# Leslie Mwendwa Musembi

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### **PROFESSIONAL SUMMARY**

As an IT professional with extensive experience in the industry, I am a results-oriented, solution-driven individual with a strong focus on customer satisfaction. I possess a deep understanding of a wide range of technologies and systems with skills ranging from web development, IT maintenance support as well as the ability to manage projects from conception to implementation.

With a strong commitment to staying up-to-date with the latest trends and technologies in the industry, I am confident that I can bring a fresh perspective and innovative approach to your organization. I am a motivated self-starter who thrives in fast-paced environments, and I look forward to the opportunity to contribute to your team's success.

## **TECHNICAL SKILLS**

- IT support and maintenance
- Software Installation, repair and maintenance
- Proficient in Microsoft Office and Other Windows software
- Configuration of computer networks
- Critical problem solving
- Python, Django framework
- HTML, CSS, JavaScript
- Bootstrap (HTML, CSS, JavaScript)
- SQL Databases

#### **EXPERIENCE**

IT Intern (October 2018 – December 2018) Huduma Centre (Eastleigh)

- Researched technical issues thoroughly to complete accurate repair work.
- Configured office computers to the respective servers.
- Troubleshot office computers and equipment to keep devices operational.
- Shadowed qualified technical team members to develop maintenance and repair skills.

Polling Clerk (August 2022)

Independent Electoral and Boundaries Commission (IEBC)

- Arrangement of polling stations
- Organization of voters
- Overseeing a smooth running of the elections
- Tallying votes

Business Liaison Officer(February – April 2023)

Goraceit Technologies

- Acting as an intermediary between the prospective clients and the business in terms of system requirements
- Finding potential clients
- Utilizing the Google analytics tools such as Keyword Planner

### **EDUCATION**

Bachelor of Science in Information Technology (Graduated 26th November 2021) Jomo Kenyatta University of Agriculture and Technology Second class honors, lower division.

#### ADDITIONAL SKILLS

- Program coding
- Code debugging
- Gather requirements
- Evaluate user requirements
- Problem solving

#### **REFERREES**

# Allan Wafula

Engineer

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Allan is an engineer I briefly worked under at Goraceit Technologies where is undertook the customer liaison role.

# Susan Kibati

**Huduma Center** 

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Susan is a DCI officer. She was stationed at Huduma Center Eastleigh where I undertook my undergraduate industrial attachment.