

Annex E - Human Resources Summary Grid

As per point 1.7.1 of the Terms of Reference tenderers must demonstrate the availability of key human resources.

Trainer category: 3 (three) profiles

#	Category (as per point 1.7.1 of the selection criteria)	Name	Education [at least University (Master) degree Level 7 in the European Qualifications Framework (EQF) or equivalent]	Language Skills ¹ [level 1 -5] [level 1 = at least level C1 under the self- assessment CEFR ²]	Professional Experience in the banking & Financial field(s) for which he/she is proposed.	Number of years of profession al experience in the field of expertise	Professional Experience in the field of adult training	Number of years of profession al experien ce in the field of adult training
1	Trainer Profile 1	<insert name>	Name of university degree obtained: <insert degree> Equivalent to EQF level 7: <input type="checkbox"/> Yes <input type="checkbox"/> No Discipline <input type="checkbox"/> business administration and finance <input type="checkbox"/> business processes management <input type="checkbox"/> economics <input type="checkbox"/> engineering <input type="checkbox"/> psychology and counselling <input type="checkbox"/> anthropology <input type="checkbox"/> international relations <input type="checkbox"/> marketing and communication <input type="checkbox"/> related discipline <if 'related discipline', insert name>	Language skills acquired: <list languages> Fluency in speaking, reading and writing of English, <input type="checkbox"/> Yes <input type="checkbox"/> No	<insert per relevant experience: i) name of employer / ii) position held / iii) from – to (mm/yyyy) / iv) field(s) of expertise>	At least 5 years: <input type="checkbox"/> Yes <input type="checkbox"/> No	<insert 5 relevant training/learning projects in the field of the lot : i) name of employer / ii) name of the client /iii) training title and scope iv) audience (number and profile) / v) from – to (mm/yyyy) />	At least 5 years: <input type="checkbox"/> Yes <input type="checkbox"/> No

¹ Indicate competence on a scale of 1 to 5 (1 – excellent, 5 – basic)

² <https://www.coe.int/en/web/common-european-framework-reference-languages/table-1-cefr-3.3-common-reference-levels-global-scale>