

# LEONCIO E. ESPIRITU

Sitio centro, brgy. Puting Kahoy, Lian, Batangas

[espirituleoncio@gmail.com](mailto:espirituleoncio@gmail.com)

09157230777



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## PROFILE

An Information And Communication Technology Graduated. Currently working as an online freelancer. I am Skilled and well experienced in Photo Editing. Willing to learn something new and enhance my skills. I Am able to work on my own initiative or as a part of a team.

## PORTFOLIO:

<https://leoprofilesite.wordpress.com/>

<https://www.upwork.com/o/profiles/users/~01092e23a272a94790/>

## WORKING EXPERIENCE:

### Graphic Designer/Virtual Assistance

Upwork - Freelancer

February 1, 2017 - Until now

### Photo Editor

6F Aeon Center Building North Bridgeway Avenue Corner

Alabang-Zapote Road Filinvest Corporate City, Alabang

April 17, 2017 - November 20, 2017

### Quality Analyst

Email/Inbound and outbound calls/chat/Menu transtriction

TaskUs Cavite Lizzy's Nook

4F, Lumina Point, Bayan Luma II, Imus Cavite, Philippines

January 2, 2017 - March 17, 2017

### Photo Editor/Quality Analyst

Product Photo Retouching /Photo Editing

TaskUs Cavite - Task House

T. De Castro Bldg. II, E. Aguinaldo Highway, Palico, Imus, 4103 Cavite  
October 17, 2014 - December 30, 2016

### **Internship Training**

Software Engineering Student

Lexmark Research & Development Corporation (LRDC)

Lexmark Plaza 1, Samar Loop corner Panay Road, Cebu Business Park, Cebu City

April 01, 2011- March 30, 2012

### **Oracle encoder/Sunpower System**

MD Distripark Manila, Inc. /Serving for Sunpower corp.

121 East Science Avenue, Laguna Technopark, Biñan, Laguna 4024

Under San Roque Manpower Agency - Santa Rosa City

May 30, 2013 – December 31, 2013

### **Graphics Designer**

Kukuy's Tarpaulin Printing

Nasugbu, Batangas

September 2012- February 2013

### **Created Projects**

**Task Tracking Tool** (Using PHP and MYSQL)

For additional features

Developer

**GUI Pedia** (Using CSS and HTML)

Enhancement

Designer/Developer

### **MAJOR ACHIEVEMENT:**

NC II Passer in Computer Hardware Servicing

- Installing Operating System

- Assembly and Disassembly of a system unit
- Networking

## EDUCATIONAL BACKGROUND

### Tertiary

Information and Communication Technology  
Major in Programming  
AMG Skilled Hands Technological College  
Cagayan Valley Road Macapilapil, San ildefonso, Bulacan  
2009-2011

## PERSONAL INFORMATION

**Date of Birth:** January 06, 1990

**Age:** 33

**Permanent Address:** Puting Kahoy, Lian, Batangas

**Gender:** Male

**Civil status:** Single

**Citizenship:** Filipino

## CHARACTER REFERENCES

### Ester Akilit

Former Team Lead  
TaskUs  
09324880246

### Aljohn Sotelo

Digital Retouching Manager  
Sourcefit Philippines  
09068918607

### Anthony Caluag

Business Coordinator  
A.M.G SHTCI  
09228959648

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*I hereby certified that the above information and correct to the best of my knowledge.*