

GARY RICHARDSON

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Summary

Results-oriented Warehouse Associate with over 10 years' experience in all warehouse areas. Proficient in heavy equipment operation, schedule and inventory maintenance, and loss prevention. Skilled at working quickly, correctly, and efficiently to complete all tasks.

Highlights

- Shipping and receiving
- Package preparation
- Inventory management
- Radio frequency tracking
- Minor equipment repairs
- Familiar with OSHA regulations
- Health and safety monitoring
- Reliable and motivated
- High performing

Experience

- Warehouse Associate

Sherwin Distribution - New Cityland, CA

Aug 2009 to Current

  - Tag incoming merchandise with warehouse identifications.
  - Place unloaded merchandise on correct shelf locations.
  - Use radio frequency equipment to track all merchandise.
  - Adhere to pick sheets and schedule to select items for shipments.
  - Prepare items for shipment by boxing and padding correctly.
  - Move all merchandise according to schedule and safety guidelines.
  - Attend all employee meetings and training workshops to maintain knowledge.
- Warehouse Associate

Logistics Management Company - New Cityland, CA

Nov 2005 to Jul 2009

  - Inspected all merchandise for damage and discrepancies with paperwork.
  - Verified proper temperature levels on all inbound merchandise requiring refrigeration.
  - Securely packaged items for shipment in boxes, crates, or within shrink-wrapped pallets.
  - Monitored over 50 new employees on warehouse procedures, safety practices, and efficiency techniques.
  - Loaded and unloaded shipment trucks, trailers, and train cars.
  - Performed minor repairs on warehouse equipment.
- Warehouse Associate

Restaurant Supply Company - New Cityland, CA

Jun 2003 to Oct 2005

  - Met refrigerated trucks at the dock to immediately unload perishable goods and transport to climate controlled storage areas.
  - Utilized forklifts, pallet jacks, and reachers to move merchandise safely and minimize time.
  - Followed all safety rules and regulations.
  - Completed tag accurately and on time.
  - Tracked merchandise at every step by tagging and scanning.
  - Audited with monthly, quarterly, and yearly stock inventories.
  - Reported safety hazards and equipment issues immediately to management.