

2. Profiles description: both lots

2.1. Project Manager

Education	<ul style="list-style-type: none"> • Successful training/education by a competent institute, in relevant subject. And • Certification in any project management area or method
Knowledge and skills	<ul style="list-style-type: none"> • English: C1 • Project management. • Usage of project management tool(s) and methodology(-ies). • Understanding of software development and data management concepts and best practices
Experience	<ul style="list-style-type: none"> • Working in an international/multicultural environment. • Minimum 7 years in IT of which minimum 5 years hands-on experience in project management of computer software or data management construction. • Practical hands-on experience with most stages of the system development life-cycle is desirable. • Minimum 2 years of experience working in project(s) following some of the following practices: Agile/SCRUM/RUP practices for software development. • Project management and team collaboration software (e.g. Microsoft Project, Microsoft Azure DevOps, Microsoft Teams, Microsoft SharePoint Server, Atlassian JIRA, Atlassian Confluence) • Experience with quality procedures.
Nature of the tasks	<p><u>Role of Project Manager</u></p> <ul style="list-style-type: none"> • Project management including proposals for project strategies, planning, definition of tasks and deliverables, review of project deliverables, quality control, risk analysis and management, status reports, problem reporting and management systems, follow up and organisation. • Guide sub-contractors in charge of project activities and review their deliverables. • Participate in functional and technical working groups and progress meetings. • Estimate costs, timescales and resource requirements for the successful completion of each project to agreed terms of reference. • Prepare and maintain project and quality plans and tracks activities against the plan, provide regular and accurate reports. • Monitor costs, timescales and resources used, and take action where these deviate from agreed tolerances. Ensure that delivered systems are implemented within these criteria. • Manage the change control procedure gaining agreement for revisions to the project from project sponsors. • Provide effective leadership for the project team ensuring that team members are motivated and constantly developing their skills and experience. • Support the setting up and running of technical environments and the Application Management service.