

Financial audit

2.13.079 In the context of licence and registration applications, the paying agent must provide the following financial documentation to the auditor in an electronic form:

1. the audited accounts for the last financial year, with the audit report;
2. interim accounts to 30 June of the current year;
3. profit-and-loss account forecast for the current year;
4. forecast cash flow plan to the end of the current year;
5. annual budget for the registration year with explanatory notes;
6. monthly cash flow budget for the registration year;
7. financial plan for the period covered by the licence application or the remainder of the licence period.

The documents required must be drafted in accordance with the models and instructions drawn up by the UCI administration.

2.13.080 The documents required for the audit will also include all the contracts signed with riders. The number of these contracts, approved by the auditor, must be at least 5 by 1st September and 11 by 20th October. All the contracts, corresponding as a minimum to the number of riders required by article 2.13.166, must be submitted to and approved by the auditor no later than 1st December.

Concerning rider and staff contracts, a copy must be sent electronically to the auditor. The original document must be kept by the team and made available at any time if requested by the auditor.

2.13.081 The budget and the bank guarantee to be submitted by 1st October must take account of all the riders that the UCI Women's WorldTeam or applicant intends to recruit.

Organisational audit

2.13.082 For the 2022 season and thereafter, in the context of licence and registration applications, the paying agent must provide the following documentation to the organisational auditor:

1. a list of riders;
2. a list of other persons and the division of tasks;
3. the team's internal regulations;
4. the team's medical regulations;
5. the team's organisational chart;
6. a description of the system used to formalise each rider's training plan;
7. a description of the communication procedures;
8. a copy of the doctor's medical diploma, full CV, certificate of good standing and statement.

The documents required must be drafted in accordance with the models and instructions drawn up by the UCI administration.

[Note: any reference in this chapter to the organisational criterion and organisational audit shall apply beginning with the licence and/or registration procedure in anticipation of the 2022 season].

(text modified on 12.06.20).