Team members present:

- Lê Trọng Anh Tú
- Nguyễn Thiện Nhân
- Phan Tuấn Khải
- Lê Đăng Khoa

Team members absent: None

Status reports:

- Lê Trọng Anh Tú
 - Completed tasks
 - Architectural Goals & Constraints
 - 3 class diagrams for components (Controller Authentication, Controller User Post, Controller Admin Action)
 - To-do Tasks
 - Review all documents in PA3 for review meeting
 - Issues/Obstacles: None
- Nguyễn Thiện Nhân
 - Completed tasks
 - Define software architecture and list all components in the architecture
 - 3 class diagrams for components (Authentication GUI, Admin GUI, Database)
 - Revised PA2 based on the feedback from TA
 - o To-do Tasks
 - Review all documents in PA3 for review meeting
 - Training for coding Front-End
 - o Issues/Obstacles: None
- Phan Tuấn Khải

- Completed tasks
 - Introduction + Use-Case model in PA3
- To-do Tasks
 - 3 class diagrams for components (User Management Controller, Controller for Searching, Service Integration)
- Issues/Obstacles:
 - Don't understand how to draw class diagram for each component → The team will have a small meeting (after this meeting) to explain about an architecture and take some example about how that component is operating for easily understanding
- Lê Đăng Khoa
 - Completed tasks
 - Define software architecture and list all components in the architecture
 - 3 class diagrams for components (Post GUI, Users Management GUI, Searching Result GUI)
 - To-do Tasks
 - Training for coding Front-End
 - Review all documents in PA3 for review meeting
 - Issues/Obstacles: None

Summary of the meeting:

- Know the progress of each member. All things are in time.
- Support Phan Tuan Khai to complete his tasks
- Have training for future requirements
- Others member will read all the documents in PA3 for review meeting