

Lewis Muema

CONSTRUCTION PROJECT MANAGER

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| <https://lewismuema.github.io/>

| Voi- Taita Taveta

SUMMARY STATEMENT

Experienced graduate construction project manager with two years of experience in the construction industry delivering projects. Collaborative team player with a strong focus on productivity, attention to detail, and client satisfaction. Proficient in using project management tools, techniques and software to ensure timely delivery of projects, within projected budget and with the required standards.

EXPERIENCE

July 2022 - Present

Construction Management Trainee, Chawucha Holdings – Voi, Taita Taveta County

- Oversaw project scope, timeline and budget ensuring coordinated and successful completion of 4+ residential and infrastructure projects.
- Mitigated high project costs by reviewing the existing material procurement procedures and efficiently managing a team of 60+ workers.
- Monitored project progress and effectively communicated with clients and stakeholders.
- Devised a solution to solve the challenge of high rate of worker absenteeism in the beginning of the week.

August – November 2021

Construction Management Attaché, Chawucha Holdings

- Calculated and evaluated productivity of workers on site ensuring adherence to time and budget.
 - Assisted in project quality control on site ensuring compliance to standards and specifications.
 - Periodically presented site progress reports ensuring the client and company administration are adequately informed on the project progress.
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EDUCATION

September 2018 – October 2022

Bachelor of Technology in Construction and Property Management, Kirinyaga University
Courses included Construction Technology, Structures, Measurement of Civil Works, Project Management, Project Monitoring and Evaluation, Computer-Aided Design (CAD), Project Feasibility

studies and Appraisal.

SKILLS

Project management
Project control
Risk management
Microsoft Project
Programming

Budgeting
Project scheduling
Stakeholder management
Microsoft Excel
ArchiCAD

Communication
Teamwork
Leadership
AutoCAD

ASSOCIATIONS AND CERTIFICATIONS

Association of Construction Managers of Kenya (ACMK): Technician Member.
Membership Number: T005

Project Management Institute: Project Management Professional (PMP): In progress.

REFERENCES

References available upon request.