

6.2. Exclusion criteria documentation

In relation to **point 2.2** above and in particular articles 136 and 141 of the Financial Regulation¹⁴ the candidate/tenderer (including each group member¹⁵) shall provide, upon request, the evidence specified in the 'Declaration on honour on exclusion and selection criteria'.

Please note that the signature of the contract between Europol and the successful tenderer may be conditional upon provision of the documentary evidence from the successful tenderer.

Europol may request the above-mentioned documentary evidence for each subcontractor as well.

NB: As the time limit for submitting the above-mentioned documentation is in general very short, we strongly recommend that the tenderer starts gathering the requested documents (especially in case of joint tenders/subcontracting, including the relevant documents for group of economic operators /subcontractors as soon as possible in order to have the documents ready to be sent to Europol in case it is awarded the contract. This will allow reducing the time line to sign the awarded contract with Europol).

6.3. Selection criteria documentation

Documentation concerning selection criteria must specifically relate to the candidate/tenderer and any group members or subcontractors. The selection criteria remain applicable throughout the whole performance of the contract, i.e. the contractor must comply with these criteria at all times.

The documentation shall be submitted to Europol as specified in the Invitation.

If so requested by Europol, the successful candidate/tenderer shall submit the originals/ certificates / documents for conformity check prior to the signature of the contract.

6.4. Additional administrative documentation

Europol contractors need to be registered in the European Commission's accounting system. Registration is based on the following forms: the Legal Entity Form and the Financial Identification Form.

More information about the forms is available at the following links:

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm

and

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm

Please note that the registration of the contractor in the European Commission's accounting system is necessary in order to conclude the contract and to authorise payments.

¹⁴ Regulation (EU, EURATOM) No 2018/1046 of the European Parliament and of the Council.

¹⁵ See point 3.