

# Lewis Muema

## CONSTRUCTION PROJECT MANAGER

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### SUMMARY STATEMENT

Experienced graduate construction project manager with two years of experience in delivering projects. Collaborative team player with focus on productivity, attention to detail and client satisfaction. Proficient in using project management tools, techniques and software to ensure timely delivery of projects, within projected budget and with the required standards.

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### EXPERIENCE

July 2022 - Present

**Construction Management Trainee**, *Chawucha Holdings – Voi, Taita Taveta County*

- Oversaw project scope, timeline and budget ensuring coordinated and successful completion of 4+ construction projects.
- Mitigated project costs by reviewing the existing material procurement procedures and effective personnel management of 60+ workers.
- Monitored project progress and effectively communicated with clients and stakeholders.
- Came up with a solution to solve the challenge of low worker turnover at the start of the week.

August – November 2021

**Construction Management Attaché**, *Chawucha Holdings*

- Calculated and evaluated productivity of workers on site ensuring adherence to time and budget.
  - Assisted in project quality control on site ensuring compliance to standards and specifications.
  - Periodically presented site progress reports ensuring the client and company administration are adequately informed on the project progress.
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### EDUCATION

September 2018 – October 2022

**Bachelor of Technology in Construction and Property Management**, Kirinyaga University  
Courses included Construction Technology, Structures, Measurement of Civil Works, Project Management, Project Monitoring and Evaluation, Computer Aided Design (CAD), Project Feasibility studies and Appraisal.

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### SKILLS

Project management  
Project control

Budgeting  
Project scheduling

Communication  
Teamwork

Risk management  
Microsoft Project  
Microsoft Excel

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Stakeholder management  
Primavera-V6  
Programming

Leadership  
AutoCAD  
ArchiCAD

## **ASSOCIATIONS AND CERTIFICATIONS**

**Association of Construction Managers of Kenya (ACMK):** Technician Member.  
Membership Number: T005

**Project Management Institute: Project Management Professional (PMP):** In progress.