

Document code: Security level: Effective date: POL-0016.04 Internal 30/06/2020

## **IT Contractors' Remote Access**

Assessment of contractor's access

Context-specific risk assessment

Additional contextspecific mitigation

Requirements for contractor

Formal documents

- Contractors access is assessed and mapped to the corresponding access level category (ch. 3.2.1)
- Rules and requirements for this category from the security model
- Needs for a specific risk assessment are evaluated and a specific risk assessment is performed if needed
- Relevant risks, which are not adequately mitigated by the generic security model, are listed
- Based on the results of the context-specific risk assessment additional risk mitigation actions are evaluated and defined
- Acceptance of residual risks
- Security requirements are compiled (generic and optional content specific) and delivered to the contractor (can be e.g. a part of a tender specification)
- Gap assessment
- A formal document prepared and signed by contractor to acknowledge the compliance (usually an amendment to the FWC)
- Documentation contains a description how security controls have been implemented
- Validation and regular checks by ECHA

=Mandatory
=Optional,
only as needed

## **5.2.** Documentation and change management for IT Contractor's security measures

The IT Contractor shall have up-to-date documentation, shared with ECHA, of the security measures and controls implemented to fulfil the security model. As a part of that documentation IT Contractor's premises (or part of the premises) used for remote access to ECHA IT systems are listed. Also, IT Contractor's relevant IT systems related to remote access to ECHA IT Systems are described.

The IT Contractor is allowed to change security measures and controls only if the changed security measures and controls are still compliant with ECHA's security model. Therefore IT Contractor shall have a formal change management procedure to ensure compliance with ECHA's security rules and requirements. Potential changes to security measures and controls shall be communicated to ECHA for approval, prior to their implementation.