

Lewis Bowman

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PROFESSIONAL PROFILE

An organised and driven individual with strong communication skills, is an influential member of a team and works hard to meet deadlines. Currently completing an online course outside of work to become a Full Stack Developer, the individual is highly motivated and self driven. With a background in accountancy, he is used to frequent high pressure deadlines and managing a large workload around that. With a passion for creative problem solving and learning new skills, this individual is looking for a career in the IT sector that utilises and diversifies his skillset.

KEY SKILLS

- Proficient with HTML & CSS
- Currently learning Javascript, Python, SQL and Ruby as part of a Full Stack Developer course
- Managing large portfolio of clients
- Consistent project coordination and delivery
- Proficient with Microsoft Office (primarily Excel)
- Enthusiastic, personable and professional

QUALIFICATIONS & EDUCATION

2018 – To Date: The Learning People (Code Institute)

Full Stack Developer Course

I am expecting to complete this online course in July 2018. I have so far learnt HTML and CSS and I am starting work on my own projects. These will include Javascript, Python, Django and SQL.

2012 – 2014: Frankfurt International School, Oberursel, Germany

International Baccalaureate

Higher Level: Biology (5), Chemistry (4), English Literature (5)

Standard Level: Economics (5), Mathematics (4), German ab initio (4)
(Equivalent to BBB at A Level)

2007 – 2012: Icknield Community College, Watlington, Oxon

GCSEs

A* Chemistry, English Literature, Geography, Religious Education

A Biology, English Language, Mathematics, Finance, History

B French, Physics

EMPLOYMENT

November 2016 – To Date: Hart Shaw LLP

Tax Assistant

Working in both personal and corporate tax within an accountancy firm. Managing 170+ personal clients while ensuring monthly deadlines are met for corporation tax.

Key Responsibilities:

- *Liaison with internal staff and external parties, regularly assisting internal staff with queries*
- *Completing self-assessment returns for portfolio of clients with varied circumstances*
- *Communicating with clients and third parties, resolving issues between the two*
- *Reviewing and checking work, querying and amending errors as necessary*
- *Writing advice for clients, analysing and providing feedback on options available to them*

October 2014 – October 2016: Ingleton Partners LLP

Tax Associate

Specialising in handling high net worth private clients, dealing with both UK & US tax affairs. Working across two complex tax regimes handling my own portfolio of clients enabled me to meet multiple tight deadlines while maintaining a high level of accuracy.

Key Responsibilities:

- *Analysing and interpreting sources of income for High Net Worth Individuals*
- *Consistently meeting expectations of clients and helping them navigate the US/UK tax system*
- *Assisting clients in meeting both US & UK deadlines throughout the year*
- *Responsible for developing professional relationships between Ingleton Partners LLP and clients*

October 2011 – July 2012: The Midcounties Co-operative (Part-Time)

Checkout Service Assistant responsible for cash handling and customer service. Awarded “Employee of the Month” March 2012 for level of commitment. Learnt about the importance of customer relations and supporting co-workers.

OTHER EXPERIENCE

Volunteering in the Kalahari Desert teaching Life Sciences and Physical Education.

St. John's Ambulance Cadet Force

Army Cadet Force

OTHER QUALIFICATIONS

Clean Driving Licence

First Aid Qualified

Proficient with Microsoft Office (primarily Excel) and specialist tax & accounting software.

I am currently enrolled on a Full Stack Developer Course with The Learning People, and I am learning HTML, CSS, Javascript, Python and Django.

HOBBIES AND INTERESTS

I play rugby for a local team and help maintain the club website.

I also enjoy cycling and hiking in my spare time.