=========== 03/07/2022 at 11:00 A.M, Sprint 3, Meeting on Slack ===============

Team members present:

- Lê Trọng Anh Tú
- Nguyễn Thiện Nhân
- Phan Tuấn Khải
- Lê Đăng Khoa

Team members absent: None

What went well:

- PA3 was completed on time
- Everyone at the meeting is on time and the meeting moves quickly
- The workload distribution is reasonable and each member's capacity is appropriate
- There is 1 member who has some Issues/Obstacles. However other members of the team helped him. So there is no delay compared with the deadline our team have created
- Know a little how to build code for the system we have designed.

What to improve in the next Sprint:

- Training objectives for Web-coding classes need to be included so that everyone can grasp the fundamentals before moving to official coding.
- PA4 must be done as quickly as possible to focus on implementing the basic functions of the website

What we study from this Sprint:

- Know how to do teamwork and how to do it online on Google Docs
- Define the software architecture and some important components to follow them in coding

Summary of the meeting:

- Review what we did well, what we need to improve in next Sprint and what we achieve when doing this Sprint
- Check all documents in this Sprint and submit them to Moodle
- Prepare for Planning Meeting in Sprint 4