

STANDARDS
SECTION XVIII - TOURNAMENT STANDARDS OF PERFORMANCE

- a. The collective use of the Supervisor(s), officiating staff, PHCPs, and Massage Therapists to ensure direct and private communication for on-court matters among them; and
- b. The use of the Electronic Review Official and the Chair Umpire to ensure a direct and private communication for on-court matters between them (each court with Electronic Review must have a different channel).

45. WTA Office

- a. Location and Security Requirement

The Supervisor shall be provided with a private and secure office with a desk from which the Supervisor can base him/herself in order to carry out his/her duties. Players and associated people conveniently should be able to access the Supervisor and WTA information in the WTA office. It is also a place for Officials and Tournament staff to meet, when necessary.

- b. Office Equipment/Communication and Installation Timing

Each Tournament must provide the Supervisor with a printer and a minimum of one (1) international telephone line in the WTA office and high speed internet connections operational by 9:00 a.m. tournament local time the day of Qualifying Sign-In. The Supervisor shall notify the Tournament at least eight (8) weeks prior to the start of Qualifying of the exact number of telephone lines and internet connections needed. At a minimum, each Tournament must provide one (1) high speed internet connection for each staff permanently located in the WTA Office during the Tournament (Supervisors and Player Relations staff), wireless access is acceptable. The Tournament shall be responsible for the cost of installing the telephone lines and internet connections.

It is recommended that telephone number(s) be available at the time the Tournament Fact Sheet is published seven (7) weeks prior to each Tournament (one (1) week prior to the official entry deadline). Telephone numbers, however, must be available one (1) week prior to the Qualifying Sign-In day. A photocopy machine also should be available in the WTA office or in a nearby convenient location.

- c. Office Furniture and Setup

The appropriate number of working positions must be prepared for each Supervisor and/or Player Relations representative working on site. The office should have adequate wall/table space or bulletin boards available for Tour information and must have a live score monitor. A locking drawer or a cabinet must also be provided for the Supervisor's use.