Intern Frequently Asked Questions

How do I get paid?
- Qualnet > QTime
- Timecards from previous week lock at 11:00 AM on Mondays
- Direct deposit - go/mypay
- Your first paycheck will be mailed to the address listed in your MySource profile
- Email payroll.mail@qualcomm.com for any payroll related issues

Will my work visa let me go to the Bahamas?
Email Immigration.status@qualcomm.com for any immigration-related questions and be sure to check with your manager first regarding vacation time

I won't be a college student forever...
Visit the Learning Center for online and in-class refreshers at go/learningcenter or check out Qualcomm Wireless Academy

My computer hates me...
Dial x8HELP (x84357)

I don't have access to a required work space...
Obtain access to specific Labs: go/access

Do I need a Social Security Number?
You will need a SSN (you can request one at ssa.gov) in order to sign up for direct deposit/view paycheck (go/mypay), complete your W4 (go/mypay), and receive your W2 come January. Once you have submitted your SSN to HR, please allow 7-10 days for your access to be updated.

How important is my mailing address in Mysource?
Extremely! You want payroll to be your friend (they pay you!), so make sure your address is up to date to make them happy. Your first paycheck will be mailed to the address in MySource automatically, so check and double check it to make sure its correct (voiding and reissuing your paycheck makes payroll very, very sad). At the end of the summer, be sure to check it again! This is where your W2 will be mailed in January of the following year for tax purposes.

I'm simply confused...
Email your intern recruiter or campusteam@qualcomm.com