

# Lewis Muema

## CONSTRUCTION PROJECT MANAGER

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[kavingajr@gmail.com](mailto:kavingajr@gmail.com)

| +25471516789

| <https://lewismuema.github.io/>

| Voi- Taita Taveta

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### SUMMARY STATEMENT

Experienced graduate construction project manager with two years of experience in the construction industry delivering projects. Collaborative team player with a strong focus on productivity, attention to detail, and client satisfaction. Proficient in using project management tools, techniques and software to ensure timely delivery of projects, within projected budget and with the required standards.

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### EXPERIENCE

July 2022 - Present

**Construction Management Trainee, Chawucha Holdings – Voi, Taita Taveta County**

- Oversaw project scope, timeline and budget ensuring coordinated and successful completion of 4+ residential and infrastructure projects.
- Mitigated high project costs by reviewing the existing material procurement procedures and efficiently managing a team of 60+ workers.
- Monitored project progress and effectively communicated with clients and stakeholders.
- Devised a solution to solve the challenge of high rate of worker absenteeism in the beginning of the week.

August – November 2021

**Construction Management Attaché, Jedi General Contractors Ltd – Voi, Taita Taveta County**

- Calculated and evaluated productivity of workers on site ensuring adherence to time and budget.
  - Assisted in project quality control on site ensuring compliance to standards and specifications.
  - Periodically presented site progress reports ensuring the client and company administration are adequately informed on the project progress.
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### EDUCATION

September 2018 – October 2022

**Bachelor of Technology in Construction and Property Management**, Kirinyaga University  
Courses included Construction Technology, Structures, Measurement of Civil Works, Project Management, Project Monitoring and Evaluation, Computer-Aided Design (CAD), Project Feasibility

studies and Appraisal.

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## **SKILLS**

Project management

Project control

Risk management

Microsoft Project

Programming

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Budgeting

Project scheduling

Stakeholder management

Microsoft Excel

ArchiCAD

Communication

Teamwork

Leadership

AutoCAD

## **ASSOCIATIONS AND CERTIFICATIONS**

**Association of Construction Managers of Kenya (ACMK):** Technician Member.

Membership Number: T005

**Project Management Institute: Project Management Professional (PMP):** In progress.

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## **REFERENCES**

References available upon request.