

# MARCUS LEWIS

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## Professional Summary

Analytical Content Analyst with a background in full-stack web development. Gifted in evaluating risk and loss potential and developing information for new and renewal policies. Team-oriented with success in creating case studies and content validation. Highly motivated and eager to grow career as an Analyst and/or Developer. Desire for industry knowledge and trends to implement further in career.

## Skills

### Development:

- JavaScript
- Node.js, Express.js, React.js
- Bootstrap, UIKit, Bulma
- OpenLayers Maps
- Handlebars, Mustache
- Webpack, Babel, Gulp
- MySQL, Sequelize
- RESTful API design
- MongoDB, Mongoose

### Business:

- Business analysis
- Risk management
- Data Analysis
- Video editing and production
- Strong presentation skills
- Project coordination
- Agile Methodology

## Work History

### Content Analyst

Nov 2020 - Current

Bitvore

Irvine, CA

- Conducted extensive research to provide factual statistics for articles, blogs and landing pages.
- Generated blog posts and case studies by monitoring industry news and cultivating sources.
- Proofread, edited, and evaluated final copy to verify content aligned with established guidelines.
- Validated results of gathered content by machine-learning process and performed quality assurance to assess accuracy of data.
- Collected, arranged and input information into database systems for muni bonds.

## **Underwriter**

Feb 2020 - Nov 2020

ExpiTrans

Rancho Santa Margarita, CA

- Evaluated debt ratio, credit, income, compliance, title documents and appraisals during underwriting process.
- Assisted Risk and Financial departments by calculating group and individual renewal rates based on customers' background, industry and demographic information.
- Identified risks resulting from client's underlying business practices, underwriting investigations or fraud exposure.
- Followed through with multiple banks and managed all phases of underwriting process.
- Provided high level of assistance with review, classification, coding and rating of applications.
- Determined and documented merchant conditions and communicated requirements and decisions.
- Examined risk and controlled loss, conducting system analysis and recommending policy solutions.
- Supported review and acceptance or denial of new or renewal business.

## **Technical Media Assistant**

Sep 2017 - Jan 2019

University Of California, Irvine

Irvine, CA

- Participated in creative meetings to assist in developing ideas and defining project deadlines.
- Played key role in facilitating projects and contributing to every stage of film and video production.
- Worked with editorial team to develop, produce and edit content for broadcasting including promo creation, digital content, marketing content, concept generation, location production and studio production.
- Performed post-production work, including assembling raw material, editing sound and sequences and providing final product within time and budget constraints.
- Reviewed and edited film by selecting best combination of performance, sequencing and timing to tell story.
- Edited motion design and visual effects, network brand identities, promotion and educational campaigns.

## **Laboratory Technician Assistant**

Sep 2015 - Feb 2016

University Of California, Irvine

Irvine, CA

- Kept laboratory equipment clean and in good working order for optimal functionality and longevity.
- Handled specimens according to laboratory protocols to maximize accuracy and precision of results.
- Documented experiment progress and observations, compiled data and organized findings for analysis.
- Inspected and calibrated lab equipment including pH meters, spectrophotometers and centrifuges.
- Tested chemical products to monitor reactions for quality assurance purposes.

## **Student Intern**

Aug 2015 - Aug 2015

University Of California, Irvine - OAI STP

Irvine, CA

- Designed new product elements such as image recognition, hand writing recognition, audio, video and device-to-device communication.
- Researched, designed and implemented scalable applications for information identification, extraction, analysis, retrieval and indexing.
- Evaluated potential software products based on new and existing system development and migration requirements.
- Developed prototype product that implemented voice recognition, motion recognition, and GPS tracking.
- Used specialized laboratory equipment to produce equipment needed for prototype development.
- Presented fully-functional prototype at the culmination of the internship.

## **Laboratory Assistant**

Jun 2014 - Sep 2014

California State University, Los Angeles

East Los Angeles, CA

- Cleaned and sanitized equipment and workstation in compliance with health and safety regulations.
- Analyzed experiment and test results to validate adherence to standards and specifications.
- Tracked experimental results, coordinated data reviews and produced detailed reports for use.
- Efficiently organized and maintained equipment to keep laboratory productive and safe.
- Researched air quality of the campus to determine common pollutants and determined sources.
- Implemented specialized laboratory equipment to determine results of field testing.
- Produced a number of reports following calculations and experimentation.

## **Computer Programming Assistant**

Oct 2013 - May 2014

Lockheed Martin

Palmdale, CA

- Gained knowledge of CATIA and C++.
- Used CATIA to design a multitude of objects, spanning from tools such as screws, to basic military grade rockets.
- Supported student learning objectives through personalized and small group assistance.
- Upheld strict, government security procedures to maintain data confidentiality.

## **Education**

### **Full-Stack Coding Program**

June 2022

University of California - Irvine Division of Continuing Education

Irvine, CA

### **Bachelor of Arts: English Language And Literature**

Sep 2019

University of California - Irvine

Irvine, CA

## References

### **Puja Patel - Muni Content Delivery**

Bitvore

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### **Rica Young - Learning Experience Designer**

The Paul Merage School of Business

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### **Dr. Sharnnia Artis - Assistant Dean for Access and Inclusion**

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The Henry Samueli School of Engineering

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### **Dr. Krishna Foster - Professor at California State University, Los Angeles**

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### **Jeff Corbets - Aeronautical Engineer**

Lockheed Martin

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