for awarding the contract.