Team members present:

- Lê Trọng Anh Tú
- Nguyễn Thiện Nhân
- Phan Tuấn Khải
- Lê Đăng Khoa

Team members absent: None

Status reports:

- Lê Trọng Anh Tú
 - Completed tasks
 - Write 5 test-case features in detailed (UC05, UC06, UC07, UC08, UC10)
 - To-do Tasks
 - Review all documents in PA5 for review meeting
 - Issues/Obstacles: None
- Nguyễn Thiện Nhân
 - Completed tasks
 - All the basic features in the implementation
 - Environmental Needs in Test Plan document
 - Responsibilities, Staffing and Training Needs in Test Plan document
 - o To-do Tasks
 - Review all documents in PA5 for review meeting
 - Issues/Obstacles: None
- Phan Tuấn Khải
 - Completed tasks
 - Write 5 test-case features in detailed (UC01, UC02, UC03, UC04, UC09)
 - To-do Tasks
 - Review all documents in PA5 for review meeting

- o Issues/Obstacles: None
- Lê Đăng Khoa
 - o Completed tasks
 - Introduction in Test Plan document
 - Target Test Items in Test Plan document
 - o To-do Tasks
 - Review all documents in PA5 for review meeting
 - o Issues/Obstacles: None

Summary of the meeting:

- Know the progress of each member. All things are in time.
- Read all the documents in PA5 for review meeting