Levi Johnson

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[Today’s Date]

Hiring Manager

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear Hiring Manager,

I am writing to express my interest in the [Position Name] at [Company Name]. As a senior Software Engineering major at Brigham Young University - Idaho with a 3.7 GPA and practical experience in software development and project management, I am confident in my ability to contribute effectively to your team. My hands-on experience leading projects at Conservice LLC, along with a robust skill set in various programming languages, makes me a strong candidate for this role.

During my time as a Project Manager at Conservice LLC, I successfully developed software solutions that streamlined project submissions through a Project Hub and automated team updates using Google Apps Script. Additionally, I have completed and managed over 40 projects, implementing Quality Control processes and improving operational efficiency. These experiences have sharpened my ability to work in fast-paced environments, manage multiple stakeholders, and deliver results that positively impact business outcomes.

In addition to my project management experience, I have a solid foundation in programming languages such as Python, C#, and JavaScript, alongside tools like Visual Studio Code, GitHub, and Figma. This technical knowledge, combined with my coursework in Object-Oriented Programming, Web Design, and Software Testing, equips me to tackle complex technical challenges.

I am particularly drawn to [Company Name] because of [specific reason related to the company], and I am excited about the opportunity to contribute to [specific goal or project]. I would welcome the chance to discuss how my background and skills align with your needs.

Thank you for considering my application. I look forward to the opportunity to speak with you in more detail.

Sincerely,

Levi Johnson